

Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.co.uk, 01623-626857

Initial: _____

Minutes of the meeting of Clipstone Parish Council which will be held online on Wednesday, 20th May 2020 at 17.30:

Chairman C Wigman welcomed members of the council and the public to this first virtual meeting of the Parish Council and explained how the meeting would progress.

CPC20-93 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

The Council resolved to record the meeting to aid minute writing and dispose of said recording once the minutes have been approved.

CPC20-94 To receive apologies for absence

No apologies had been received from councillors of the parish. District councillors Brown, Peacock and Scott had sent their apologies.

CPC20-95 To receive questions and petitions from members of the public – for information only.

There were none.

CPC20-96 To receive a report from the County and District Councillors

Cllr Scot had sent in a report:

- Reported many fly tips to NSDC for clean up. This is an on-going and even with the recycling centres open will take time to resolve back logs of rubbish.
- Liaised with Persimmon homes, over the regular emptying of the bins on the play park area. This was a particular issue when they didn't have staff on site - clerk kept informed.
- Liaised regularly with Notts Police and other agencies, over reports of ASB, groups gathering inside the lockdown period, and other subjects. Most has been dealt with. Reports of businesses trading when they were required to be closed, were investigated and none were found to be flouting the early guidance.
- Brown Bin (garden waste) collections will resume 1st June. There will be a backlog of garden waste to be removed.
- Assisted many local residents, over council property issues (some still ongoing), supported local businesses re: grants etc, resident enquiries in relation to the Coronavirus outbreak, i.e. furlough scheme, refunds for holidays, Council tax support and so on, and where possible supported the volunteers scheme in the village.

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I do thank all that have given their time and effort in these incredibly difficult times to help others across the ward. It is truly humbling and awe inspiring to see how many people have come together and are working in a cohesive manner to assist the most vulnerable, when required.

CPC20-97 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting
There were none.

CPC20-98 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

The Council resolved to exclude public and press for item CPC20-111 due to its commercially sensitive nature.

CPC20-99 To consider adopting a Virtual Meeting Policy and the use of Agenda item forms.

The Council resolved to adopt a Virtual Meeting Policy and the use of an agenda item form.

CPC20-100 To receive minutes of previous Clipstone Parish Council meeting(s) and resolve to sign these as a true record of that meeting.

The council resolved that the minutes of the meetings 19 February 2020 and 17 March 2020 should be signed as a true record of these meetings.

CPC20-101 To note that a casual vacancy has been declared.

The Council noted the casual vacancy.

CPC20-102 FINANCE:

- a) To receive the Payments and Receipts report for February/March.
- b) To receive bank reconciliations for February/March 2020.
- c) To receive a preliminary finance report to year end 2020
- d) To receive the payments/receipts over budget report.
- e) To consider any additional items to be added to the printed schedule.
- f) To approve the payment schedule for April/May and sign it.
- g) To review and approve the regular payments schedule, direct debits and standing orders.

The council noted and received the receipts and payments reports for February and March 2020, the bank reconciliations for February and

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March, the preliminary finance report to the financial year end 2020 and the receipts and payments over budget report to year end.

The Council approved the Payments Schedule as appended.

CPC20-103 To consider correspondence from NSDC regarding CIL payments and decide on the action to take.

The Council resolved to attribute a 2015 CIL payment to the Clipstone bin project and the new CIL money to improving the accessibility of the Parish Council owned Sqoshis building.

PLANNING

To consider the following planning applications:

- a) [20/00600/FULM | School Expansion, New Hall, Kitchen and Reception Area | Samuel Barlow Academy Church Road Clipstone Nottinghamshire NG21](#)

The Council resolved not to object to the proposal.

To note the following planning decisions

- [Householder application to erect a 2 storey side extension](#) – permitted

The Council noted the planning decision.

CPC20-104 To note recent legislation with regards to local parish council meetings and consider whether or not to hold an annual meeting of the parish council.

The Council resolved not to have an Annual Meeting of the Parish Council and that the current chairman C Wigman would remain in post.

