

**Bank Reconciliation Statement as at 31/01/2025  
for Cashbook 4 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Petty Cash held	31/01/2025		138.82
Pockit card	31/01/2025		234.20
			<hr/> 373.02
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			373.02
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			373.02
		<b>Balance per Cash Book is :-</b>	<b>373.02</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Clerk:**

Name ..... Signed ..... Date .....

**Chairman:**

Name ..... Signed ..... Date .....