



Minutes of Clipstone Parish Council Meeting held on Wednesday 26 July 2023 at 7pm

Councillors Present:

R Clarey
D Eskriett
R Spademan
W Swiffin
C Wigman
JC Wigman

In Attendance: The Clerk and The Responsible Finance Officer

Also present: Councillor Scott Carlton from Notts County Council, Councillor Celia Brooks from Newark and Sherwood District Council, Richard Lloyd Newark and Sherwood District Councils Community Protection Officer and two members of the public who were Co-opted as Councillors during the meeting

- CPC23/24 48 **Welcome**
The Chairman opened the meeting.
- CPC23/24 49 **Apologies**
Apologies for absence were received from Councillor Fishwick.
- CPC23/24 50 **Councillor Co-option**
The Chairman suspended Standing Orders between 7.03pm and 7.04pm and gave prospective new Councillors the opportunity to speak.

When discussing co-option, the Chairman expressed a concern that the location of Councillors would not reflect equal distribution across the wards and proposed an advertising campaign to engage potential new Councillors for Cavendish Ward from the Cavendish Ward area. This motion was not supported and received 5 votes against as all wards have had the same opportunity to become Councillors.
It was **RESOLVED** by a unanimous vote to Co-opt David Warters and Barbara Brownley as Councillors. The Declarations of Acceptance were duly signed, and the new Councillors took up their seats.
- CPC23/24 51 **Declarations of Interest**
Councillor Clarey declared a non-pecuniary interest as a trustee of the Clipstone Miners Welfare Community Trust.
- CPC23/24 52 **Vice Chairman**
No Councillors were nominated or self-nominated to become Vice Chairman. It was requested that if any Councillor(s) would like further information

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regarding becoming the Vice Chairman, that they contact the Chairman or Clerk.

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Public Session

There were no questions and petitions from members of the public.

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Community Protection Officer

Newark and Sherwood District Councils Community Protection Officer Richard Lloyd provided a verbal report:

- Off road bike issues are continuing, particularly in the area of Vicars Water and Vicars Court. A barrier solution is being sought for the Vicars Court entrance to Vicars Water.
- Foot patrols continue on the parks and increased foot patrols are being conducted on the Avenues.
- There has been an increase in youth anti-social behaviour since the commencement of the school holidays.
- The Community Protection Officer has met with Miners Welfare representatives regarding anti-social behaviour and vandalism and will pursue what has been reported.

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County and District Councillor(s)

Verbal reports were provided from District and County Councillors:

Councillor Ceilia Brooks from Newark and Sherwood District Council:

- Councillor Andy Freeman has been in contact with the Clerk.
- Councillor Celia Brooks attended N&SDC 'Walkabout' organised by N&SDC Housing Officer. Car parking on Eastfield Close and near the Circle has been discussed.
- N&SDC have created several new roles, including for Heritage, Culture and The Arts. There has been some feedback regarding these roles and should more information be sought it is recommended to contact Councillor Paul Peacock or Councillor Andy Freeman.
- Councillor Celia Brooks advised that she is the Chair of N&SDC and will be attending civic events. Councillor Brooks would welcome any invites to events in Clipstone.
- Councillor Celia Brooks will seek to identify if rumours regarding the sale of derelict housing on Vicars Court are true.
- Councillor Celia Brooks will feedback to N&SDC that Clipstone is considered when future community initiatives are created.

Councillor Scott Carlton from Notts County Council:

- Potholes have been reported and repairs chased.
- Overgrown vegetation around the footpath from Gyuylers Hill Drive towards Vicars Water has been cut back, and investigations are in progress regarding the potential adoption of the footpath from Avant Homes to the County Council.
- Councillor Carlton is working with the Clerk and N&SDC to create a map which identifies each Councils responsibilities for land and village maintenance.

