

Minutes of the Clipstone Parish Council Meeting held on Wednesday 26 February 2025 at 7pm

Councillors Present:

E Elujoba
D Eskriett
J Fishwick
W Swiffin

In Attendance : The RFO
: 4 members of the public (including 2 Councillors for potential co-option)

CPC24/25 154 **Welcome**

The Chairman opened the meeting

CPC24/25 155 **Apologies**

Apologies for absence were received from:

Cllr Billy Mayes (working away)

Lauren Astle, Newark and Sherwood District Councils Community Protection Officer

Cllr Scott Carlton (delayed due to traffic)

The Clerk was not in attendance and the RFO performed Officer duties during this meeting

CPC24/25 156 **Councillor Co-option**

It was **RESOLVED** to co-opt Dr Tokunbo Alaga Olorundami and Osunsan Adebola Adekunle to Clipstone Parish Council

The declaration of acceptance of office were duly signed and the new Councillors took up their seats (7.12pm)

The RFO clerked the meeting in the absence of the Clerk. As Deputy Clerk, the RFO witnessed the declaration of acceptance of office and acted as proper officer for this purpose

CPC24/25 157 **Declarations of Interest**

There were no disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda

CPC24/25 158 **Public Session**

There were no questions and petitions from members of the public

CPC24/25 159 **County and District Councillor(s)**

There were no County or District Councillors present, and no reports had been submitted

Initial_____

CPC24/25 160 **Community Protection Officer**

Lauren Astle, Newark and Sherwood District Councils Community Protection Officer was not present and had not sent in a report

Cllr Fishwick requested that Officers contact the Community Protection Officer regarding a recent incident on the Cavendish Estate, near the Co-op. A van was parked on the road near Avant Homes and at around midnight two individuals on Quad bikes were witnessed removing the hood, bumper and wing from the van. Photos were taken and it was reported to the police. Cllr Elujoba said that she had also read reports about problematic Quad biking on a social media post. Officers were asked to liaise with Lauren to raise awareness and seek any updates

CPC24/25 161 **Minutes**

- a) It was **RESOLVED** to approve and sign the minutes of the meeting held on 22 January 2025

CPC24/25 162 **Finance**

- a) It was **RESOLVED** to verify and sign the payment schedule for January 2025
- b) It was **RESOLVED** to confirm and sign the payment schedule for February 2025
- c) It was **RESOLVED** to verify and sign the current account reconciliation for January 2025
- d) It was **RESOLVED** to verify and sign the Unity savings account reconciliation for January 2025
- e) It was **RESOLVED** to verify and sign the reserve account 2 reconciliation for January 2025
- f) It was **RESOLVED** to verify and sign the Redwood reserve reconciliation for January 2025
- g) It was **RESOLVED** to verify and sign the Charity Bank reserve reconciliation for January 2025
- h) It was **NOTED** that the petty cash reconciliation for January 2025 is unavailable due to Pockit card account statement access. The account will be reconciled for January and February at the March 2025 meeting

CPC24/25 163 **Policies**

- a) It was **RESOLVED** to adopt the updated NALC Model Financial Regulations (2024) which had been personalised to Clipstone
- b) A revision to the Grant Policy ahead of the new financial year was **CONSIDERED**. Cllrs have provided feedback to Officers and a revised policy with additional guidance will be drafted for consideration at the March Parish Council meeting

CPC24/25 164 **Cemetery fees**

It was **RESOLVED** to pass on the increase of £20 to the following burial fees for earthen graves:

- Purchase of Exclusive Rights of Burial (ERB) – adults and children over 12 years, inclusive of the first interment (residents only)

- Second Interment in a plot with ERB (residents) 164 Appendix N
 - Second interment in plot without previous ERB, inclusive of 50 years ERB – next of kin (residents) cemetery fees for the 2025/2026 financial year
- No decision was made regarding interment fees for non-Clipstone residents

CPC24/25 165

Events

It was **RESOLVED** to support the initial schedule of events and establish the following budgets:

- **Sunflower growing competition** (running from March to September) – total budget **£400**
- **Easter holidays craft event** (running on a weekday in the Easter holidays) - total budget **£250**
- **Easter Bonnet competition** (running from March to April) - **£100** budget
- **Easter Disco/Party** (to be held Saturday 5th April) – total budget **£450**
- **Defib & CPR training** (to be held again if the March event is well received)
- **VE day 80** – 8 May 2025 – total budget **£400** Officers to liaise with The Welfare regarding the coffee morning and refreshments

CPC24/25 166

Village Hall Upgrade and Section 106 Update

An update on projects to upgrade the village hall was **RECEIVED**

CPC24/25 167

Former Squash and Sauna Centre

An update of discussions around the transfer agreement for the former Squash and Sauna Centre was **RECEIVED**

CPC24/25 168

CIL Funds and Disability Access / Car Park

It was **RESOLVED** to install both a disability access and car park at the former Squash and Sauna Centre

It was **RESOLVED** to award the full contracted works to Company D (RTB Groundworks Ltd) – subject to a compliance check regarding procurement thresholds. The contract totals £55,835 for a proposed disability access and car parking at the former Squash and Sauna Centre

The Chairman, Cllr Eskriett **ABSTAINED** from voting on this motion due to being part of the quotation process, therefore he was aware of which companies quoted for the works

CPC24/25 169

Councils Land on Seventh Avenue

An update regarding the Deed of Covenant on Councils Seventh Avenue land was **RECEIVED**

CPC24/25 170 **Highfield Road land**

It was **RESOLVED** to progress plans for the Highfield Road land project. Officers were asked to obtain quotations for gym equipment and pursue streams of funding that may be available to the Parish Council

CPC24/25 171 **Officers Update**

An update from Parish Council Officers was **RECEIVED**

CPC24/25 172 **Lengthsman Scheme 2025/2026**

It was **RESOLVED** to accept the contract sent by Via EM and sign up to the scheme for the upcoming financial year

CPC24/25 173 **Planning**

The following planning application was **CONSIDERED**:

- a) 25/00161/S73M/ Sherwood Pines Camping/ Land Adjacent Forestry Holdings Kings Clipstone/ Application for variation of conditions 1, 11 and 12 to substitute approved drawings with revised to relocate WC/Shower pod, positioning of 2 additional staff pitches, relocate 6 hardstanding pitches to Glade 2 and allow the provision of additional 2 staff pitches attached to planning permission 19/02006/S73M / comments by 27 February 2025/ There was **NO OBJECTION** and there were no comments

The following planning decisions were **NOTED**:

- b) 24/02110/ADV/ 50 Mansfield Road Clipstone Mansfield NG21 9EQ/ New signage and graphics to shop / Application Permitted
- c) 25/00127/DISCON/ Car Park Off The Drive Clipstone/ Request for confirmation of discharge of conditions 04 (Boundary Details) attached to planning permission 22/00302/FUL; 3 new dwellings/ Decision - DOC - All conditions discharged

CPC24/25 174 **Correspondence**

There was no correspondence to discuss

CPC24/25 175 **Meeting Details**

- a) The next meeting date of Wednesday 26 March 2025 at 7pm was **NOTED**
- b) It was **NOTED** that items for information or resolution on the next agenda be sent to the Clerk by Friday 14 March 2025

CPC24/25 176 **Confidential**

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- a) It was **RESOLVED** to approve and sign the confidential notes of the meeting held on 22 January 2025
- b) Cemetery boundary wall

The meeting closed at 8.58 pm

Signature of presiding chairman

Date