CPC20-105 To consider an application to be co-opted onto Clipstone Parish Council.

The Council resolved to co-opt Frances Ford onto Clipstone Parish Council to the vacancy on Cavendish Ward. Mrs Ford would be signing the acceptance of office in a separate meeting with the clerk.

CPC20-106 To consider a forthcoming meeting schedule.

The Council resolved to adopt the meeting schedule as presented.

CPC20-107 To receive and note correspondence previously circulated by email.

The Council noted the previously circulated correspondence.

CPC20-108 To receive Items for Notification to be included on next meeting's agenda. (for information only).

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- Agar
- Miners Welfare Projects
- Clipstone Relief effort

CPC20-109 To agree a meetings schedule for
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CPC20-110 To confirm date of next scheduled meeting.

The next scheduled meeting was confirmed for 24 June 2020.

Cllrs Greenwood and Clarey agreed to print agendas for posting on the notice boards if the clerk was not available to come to Clipstone.

CPC20-111 To consider correspondence received from Sqoshis Playcentre and any action to take.

The Council considered the request and concluded that the proprietor of Sqoshis would be required to provide additional information before any decision could be made.

Signed as a true record of that meeting

Signature of presiding chairman

Date

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2020-21 Payment Schedule May 2020

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN		May				
CASH POSITION BEFORE ANY PAYMENTS ARE MADE					£	
NatWest Current Account	30-Apr				151,338.02	
NatWest Savings Account	31-Dec				49,010.09	
Total					200,348.11	
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
DD	4101023877	NSDC ^	Non-Dom cemetery per month	52.00	-	52.00
BACS	43037	NSDC ^	Rent portion S&S current per month	331.25	-	331.25
BACS		Salaries and Wages per month^	Approximate amount Salaries and Wages	4,865.00	-	4,865.00
DD		NatWest	Bank Charges March	19.41	-	19.41
BACS		Party Refund	party refund	50.00	-	50.00
BACS	49130	Mansfield Garden Machinery	Battery Ride on	40.79	8.16	48.95
BACS	1150579510	Konica	Hire Charge	73.65	14.73	88.38
BACS	1150586170	Konica	Printing	13.52	2.70	16.22
BACS	126919	Pear Technology	Maplink	85	17.00	102.00
BACS	1213333	High Speed Training	Staff Training	238.50	47.70	286.20
BACS		Amazon	Phone cases	25.90	5.18	31.08
BACS		Eon	Christmas Lights	420.79	-	420.79
BACS	27	M+C Elliott	Grave Digging March	600.00	-	600.00
BACS		Screwfix	6 Pin cylinder replacement lock	19.15	3.83	22.98
BACS	27387	C+L Janitorial	Sanitiser and gloves	64.45	12.89	77.34
BACS		B&Q	Cemetery Hut interior	210.58	42.11	252.69
DD		Water+	Village Hall	55.00	-	55.00
BACS	27527	C+L Janitorial	Sanitiser and pump	48.00	9.60	57.60
BACS	10133068	NSDC	Dog bin Contract 2nd half 2019-20	716.30	143.26	859.56
BACS	2006	CISWO	Aminity Land Lease	89.07	-	89.07
Pocket		Argos	Mobile phones	339.39	67.88	407.27
BACS		Amazon	Soap dispenser	29.99	-	29.99
Pocket		Zoom subscription	Annual subs	143.98	-	143.98
BACS		TBA	TBA	500.00	-	500.00
BACS	568	Mansfield Garden Machinery		1.80	0.36	2.16
BACS		BT	Monthly bill	61.20	12.24	73.44
BACS		County Supplies	AlcoholFree Sanitiser	10.82	2.16	12.98
BACS		County Supplies	Paper	9.49	1.90	11.39
BACS		County Supplies	Cleaning products	224.01	44.80	268.81
Total				9,339.04	436.50	9,775.54

Notes:

* Approximate amounts

^ Regular monthly payments

TBA Transfer between accounts

Items marked yellow represent late additions to schedule.

Authorised Signatory 1

Authorised Signatory 2

Date

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