- Nottinghamshire County Council has voted to move its civic and democratic base from County Hall to a new building near Hucknall, this will bring long-term savings for the taxpayer and environmental benefits. Additionally, there are plans to create a number of contact sites for community-based services around the county.
- Councillor Carlton, a keen supporter of mental health causes, is working with the Police to seek a more wrap around and holistic approach to drug and mental health concerns.

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Minutes

It was **RESOLVED** to approve and sign the minutes of the meeting held on 28 June 2023.

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Finance

- It was **RESOLVED** to verify and sign the payment schedule for June 2023.
- It was **RESOLVED** to confirm and sign the payment schedule for July 2023.
- It was **RESOLVED** to verify and sign the current account reconciliation for June 2023.
- It was **RESOLVED** to verify and sign the reserve accounts reconciliation for June 2023.
- It was **RESOLVED** to verify and sign the petty cash reconciliation for June 2023.
- The budget to Q1 actuals were **RECEIVED**.
- It was **RESOLVED** for Councillors JC Wigman, D Eskriett, R Spademan, W Swiffin and D Warters to be signatories for Unity bank.

CPC23/24 58

Audit Recommendations

In accordance with Internal Audit recommendations, it was **RESOLVED** to sign and date the following policies adopted earlier in 2023:

- Standing Orders
- Financial Regulations
- Code of Conduct
- Equality and Diversity
- Financial Risk Assessment

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Festive Lighting

It was **RESOLVED** to purchase 4 festive LED panels matching Councils current design to be displayed surrounding the roundabout near the Co-op on Cavendish Estate.

It was **RESOLVED** to investigate the potential of displaying wall mounted artificial Christmas trees on shops on Mansfield Road.

CPC23/24 60

Assets Committee

- It was **RESOLVED** to approve the draft Terms of Reference for the Assets Committee.

- b) It was **RESOLVED** to appoint Councillors JC Wigman, R Spademan, D Eskriett, R Clarey and D Warters to the Assets Committee.
- c) It was **RESOLVED** to hold the first meeting of the Assets Committee on Wednesday 9 August at 7pm in the Village Hall.

CPC23/24 61

Village Events

A village report was **RECEIVED**.

It was **RESOLVED** to allocate a budget of £180 for a spooky disco event. It was **RESOLVED** to hold a scarecrow competition commencing on 1 October 2023.

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Chairmans Report

A Chairmans report was **RECEIVED**.

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Officers Update

An update from Parish Council Officers was **RECEIVED**.

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Planning

The following planning application was **CONSIDERED**:

- a) 23/01170/LDCP / 16 Chaffinch Close Clipstone Mansfield NG21 9GT / Certificate of Lawfulness for proposed change of use from a dwelling house (Use Class C3) to a residential children's home (Use Class C2) to accommodate up to 3 children /
- The primary objective of this application is to determine whether the change of use (change of use from a dwelling house (Use Class C3) to a residential children's home) is lawful and in line with Permitted Development Regulations. Only comments based on Lawfulness will be considered. There was **NO COMMENT**

At 8.55pm it was **RESOLVED** to extend the meeting by 20 minutes.

The following planning decision was **NOTED**:

- b) 23/00950/HOUSE / 61 Forest Road Clipstone NG21 9DU / Single storey rear extension and raised patio / Application Permitted Tue 18 Jul 2023

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Correspondence

No correspondence was received.

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Meeting Details

- a) The next meeting date of Wednesday 27 September 2023 at 7pm was **NOTED**.
- b) The next Personnel Committee meeting date of Wednesday 13 September 2023 at 7pm was **NOTED**.

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Confidential

Public Bodies (Admission to Meetings) Act 1960:

It was **RESOLVED** that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

It was **RESOLVED** to approve and sign the confidential notes of the meeting held on 28 June 2023.

Councillor Clarey left the meeting at 9pm.

A tenant update was **RECEIVED**.

The meeting closed at: 9.10pm

Signature of presiding chairman

Date