



## Minutes of Asset Committee Meeting held on Wednesday, 9 August 2023 at 7pm

### Councillors Present:

R Clarey  
D Eskriett  
R Spademan  
D Warters  
JC Wigman

In Attendance: The Responsible Finance Officer

- CPC23/24 A1      **Chairman**  
The Council **RESOLVED** to elect Cllr R Spademan as Chairman of the Asset Committee
- CPC23/24 A2      **Apologies**  
No apologies for absence were received
- CPC23/24 A3      **Election of Vice-Chairman**  
The Asset committee **RESOLVED** to not elect a Vice-Chairman
- CPC23/24 A4      **Declarations of Interest**  
No interests were declared
- CPC23/24 A5      **Terms of Reference**  
The Asset committee **RESOLVED** to accept the Terms of Reference
- CPC23/24 A6      **Review of Council's assets**  
The Asset committee noted the Council's Asset Register
- CPC23/24 A7      **Sub-Committees**  
The Asset committee **RESOLVED** to set up working parties for the following projects:
- CISWO Parish Council land
  - Mortuary hut at the cemetery
  - Cemetery remapping and aged issues
  - Cemetery fencing
  - Village Hall energy efficiency plan and policies
  - Parish Council land to the rear of the Village Hall

Initial \_\_\_\_\_

- Village Hall long term usage plan
- Land on Seventh Avenue
- Squash and Sauna Centre carpark
- Defibrillator kiosk

CPC23/24 A8

**Sub-Committees Term of Reference**

No Terms of reference were needed as the Asset committee **RESOLVED** to establish working parties

CPC23/24 A9

**Sub-Committee membership**

It was **RESOLVED** that all members of the Asset Committee joined the every Working Party

CPC23/24 A10

**Meeting details**

- a) The next meeting for the Asset committee will be 10 January 2024 at 7pm at the Village Hall
- b) The working parties are to meet on the 21 August 2023, a time is to be confirmed

The meeting closed at 8.31pm

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**Signature of presiding chairman**

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**Date**