



## Minutes of the Clipstone Parish Council Meeting held on Wednesday 23 October 2024 at 7pm

### Councillors Present:

D Eskriett

J Fishwick

W Mayes

W Swiffin (arrived at 7.15pm)

### In Attendance: The Clerk and Responsible Finance Officer

: Cllr Andy Freeman of Newark and Sherwood District Council

: Cllr Scott Carlton of Nottinghamshire County Council

: Cllr Celia Brooks of Newark and Sherwood District Council (arrived at 7.05pm)

- CPC24/25 91 **Welcome**  
The Chairman opened the meeting
- CPC24/25 92 **Apologies**  
Apologies for absence were received from Cllr E Elujoba and Lauren Astle, Newark and Sherwood District Councils Community Protection Officer
- CPC24/25 93 **Declarations of Interest**  
Cllr Eskriett declared a pecuniary interest for agenda item 108b
- CPC24/25 94 **Public Session**  
There were no questions or petitions from members of the public
- CPC24/25 95 **County and District Councillor(s)**  
Cllr Brooks arrived at 7.05pm  
Cllr Freeman of Newark and Sherwood District Council
- Residents have raised concerns regarding car parking in front of the shops on Mansfield Road
  - Parking around the village has been raised by residents and N&SDC tenants
  - Maintenance of the bays on Forest Road and Church Road, connected with leaves and draining, has been raised by residents
- Cllr Freeman is working with Cllr Carlton on these matters
- An exercise to produce a definitive map of which authority or organisation(s) have responsibility for different areas of the village will be taken forward by Cllr Freeman
  - A resident has requested a dog wate bin in the vicinity of 108 Church Road

Cllr Brooks of Newark and Sherwood District Council

- There remain ongoing issues with Parking in the Eastfield Close area
- N&SDC full Council meeting highlighted instances of domestic abuse. Cllr Brooks encourages people to report such instances

Cllr Swiffin arrived at 7.15pm

The Chairman sought any further declarations of interest, none were declared

Cllr Carlton of Nottinghamshire County Council

- There are plans for parking bays to be defined on the land in front of the shops on Mansfield Road which belongs to the County Council
- Cllr Carlton received Cllr Eskriett's feedback on parking bay dimensions
- On Church Road the pavements are adopted by NCC Highways, however the parking bays are not
- Traffic calming measures proposed for Forest Road are being redesigned and will be consulted on
- There have been bus stop improvements with new signage
- Drain cleanses on Mansfield Road have taken place
- Low level mitigations to reduce speeding on Cavendish Way are being investigated with the developers
- Resurfacing works in the Woodland Close area are proposed for early 2025

Cllr Freeman and Cllr Brooks left the meeting at 7.25pm

CPC24/25 96

### **Community Protection Officer**

A written update was provided by Lauren Astle Newark and Sherwood District Councils Community Protection Officer, advising that a responsible dog ownership event will be held at Vicar Water on Saturday 26 October from 8-9.30am

CPC24/25 97

### **Minutes**

It was **RESOLVED** to approve and sign the minutes of the meeting held on 25 September 2024

CPC24/25 98

### **Finance**

- It was **RESOLVED** to verify and sign the payment schedule for September 2024
- It was **RESOLVED** to confirm and sign the payment schedule for October 2024
- It was **RESOLVED** to verify and sign the current account reconciliation for September 2024
- It was **RESOLVED** to verify and sign the Unity savings account reconciliation for September 2024
- It was **RESOLVED** to verify and sign the reserve account 2 reconciliation for September 2024
- It was **RESOLVED** to verify and sign the petty cash reconciliation for September 2024
- The budget to Q2 actuals were **RECEIVED**
- The opening of a new reserve bank account at Redwood Bank was **NOTED**
- The application for a new reserve bank account at Charity Bank was **NOTED**

- j) Informal discussions to prepare a draft 2025/2026 budget will take place on Wednesday 18 December at 6pm
- k) It was **NOTED** that Council must migrate from 'receipts and payments' to 'income and expenditure' accounting from 1 April 2025  
It was **RESOLVED** to approve a quote of £599.00 for training and consultancy for the migration to income and expenditure accounting

CPC24/25 99

**Policies**

It was **RESOLVED** to adopt a draft Sexual & General harassment policy with a minor alteration to wording in section 18.2

CPC24/25 100

**Habitat Management / Highfield Road Land Project**

A written update on Councils Highfield Road land project was **RECEIVED** from Martyn Joynes of Nottinghamshire Wildlife Trust:

