



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org 01623 626857

15 October 2025

To: Councillor O Adekunle
E Elujoba
D Eskriett
J Fishwick
R Hartle-Ryton
S Neale
Dr T Olorundami
W Mayes
W Swiffin

Dear Councillor

You are hereby summoned to the Clipstone Parish Council meeting which will be held in the Village Hall, Church Road, Clipstone, NG21 9DF on **Wednesday 22 October at 7pm.**

The public and press are invited to attend.

Regards

Michelle Paxton

Clerk to the Council

AGENDA

- CPC25/26 95 **Welcome**
Chairman to open the meeting
- CPC25/26 96 **Apologies**
To receive apologies for absence
- CPC25/26 97 **Declarations of Interest**
To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda
- CPC25/26 98 **Public Session (up to 15 minutes)**
To receive questions and petitions from members of the public
- CPC25/26 99 **County and District Councillor(s) (up to 15 minutes)**
To receive a report from the County and District Councillor(s)
- CPC25/26 100 **Community Protection Officer (up to 15 minutes)**
To receive an update from Newark and Sherwood District Councils
Community Protection Officer



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CPC25/26	101	<u>Minutes</u>	
		a) To approve and sign the minutes of the meeting held on 24 September 2025	Appendix A
		b) To receive the minutes of the Personnel Committee and consider whether to accept the recommendations which include the following policies / procedures:	Appendix B
		➤ To adopt a revised Dignity at Work policy	Appendix C
		➤ To readopt a Safeguarding Policy	Appendix D
		➤ To adopt a revised Training and Development Policy for Staff, Councillors and Volunteers	Appendix E
		➤ To adopt an overtime procedure	Appendix F
CPC25/26	102	<u>Finance</u>	
		a) To receive, verify and sign the payment schedule for September 2025	Appendix G
		b) To receive, confirm and sign the payment schedule for October 2025	Appendix H
		c) To receive, verify and sign the Unity current account reconciliation for September 2025	Appendix I
		d) To receive, verify and sign the Unity savings reconciliation for September 2025	Appendix J
		e) To receive, verify and sign the reserve account reconciliation for September 2025	Appendix K
		f) To receive verify and sign the petty cash reconciliation for September 2025	Appendix L
		g) To receive and review the Q2 budget to actuals	Appendix M
		h) To note the conclusion of the external audit for the year ended 31 March 2025	Appendix N
		i) To note the public right inspection dates of the Annual Governance and Accountability Return for the year ending 31 March 2025 were published to the website and noticeboards on 29 September 2025	
		j) To consider changing from Pokitcard to a Unity Trust Chargecard	Appendix O
		k) To consider preparations for the 2026/2027 budget	
CPC25/26	103	<u>Council Strategy</u>	
		a) To receive feedback from the Council Strategy Working Group	
		b) To consider adopting a Council Strategy and agree the next steps	Appendix P
CPC25/26	104	<u>Policies</u>	
		To review and confirm the Letters to Heaven Policy	Appendix Q
CPC25/26	105	<u>Printer</u>	
		To consider printer options for the parish office	Appendix R



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- CPC25/26 106 **Cemetery Boundary Wall**
To receive an update on the cemetery boundary wall
- CPC25/26 107 **Former Squash and Sauna Centre**
a) To receive an update on the transfer agreement for the former Squash and Sauna Centre
b) To note the rental valuation assessment date of 6 November 2025
c) To establish a working group to progress the future use of the building and associated lease (if applicable)
- CPC25/26 108 **Councils land on Seventh Avenue**
To receive an update on the Deed of Covenant on Councils Seventh Avenue land Appendix S
- CPC25/26 109 **Officers Update**
To receive an update from Parish Council Officers Appendix T
- CPC25/26 110 **Planning**
To consider the following planning application:
a) 25/01681/LDCP/ 21 Middleton Road Clipstone NG21 9AU / Lawful Development Certificate for proposed single storey rear extension / Application Validated Mon 13 Oct 2025
- CPC25/26 111 **Correspondence**
To consider any correspondence received
- CPC25/26 112 **Meeting Details**
a) To note the next ordinary meeting date of Wednesday 26 November 2025 at 7pm
b) To note items for information or resolution on the next agenda be sent to the Clerk by Friday 14 November 2025
- CPC25/26 113 **Confidential**
Public Bodies (Admission to Meetings) Act 1960:
To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."
 - To approve and sign the confidential notes of the meeting held on 24 September 2025