



Minutes of the Clipstone Parish Council Annual Meeting held on Wednesday 22 May 2024 at 7pm

Councillors Present:

D Eskriett
J Fishwick
W Swiffin

In Attendance: The Clerk and Responsible Finance Officer
: Four Members of the Public

- CPC24/25 1 **Chairman**
- a) It was **RESOLVED** to elect Cllr David Eskriett as Chairman for the year 2024/2025
- b) The Declaration of Acceptance of Office was duly signed
- CPC24/25 2 **Vice Chairman**
- It was **RESOLVED** to defer considering whether a Vice Chairman is required until a time when Council has more Councillors
- CPC24/25 3 **Apologies**
- Apologies for absence were received from County Councillor Scott Carlton
- CPC24/25 4 **Declarations of Interest**
- There were no disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda
- CPC24/25 5 **Meeting dates**
- Meeting dates for the forthcoming civic year were **CONFIRMED**
- CPC24/25 6 **Public Session**
- Members of the public representing 'Death by Dumbbells' a local community fitness group, requested Council consider providing outdoor fitness facilities
- The request was further discussed during item 27 - Correspondence
- CPC24/25 7 **County and District Councillor(s)**
- There was no report from the County and District Councillors
- CPC24/25 8 **Community Protection Officer**
- Newark and Sherwood District Councils Community Protection Officer provided the following update to be read during the meeting:
- There has been a small fire at Vicars Water
 - The hand statue at Vicars Water has been defaced with graffiti and engraving

Initial _____

- Community Protection Officer patrols have been extended to 10pm while the evenings are lighter

- CPC24/25 9 **Standing Orders**
It was **RESOLVED** to adopt and sign the Standing Orders
- CPC24/25 10 **Code of Conduct**
It was **RESOLVED** adopt and sign the Code of Conduct
- CPC24/25 11 **Financial Regulations**
a) It was **RESOLVED** adopt and sign the Financial Regulations
b) It was **RESOLVED** adopt and sign the Financial Risk Assessment
- CPC24/25 12 **Insurance**
Arrangements for insurance cover were **CONFIRMED**
- CPC24/25 13 **Subscriptions and regular payments**
a) It was **RESOLVED** to approve the Council's and Officer subscriptions
b) It was **RESOLVED** to approve regular payments (direct debits and standing orders)
- CPC24/25 14 **Data Protection**
Registration with the Information Commissioners Office was **CONFIRMED**
- CPC24/25 15 **Health and Safety**
It was **CONFIRMED** that Councils Health and Safety policy provision are currently facilitated by Mansfield Fire and Safety
It was **RESOLVED** to instruct Mansfield Fire and Safety to conduct a Fire and Safety policy review during this civic year at a cost of £595 ex VAT
- CPC24/25 16 **Asset Register**
The Asset Register was **CONFIRMED**
- CPC24/25 17 **S137**
Council's expenditure incurred under s.137 of the Local Government Act 1972 was **CONFIRMED**
- CPC24/25 18 **Council Policies**
It was **CONFIRMED** that council policies will continue to be reviewed throughout the civic year
- CPC24/25 19 **Minutes**
a) It was **RESOLVED** to approve and sign the minutes of the meeting held on 24 April 2024
b) It was **NOTED** that the date on minutes for the ordinary council meeting held in October 2023 was recorded and signed as 26 October 2023 when the meeting took place on 25 October 2023

CPC24/25 20

Finance

- a) It was **RESOLVED** to verify and sign the payment schedule for April 2024
- b) It was **RESOLVED** to confirm and sign the payment schedule for May 2024
- c) It was **RESOLVED** to verify and sign the Unity current account reconciliation for April 2024
- d) It was **RESOLVED** to verify and sign the Unity savings reconciliation for April 2024
- e) It was **RESOLVED** to verify and sign the reserve account 2 reconciliation for April 2024
- f) It was **RESOLVED** to verify and sign the petty cash reconciliation for April 2024

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HR

- a) The Cemetery Gatekeepers leaving date of 31 May 2024 was **NOTED**
- b) The commencement of the Responsible Finance Officer's maternity leave was **NOTED**
- c) The new Responsible Finance Officer and Cemetery Gatekeeper were welcomed

CPC24/25 22

Events

- a) Plans for D Day 80 on 6 June 2024 were **CONFIRMED**
- b) It was **RESOLVED** to set a budget of £500 for a summer nature hunt and launch event to include £100 for prizes (£50, £30 and £20 vouchers)
- c) An update regarding a wellbeing event was **RECEIVED**
It was requested that the possibility of the event extending into the early evening be investigated

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Officers Update

An update from Parish Council Officers was **RECEIVED**

CPC24/25 24

Planning

The following planning applications were **CONSIDERED**:

- a) 23/00832/FULM/ Land Off Mansfield Road Clipstone/ 126 dwellings with open space, landscaping, highways and drainage infrastructure and associated works/ Amended and additional drawings and supporting information dated 08 and 09 May 2024 Comments by Thu 23 May 2024. Clipstone Parish Council retains its prior **OBJECTION** (from June 2023) to planning application 23/00832/FULM/ with concerns expressed regarding:
 - The availability of school places
 - Medical facilities for residents already being over capacity
 - There are no plans for a pedestrian crossing over Mansfield Road
 - Increases in traffic directly resulting from the development
 - The proposed junction location from development to Mansfield Road in regard to the proximity to King Johns Road

- A lack of recreational facilities for children and potential anti-social behaviour consequences
 - Minimal parking provision planned for proposed properties
 - There is no provision for emergency vehicle access should the primary road into the development be blocked
- b) 24/00663/FUL/ Former Top Club Mansfield Road Clipstone NG21 9AA/
Change of use from Use Class sui generis (drinking establishment) to use Class E retail unit / Comments by Fri 24 May 2024
There was **NO OBJECTION**, however concerns are expressed regarding the adequacy of parking facilities

CPC24/25 25

Village Hall

- a) A village hall building energy survey results was **CONSIDERED**
It was **RESOLVED** to seek quotes for electric water heaters and a gas boiler
It was **RESOLVED** to seek grants and funding opportunities to support this upgrade at the village hall
- b) It was **RESOLVED** to approve quote A to purchase 80 new chairs at a cost of £2720.00 plus VAT
- c) It was **RESOLVED** to seek a grant funding for purchasing a defibrillator for the village hall, and if grant funding is not available, to establish a budget of £1200 plus VAT to purchase a defibrillator with adult and child pads

CPC24/25 26

Councils land on Seventh Avenue

An update regarding the Deed of Covenant on Councils Seventh Avenue land was **RECEIVED**

It was **RESOLVED** that Councils solicitor should seek clarification on the Deed of Covenant as funded to the value of £350 by The Welbeck Estates

CPC24/25 27

Correspondence

Residents' correspondence regarding leisure / fitness facilities in Clipstone was **CONSIDERED**

It was **RESOLVED** to commence investigations, seek grant funding opportunities and establish if an ecological survey is required on Councils land off Highfield Road to allow the land to be developed for multipurpose recreation facilities for community use

CPC24/25 28

Meeting Details

- a) The next meeting date of Wednesday 26 June 2024 at 7pm was **NOTED**
- b) It was **NOTED** that items for information or resolution on the next agenda be sent to the Clerk by Friday 14 June 2024

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Confidential

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

It was **RESOLVED** to approve and sign the confidential notes of the meeting held on 26 April 2024

A claim update was **RECIEIVED**
It was **RESOLVED** to accept the recommendation from Weightmans LLP

The meeting closed at 8.48pm

Signature of presiding chairman

Date