



Minutes of Clipstone Parish Council Meeting held on Wednesday 7 February 2024 at 7pm

Councillors Present:

D Eskriett
J Fishwick
W Swiffin

In Attendance: The Clerk and the Responsible Finance Officer
: Cllr Celia Brooks from Newark and Sherwood District Council

- CPC23/24 140 **Welcome**
The Chairman opened the meeting
- CPC23/24 141 **Apologies**
Cllr Andy Freeman from Newark and Sherwood District Council
Cllr Scott Carlton from Notts County Council
- CPC23/24 142 **Declarations of Interest**
There were no disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda
- CPC23/24 143 **Public Session**
There were no questions and petitions from members of the public
- CPC23/24 144 **Community Protection Officer**
The restructure of Community Protection Officer areas was **NOTED**
A written update from Lauren Astle the new Community Protection Officer for Clipstone Lauren was **RECEIVED**

Cllr Celia Brooks arrived at 7:08pm
- CPC23/24 145 **County and District Councillor(s)**

Cllr Scott Carlton from Notts County Council
- Cllr Carlton was unable to attend the meeting, and fed back that he has requested NCC Asset Management mow the land off Highfield Road behind the former Doctors surgery and consider restoring some of the fences. Cllr Carlton will seek clarity on future aspirations for the land.

Cllr Andy Freeman from Newark and Sherwood District Council

Cllr Freeman provided a written update, summarised below:

- Work to install 54 solar panels on Vicar Water Country Park's visitor centre and Rumbles café building began this week.
- Homeowners could face increases of 300% to their council tax bill if their property is empty. N&SDC's cabinet has recently passed proposals to widen the scope of the Empty Homes Council Tax Premium to include homes left empty for more than 12 months. This premium was originally introduced by the council to encourage property owners to bring empty uninhabited homes back into use.
- In late January work began on creating a native wildflower walk at Vicar Water Country Park, with pathways through the meadow to include living willow tunnels, bee posts and planters. New trees are also being planted to create more diversity within the area. A memorial rose garden with surrounding seating to allow for peaceful reflection and a place to remember loved ones is also being developed at the park.
- In November the Government announced that Sherwood constituency will benefit from a £20 million investment as part of its Levelling Up Fund Round 3. Press releases with quotes from Paul Peacock, Leader of Newark and Sherwood District have been issued. The District Council has two projects that it hopes can be funded by this investment. The first is the Ollerton Town Centre Hub, the second project could support a new sustainable industrial estate in Clipstone alongside some wider sports and education facilities.
- The District Council is committed to getting as much investment into Newark and Sherwood as possible and has been successful in securing more than £70million in grants that will help improve the area over the next few years. This includes £45million in Towns Fund for Newark, £20million for the Southern Link Road, more than £4million for Shared and Rural Prosperity Fund, £750k for the Accelerator Fund and £350k for the Reopening High Street Safely Fund. Thanks to this investment, and more yet to come, the district can look towards a future where opportunities for education, jobs, business and town centres can grow and attract wider audiences.
- As always if anyone needs to contact me about any issues, please email or give me a call.

Cllr Celia Brooks from Newark and Sherwood District Council

- Cllr Brooks encouraged residents and the Parish Council to engage with current planning consultations.

- Cllr Brooks advised she is chairing a working party for 'Exercise Opportunities'. The working party has met twice to date and seeks to ascertain what resources are available in the district, where resources are lacking and identify improvements that can be made. A survey will be conducted to best direct N&SDC resources.

CPC23/24 146

Minutes

- It was **RESOLVED** to approve and sign the minutes of the ordinary meeting held on 22 November 2023
- It was **RESOLVED** to approve and sign the minutes of the extra ordinary meeting held on 13 December 2023
- It was **RESOLVED** to approve and sign the minutes of the extra ordinary meeting held on 11 January 2023

