

Minutes of the Clipstone Parish Council Meeting held on 08 January 2020 in the Meeting Room, Clipstone Village Hall, Church Road, Clipstone, Nottinghamshire.

Members Present	Members Present	Members Absent
Cllr R Clarey		
Cllr P Greenwood		
		Cllr A Thompson
Cllr C Wigman		
Cllr JC Wigman		

In attendance: The Clerk

Also present: a few members of the public

Frequently used abbreviations:

CPC	Clipstone Parish Council
LPA	Local Planning Authority
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council

CPC20-001	Declarations of intent to record, film or photograph the meeting by members, members of the public or the press. There were none.
CPC20-002	To receive and resolve to approve apologies for absence. Cllr Thompson had given his apologies.
CPC20-003	To receive questions and petitions from the public – for information only. There were none.
CPC20-004	To receive a report from the County and District Councillors. No district councillors present. Cllr Peck reported that the resurfacing of Mansfield Road in Clipstone had been approved for the 2020-21 capital program. Cllr Clarey asked if this were to include the footpaths. Cllr Peck agreed to find out. He stated that he had made enquiries regarding the footpath to the doctor's surgery but that particular stretch was not part of his division.
CPC20-005	To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting. There were none.
CPC20-006	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. The Clerk advised councillors that item CPC20-008 should only involve the discussion of a new post without any consideration of personnel and therefore should not require any exclusion. However, if the post were to be linked to individuals during the discussions, this would require the exclusion of public and press. There were none.
CPC20-007	To receive minutes of previous Clipstone Parish Council meeting(s) and sign these as a true record of that meeting.

	The council resolved to sign the minutes of the meeting 05 December 2019 as a true record of that meeting.
CPC20-008	To consider the creation of a permanent post of Admin Assistant and agree the procedure for recruitment to the post if approved. Proposed by Cllr Clarey seconded by Cllr JC Wigman, the Council resolved to create a new post of Admin Assistant for 30 hours per week at the same pay level as the Senior Parish Worker post with it being advertised internally in the first instance. The new post would be available with immediate effect.
CPC20-009	To consider a second draft budget report for <ul style="list-style-type: none"> • Personnel Committee requirements • Assets Committee requirements • Whole Council requirements And set budgets for committees and whole council in readiness for a final budget proposal incorporating any changes to be approved at the meeting 22 January 2019. The Clerk presented a second draft budget proposal. The Council resolved to increase the precept modelled in the report by 3% resulting in the equivalent increase for a Band D household. Larger capital expenditure would be paid from reserves.
CPC20-010	To receive a report on the potential move to the Clipstone Miners Welfare Trust Building and agree the heads of term to be requested to enable further negotiations. The Council noted the progress report. The Council resolved to approve the amended architect's drawings for the Welfare Building. Proposed by Cllr Clarey seconded by Cllr Wigman the council resolved to write to Newark and Sherwood District Council requesting them to release funds for the Clipstone miners Welfare Community Trust building renovation and conversion for Parish Council use. Proposed by Cllr Clarey seconded by Cllr Wigman the Council resolve to approve the Clerk's attendance at a "Reducing Energy Use In Buildings" webinar at a cost of £65.
CPC20-011	To receive a progress report on the LIS project. The Council noted that no planning permission would be required but that Building Control certification at a cost of approximately £380 would need to be included in the costings.
CPC20-012	To receive a progress report on the car parking project. The Council unanimously approved the revised plans for the car parking project.
CPC20-013	To receive an update on post office closure. The Clerk was still looking into the feasibility of the Council to apply to run the post office. Other local businesses had allegedly already submitted an application.
CPC20-014	Planning: To consider the following planning application: <ul style="list-style-type: none"> • 19/02175/FUL Householder application to erect 1 detached dwelling Land at 162 Highfield Road – no comments from Clipstone Parish Council due to restrictions The Council noted the above application.

CPC20-015	To receive the following correspondence: <ul style="list-style-type: none">• The Beat• Post Office Presentation The Council noted the correspondence.
CPC20-016	To receive Items for Notification to be included on next meeting's agenda. (for information only). <ul style="list-style-type: none">• Adoption of Phone Kiosk• Appointment of Internal Auditor• Budget• Precept• Rent review
CPC20-017	To confirm date of next scheduled meeting for Wednesday 22 January 2020 The Council confirmed the date of the next meeting to be 22 January 2019 at 19.00.

Signed as a true record of that meeting.

Signature: _____ **Date:** _____