

Minutes of the Clipstone Parish Council Meeting held on 23 October 2019 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr G Aldridge	Cllr P Greenwood	
Cllr J Beresford	Cllr A Thompson	
Cllr K Beresford	Cllr R Beresford	
Cllr C Wigman		
Cllr R Clarey		Cllr JC Wigman

In attendance: The Clerk

Also present: approximately 43 members of the public

Frequently used abbreviations:

CPC	Clipstone Parish Council
LPA	Local Planning Authority
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council

CPC19-162	To receive and resolve to approve apologies for absence. Cllr JC Wigman ha sent his apologies due to work commitments.
CPC19-163	To receive questions and petitions from the public – for information only. Several members of the public stated that they would not abide by the Council's cemetery rules and removing items from the middle of their loved ones graves and if the council moved any of them they would simply move them back every time. Chairman Beresford tried to explain why removing mementoes from the lawned area was necessary, but members of the public continued to state that they were not going to move items. Members of the public were invited to write to the Council with their concerns and apply for memorials in writing. One member of the public raised a concern that lowered kerbs at crossing points were still too high to cross the road safely using a wheelchair or mobility scooter. Most members of the public left the meeting at the end of the 15-minute public meeting.
CPC19-164	To receive a report from the County and District Councillors. Cllr Scott Carlton stated that NSDC had dedicated Intake Wood as a nature reserve, that public spaces protection orders were being renewed and that NSDC were looking into ways to increase recycling rates in the district. Cllr Michael Brown talked about the district's free tree scheme and that a recent litter pick around Intake Wood had produced 12 bags of rubbish. He stated that he had requested an updated S106 report for Clipstone Parish.
CPC19-165	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting. There were none.

CPC19-166	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
CPC19-167	To receive minutes of previous Clipstone Parish Council meetings and sign these as a true record of that meeting. The Council resolved to approve the minutes of the meetings 28/08/2019, 04/09/2019 and 09/10/2019
CPC19-168	To receive a report from the chairman of the Assets Committee and the minutes of the last meeting if available. To approve the Committee's recommendation to research the viability of purchasing Vicars Court and retain it as affordable housing for Clipstone residents. The Council received the report.
CPC19-169	To receive a briefing on S106 procedures and consider inviting a senior officer from Newark and Sherwood District Council to speak on Clipstone specific S106 issues. The Council received and noted the briefing and resolved to request a visit from a NSDC officer to speak at a future meeting and a detailed breakdown of the S106 expenditure so far.
CPC19-170	To confirm by resolution the match funding for the part of the cemetery toilet project not covered by LIS funding allocated by Nottinghamshire County Council.. – no decision required, admin error.
CPC19-171	To note that there will be an enquiry with regards to footpaths in Clipstone in April 2020 and consider whether the Council wants to make any representations in the prescribed format. This was duly noted.
CPC19-172	To note a 2% increase in Finance Software Support fees. This was duly noted.
CPC19-173	To receive a report on the potential move to the Clipstone Miners Welfare Trust Building and consider the recommendations therein. The Council received and noted the report.
CPC19-174	To receive preliminary architects' drawings regarding a potential layout for the Clipstone Miners Welfare Building and consider any changes to the design. The council resolved to invite the architect to the upcoming assets committee.
CPC19-175	Finance <ul style="list-style-type: none"> a) To receive the Payments and Receipts report for August/September. b) To receive bank reconciliations for August/September and approve the quarterly reconciliation to be signed. c) To receive the payments/receipts over budget report. d) To approve the payment schedule for October/November and sign it. e) To sign cheque 6769 re. lamppost poppies. The Council received and noted the above documents. The Council approved the quarterly reconciliation, the document, however, remained unsigned. The Council approved the payment schedule and resolved to sign the cheque.