Cllr Celia Brooks left the meeting at 7:18pm

CPC23/24 147

Finance

- It was **RESOLVED** to verify and sign the payment schedule for November 2023
- It was **RESOLVED** to verify and sign the payment schedule for December 2023
- It was **RESOLVED** to confirm and sign the payment schedule for January 2024
- It was **RESOLVED** to verify and sign the current account reconciliation for November 2023
- It was **RESOLVED** to verify and sign the reserve account 1 reconciliation for November 2023
- It was **RESOLVED** to verify and sign the reserve account 2 reconciliation for November 2023
- It was **RESOLVED** to verify and sign the petty cash reconciliation for November 2023
- It was **RESOLVED** to verify and sign the NatWest current account reconciliation for December 2023
- It was **RESOLVED** to verify and sign the Unity current account reconciliation for December 2023
- It was **RESOLVED** to verify and sign the reserve account 1 reconciliation for December 2023
- It was **RESOLVED** to verify and sign the reserve account 2 reconciliation for December 2023
- It was **RESOLVED** to verify and sign the petty cash reconciliation for December 2023
- The budget to Q3 actuals were **RECEIVED**
- It was **RESOLVED** to approve the draft budget for the year ending 31 March 2025 with a minor amendment to decrease budget 4620 Christmas Lights from £8000 to £4718

- o) It was **RESOLVED** to set the precept for the year ending 31 March 2025 at £172,380. This equates to an increase of 1.4% equivalent to £0.93 annually for a Band A property or £1.40 annually for a Band D property in the parish
- p) The removal of JC Wigmans internet banking access and as a signatory and for Unity Trust Bank was **NOTED**

CPC23/24 148

Casual Vacancy

The publication of a Casual Vacancy Notice was **NOTED**

CPC23/24 149

Committees and Working Groups

It was **RESOLVED** to dissolve the Personnel Committee, Assets Committee and the Assets Working Groups until further Councillors have been co-opted

Minutes from the last Personnel Committee and Assets Committee meetings will be brought to the next full Council meeting for approval

CPC23/24 150

Short Term Council Objectives

Short term objectives for the Parish Council were **CONSIDERED**

An additional dog waste bin at Intake Woods, a defibrillator, cemetery fencing installation, village hall upgrade survey, a community calendar, community events planning and investigations for the creation of a youth council will be prioritised

CPC23/24 151

Officers Update

An update from Parish Council Officers was **RECEIVED**

CPC23/24 152

HR

- a) The Responsible Finance Officers proposed maternity leave dates were **NOTED**
- b) It was **RESOLVED** to recruit a temporary Responsible Finance Officer
The terms for the role, salary scale, hours, job description, advertisement and recruitment timeline were **AGREED**
- c) It was **RESOLVED** in accordance with the Clerks employment contract, reasonable paid time for CiLCA study / training will be permitted. The Clerks study hours will be reported to the Chairman monthly

CPC23/24 153

Planning

The following planning applications received and circulated by email with a deadline for comments prior to this council meeting were **NOTED**:

- a) 24/00034/FUL/ Klippers 157 Mansfield Road Clipstone NG21 9AA/ New Shop Front / Comments by Tue 30 January 2024.
- b) 23/02098/HOUSE/ 16 Palace Gardens Clipstone Mansfield Nottinghamshire NG21 9FY / Single storey side extension / Comments by 27 December 2023

The following planning decisions were **NOTED**:

- c) 23/01612/HOUSE / Single storey rear extension/ 9 King Johns Road/ Clipstone NG21 9EN / Permission granted.
- d) 23/02098/HOUSE/ 16 Palace Gardens Clipstone Mansfield Nottinghamshire NG21 9FY / Single storey side extension / Comments by 27 December 2023 / Permission granted

CPC23/24 154

Correspondence

No correspondence was received

CPC23/24 155

Meeting Details

- a) The next meeting date of Wednesday 28 February 2024 at 7pm was **NOTED**
- b) It was **NOTED** that items for information or resolution on the next agenda be sent to the Clerk by 16 February 2024

CPC23/24 156

Confidential

Public Bodies (Admission to Meetings) Act 1960:

It was **RESOLVED** that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- a) It was **RESOLVED** to approve and sign the confidential notes of the meeting held on 22 November 2023
- b) A tenant update was **RECEIVED**

The meeting closed at 20:51 pm

Signature of presiding chairman

Date