- Work was carried out during the morning of Thursday 10 October 2024
- The Senior Parish Worker and the Clerk met NWT and the contractor on site
- 3 laminated signs, to provide an overview of the work, were put up at the main access points to the site (though when reviewed a week later only 2 remained)
- As per plan, 1 scrape and ~10 bare ground areas between ~1m<sup>2</sup> and ~5m<sup>2</sup> for seeding were created - predominately at the Intake Wood end of the site. The site generally held up well but started to cut up from repeated machine tracking which compromised the dispersal of arisings
- 100% acid grassland wildflower seed was dispersed by hand and gently tamped into the bare ground areas at a rate of roughly 5g/m<sup>2</sup>. Overseeding in early spring may be beneficial and there is seed available for this should it be required
- On-site response from members of the public were broadly positive once fears around site development had been clarified
- Online response has been a little more mixed with concerns raised about the cost of the project and the level of ambition (from a nature perspective)
  - Cost-wise - for the sake of clarity the money used for this project are 100% separate to Clipstone Parish Council funds or any other local authority finances. The project funding can only be used for capital expenditure on habitat improvements that contribute to biodiversity
  - Scale of improvements - NWT have directly spoken to the relevant stakeholders about the scale of the project. Annual maintenance changes to the mowing that have been agreed with the council that augment the wildflower seeding - i.e. the work on the 10 Oct is only one part of the improvements that should be visible in subsequent summers
  - Part of this ambition of the project issue also relates to land outside of CPC control such as Intake Wood where habitat management for heathland benefit is required
- There is anecdotal evidence that the seeding areas have been used for off-roading activity, but a visual inspection of the areas suggest that currently this is not significant
- NWT will periodically check in on the site to monitor its development. It has also been agreed to meet the Senior Parish Worker in Feb/March to finalise the mowing plan

- CPC24/25 101 **Council Projects and Section 106 Update**
- a) It was **CONFIRMED** that £77,156.61 Section 106 funding has been approved by Newark and Sherwood District Council  
It was **RESOLVED** not to advertise for quotes for the toilet facilities upgrade works and to invite a minimum of 3 local reputable companies to quote for the works
- b) Quotations will be brought to the November Parish Council meeting for consideration
- CPC24/25 102 **Former Squash and Sauna Centre**
- It was **RESOLVED** to make a formal approach to Newark and Sherwood District Council to renegotiate the transfer agreement for the former Squash and Sauna Centre
- CPC24/25 103 **Remembrance Sunday**
- a) It was **RESOLVED** that Cllr Mayes will lay a poppy wreath at the Clipstone Remembrance Day Service in representation of the Parish Council
- b) Costs of £17.50 for a poppy wreath against Section 137 of the Local Government Act 1972 were **CONFIRMED**
- CPC24/25 104 **CIL Funds and Disability Access / Car Park**
- An update regarding proposed disability access and car parking at the former Squash and Sauna Centre was **RECEIVED**
- CPC24/25 105 **Councils Land on Seventh Avenue**
- An update regarding the Deed of Covenant on Councils Seventh Avenue land was **RECEIVED**
- CPC24/25 106 **Officers Update**
- An update from Parish Council Officers was **RECEIVED**  
The Chairman highlighted the success of the Spooky Party held on Saturday 12 October 2024 and expressed thanks to Parish Council staff for their efforts
- CPC24/25 107 **Staff**
- a) An update of the 2024/2025 financial year pay settlement for National Joint Committee (Local Government) pay scales was **RECEIVED**
- b) It was **RESOLVED** to implement the National Joint Committee 2025/2025 pay award
- CPC24/25 108 **Planning**
- The following planning applications were **CONSIDERED**:
- a) 24/01699/HOUSE/ Shangri La 58 Central Drive Clipstone NG21 9AG/ Single storey side/front extension./ Comments by Fri 25 Oct 2024/ There was **NO OBJECTION**
- At 8.31pm Cllr Eskriett highlighted a declared pecuniary interest in agenda item 108b

It was **RESOLVED** that Cllr Swiffin take the role of temporary Chairman, and Cllr Eskriett left the meeting

- b) 24/01714/FULM/ Clipstone Holding Centre Mansfield Road Clipstone/ Erection of buildings for industrial purposes following demolition with associated landscaping, car and cycle parking, pedestrian and vehicular accesses / Comments by Wed 06 Nov 2024/ There was **NO OBJECTION**

At 8.34 pm Cllr Eskriett returned to the meeting and resumed duties as Chairman

An update on the following planning application was **RECEIVED**:

- c) 23/00832/FULM|126 dwellings with open space, landscaping, highways and drainage infrastructure and associated works

CPC24/25 109

**Correspondence**

A letter of thanks from the Clipstone Detachment of Nottinghamshire Army Cadet Force was **RECEIVED**

CPC24/25 110

**Meeting Details**

- a) The next meeting date of Wednesday 27 November 2024 at 7pm was **NOTED**  
 b) It was **NOTED** that items for information or resolution on the next agenda be sent to the Clerk by Friday 15 November 2024

Cllr Carlton left the meeting at 8.38pm

CPC24/25 111

**Confidential**

Public Bodies (Admission to Meetings) Act 1960:

It was **RESOLVED** that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- a) It was **RESOLVED** to approve and sign the confidential notes of the meeting held on 25 September 2024  
 b) Tenant update was **RECEIVED**  
 c) Claim update was **RECEIVED**  
 d) A Cemetery boundary wall update was **RECEIVED**

The meeting closed at 9.00pm

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**Signature of presiding chairman**

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**Date**