CPC19-176	To note the imminent installation of bus stop infrastructure on Cavendish Way. This was duly noted.
CPC19-177	To note a new system of delegation for planning decisions and consider whether the Council want to submit any questions in relation to the scheme to ask at the Parish Council Conference 02 November 2019. This was duly noted.
CPC19-178	Planning: To consider the following planning application: <ul style="list-style-type: none"> No applications to be considered at time of publication To note the following planning decision: <ul style="list-style-type: none"> No decisions received at time of publication.
CPC19-179	To receive information on NALC's smaller council's committee and consider whether to nominate a member or the Clerk to this national committee. There were no volunteers.
CPC19-180	To receive the following correspondence: <ul style="list-style-type: none"> P. Peacock – Eastfield Close Parking Rushcliffe Borough Council – Take five to stop fraud NALC – Website accessibility regulations – the Clerk was asked to look into options for provision of a new website. Student enquiry requesting information and interviewee regarding heritage on the community of housing developments The above documents were duly noted.
CPC19-181	To receive Items for Notification to be included on next meeting's agenda. (for information only). <ul style="list-style-type: none"> Community action Programme (K. Beresford) Youth report from T Beresford
CPC19-182	To confirm date of next scheduled meeting for Wednesday 27 November 2019 The date of the next scheduled meeting was confirmed as 27 November 2019.

Signed as a true record of that meeting.

Signature: _____ **Date:** _____

2019-20 Payment Schedule October 2019

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

October

CPC19-175d)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£	
NatWest Current Account					30-Sep	160,184.07	
NatWest Current Reserves					30-Jun	48,985.39	
					Total	209,169.46	
BILLS FOR PAYMENT							
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total	
	DD	4101023877	NSDC	Non-Dom current month cemetery	45.00	-	45.00
	BACS		Salaries and Wages*	Approximate amount Salaries and Wages	6,050.00	-	6,050.00
	BACS	2019/058	Groundworks Architects	Part Payment draft drawings	3,075.00	615.00	3,690.00
	BACS	N101901680	County Supplies	Cleaning equipment	12.99	2.60	15.59
	DD	1399530	Robin Hood Energy	Gas VH (12/09-30/09)	63.47	3.17	66.64
	DD		WaterPlus	Water VH	490.17	-	490.17
	DD		British Gas	Final invoice (01/08-11/09) two payments	105.95	9.19	115.14
	STO	I0128971	NSDC	Rent Share	331.25	-	331.25
	BACS	1129	Xtreme Electrical	Electrical work VH	260.00	52.00	312.00
	BACS	N101901680	County Supplies	Cleaning equipment	35.84	7.17	43.01
	BACS	N101901680	County Supplies	Consumables general	16.50	3.30	19.80
	BACS	N101901680	County Supplies	Consumables cleaning and office	117.39	23.48	140.87
	BACS	#668	party refund	party refund	50.00	-	50.00
	DD		NatWest	Bank Charges	26.59	-	26.59
	BACS		ScrewFix	Equipment purchase	24.98	5.00	29.98
	BACS		B&Q	Repairs	12.66	2.54	15.20
	BACS		ScrewFix	Workplatform and other equipment	154.1	30.81	184.91
	BACS	MO30DJ	BT	Phone and Broadband	49.93	9.98	59.91
	BACS	MO31HK	BT	Phone and Broadband	53.65	10.73	64.38
	BACS	6489	Malcolm Lane	Zintec installation	125.00	25.00	150.00
	BACS	I0128910	NSDC	litter bins	3,513.00	702.80	4,215.80
	DD	14785	UK Fuels	Fuel	104.83	20.96	125.79
	DD	14971	UK Fuels	Fuel	60.75	12.15	72.90
	cheque	21/10/19	Clipstone Social Club Ltd.	Event Catering	290.00	-	290.00
	Transfer		Transfer to Pockit	Phone, tyres for van,	445.00	-	445.00
	STO	I0129632	NSDC	Rent Share	331.25	-	331.25
				Total	15,845.30	1,535.88	17,381.18

Notes:

* Approximate amounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

28/08/2019