



## Minutes of the Clipstone Parish Council Meeting held on Wednesday 23 July 2025 at 7pm

### Councillors Present:

O Adekunle  
E Elujoba  
D Eskriett  
R Hartle-Ryton  
S Neale  
Dr T Olorundami  
W Swiffin

In Attendance : The Clerk and the RFO  
: 1 member of the public

- CPC25/26 55 **Welcome**  
The Chairman opened the meeting
- CPC25/26 56 **Apologies**  
Apologies for absence were received from:  
Cllr W Mayes  
Cllr J Fishwick  
Cllr J Gamble (Notts County Council)
- CPC25/26 57 **Declarations of Interest**  
There were no disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda
- CPC25/26 58 **Public Session**  
There were no questions or petitions from members of the public
- CPC25/26 59 **County and District Councillor(s)**  
Cllr O Adekunle arrived at 7:05pm  
  
County Councillor James Gamble provided the following written report:
- Pleased to see Mansfield Road resurfacing work completed July 7 2025
  - Pleased to see the new interactive speed sign installed on Cavendish Way / Emmerson Drive
  - Chased up Traffic Calming on Forest Road, which will go to committee likely in September. It will include Sinusoidal speed humps and raised plateaus
  - Chased up dates for white lining outside shops, moving Virgen cabinets, grass cutting rates
  - Met number of residents with ongoing Clipstone Casework
- There were no updates from District Councillors

Initial \_\_\_\_\_

- CPC25/26 60 **Community Protection Officer**  
There was no update from Newark and Sherwood District Councils  
Community Protection Officer
- CPC25/26 61 **Minutes**
- a) It was **RESOLVED** to approve and sign the minutes of the meeting held on 25 June 2025
  - b) The draft Personnel Committee minutes of the meeting held on 2 July 2025 were **RECEIVED**
  - c) It was **RESOLVED** to accept the recommendations of the Personnel Committee
- CPC25/26 62 **Finance**
- a) It was **RESOLVED** to verify and sign the payment schedule for June 2025
  - b) It was **RESOLVED** to confirm and sign the payment schedule for July 2025
  - c) It was **RESOLVED** to verify and sign the Unity current account reconciliation for June 2025
  - d) It was **RESOLVED** to verify and sign the Unity savings reconciliation for June 2025
  - e) It was **RESOLVED** to verify and sign the reserve account reconciliation for June 2025
  - f) It was **RESOLVED** to verify and sign the petty cash reconciliation for June 2025
  - g) The budget to Q1 actuals were **RECEIVED**  
The RFO provided an update on journals and budget amendments that had taken place following appendix I being issued
  - h) It was **RESOLVED** to open 45 day notice account with Hinckley & Rugby with £85,000.00, and to open a Charity Bank instant access account with £18,000.00  
It was **RESOLVED** that signatories for the new Hinckley & Rugby account will be Cllr R Hartle-Ryton, Cllr S Neale, Cllr E Elujoba and the Clerk
- CPC25/26 63 **Grant requests**
- a) It was **RESOLVED** to provide a grant of up to £800 requested by Clipstone Sleigh Group to fund 2 (or 3 if funding allows) bleed kits  
The grant will be paid on receipt of an invoice  
Clarity will be sought to ascertain if there is a central register for bleed kit locations
  - b) It was **RESOLVED** to allow Your CVS the use of the village hall on Thursdays until the end of 2025 at a zero hire rate in lieu of providing a grant. Council will review this arrangement at the start of 2026
  - c) It was **NOTED** that an approved grant to Vicars Clickers to the value of £984.17 has been paid following the receipt of detailed calculations (circulated to Councillors on 7 July 2025)  
A thank you email from Vicars Clickers was **RECEIVED**

- CPC25/26 64 **Insurance**
- It was **RESOLVED** to approve an insurance renewal quotation of £3,079.34
- CPC25/26 65 **Council Strategy**
- It was **RESOLVED** to establish a working group consisting of Cllr Adekunle. Cllr Elujoba. Cllr Hartle-Ryton. Cllr Neale and Cllr Olorundami to progress the development of a Council Strategy
- CPC25/26 66 **Events**
- a) It was **RESOLVED** to establish a budget of £1000.00 for the Spooky Party, the budget includes provision for any associated staffing costs
- b) Councillor participation at the VJ Day event was **CONSIDERED**
- c) Councillor attendance at the summer craft events was **CONSIDERED**
- At 8.49pm a member of the public left the meeting  
At 8.52pm it was **RESOLVED** to add a 20 minute extension to the meeting
- CPC25/26 67 **Cemetery Boundary Wall**
- a) A structural engineers report for the cemetery boundary wall was **RECEIVED**
- b) It was **RESOLVED** to obtain quotes for wall rebuild works and tree works
- CPC25/26 68 **Councils land on Seventh Avenue**
- An update regarding the Deed of Covenant on Councils Seventh Avenue land was **RECEIVED**
- At 9.15pm a further 15 minute meeting extension was **RESOLVED**
- CPC25/26 69 **Officers Update**
- An update from Parish Council Officers was **RECEIVED**
- It was **NOTED** that the NJC pay settlement for the 2025/2026 financial year has been agreed at 3.2%
- CPC25/26 70 **Planning**
- The following planning decision was **NOTED**:
- a) 25/00644/HOUSE/ 21 Central Drive Clipstone NG21 9AG / Proposed ground floor extension to the rear / **Application Permitted**
- CPC25/26 71 **Correspondence**
- There was no correspondence
- CPC25/26 72 **Meeting Details**
- a) The next meeting date of Wednesday 24 September 2025 at 7pm was **NOTED**
- b) It was **NOTED** that items for information or resolution on the next agenda be sent to the Clerk by Friday 12 September 2025

CPC25/26 73

**Confidential**

Public Bodies (Admission to Meetings) Act 1960:  
To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- It was **RESOLVED** to approve and sign the confidential notes of the meeting held on 25 June 2025
- The council **RESOLVED** to increase employee's hours as per the report presented to them
- A Tenant update was **RECEIVED**

The meeting closed at 9:32pm

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**Signature of presiding chairman**

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**Date**