

Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org, 01623-626857

Minutes of the meeting of Clipstone Parish Council held Wednesday, 24th June 2020 at 19:00.

Members Present	Members Present	Members Absent
Cllr R Clarey		
Cllr K Croshaw		
Cllr P Greenwood		
Cllr C Wigman (chairman)		
Cllr JC Wigman		

In Attendance: The Clerk

Also Present: County Cllr J Peck

CPC20-113 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

The Council resolved to record the meeting to aid minute writing and dispose of said recording once the minutes have been approved.

CPC20-114 To receive apologies for absence.

There were none.

CPC20-115 To receive questions and petitions from members of the public – for information only.

There were none.

CPC20-116 To receive a report from the County and District Councillors.

A written report had been received from Cllr Brown who stress the importance to progress the development of the Miners Welfare project and the off-site sports. He encouraged the development of a community plan for Clipstone. He thanked the community for their support to NHS staff and thanked other key workers.

Cllr Peck reported that Nottinghamshire County Council (NCC) had provided PPE for care homes in the current Covid-19 crisis. He stated that a priority had been to ensure children in care were kept safe. He mentioned that the recycling centres had re-opened and that libraries were due to re-open in early July. The primary concerns of the Council of recent months had been to ensure the safety of staff, people in the Council's care and the public. The resurfacing had been postponed due to Covid-19.

CPC20-117 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

Cllr Clarey declared a non-pecuniary interest as a trustee of the Miners Welfare Community Trust.

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CPC20-118 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

There were none.

CPC20-119 To consider adopting a Virtual Meeting Policy and the use of Agenda item forms. Admin error

CPC20-120 To receive minutes of previous Clipstone Parish Council meeting(s) and resolve to sign these as a true record of that meeting.

The Council resolved to sign the minutes of the meeting

CPC20-121 To note that a casual vacancy has been declared following the resignation of Cllr Sims and consider what further action to take.

This was duly noted. The Council resolved to advertise the vacancy to co-opt if it were going to be free to co-opt. Any candidate should feel confident to use IT.

CPC20-122 FINANCE:

- a) To receive the Payments and Receipts report for April/May and note that any payments not previously listed were made under delegated powers (CPC20-079).
- b) To receive bank reconciliations for April/May 2020.
- c) To receive the payments/receipts over budget report.

The Council received and noted the reports under CPC20-122 a-c)

- d) To consider any additional items to be added to the printed schedule.
- e) To approve the payment schedule for June/July and resolve to sign it.

There were no additional payments. The Council resolved to approve the payment schedule as presented.

To receive the Internal Auditor's Report for the 2019/20 financial year and consider any action resulting from it.

The Council received the Internal Auditor's report and noted that there was no further action to take.

CPC20-123 To consider and approve the Annual Governance Statement for 2019/20.

The Council considered and approved the Annual Governance statement for 2019/20.

CPC20-124 To consider and approve the Accounting Statements for 2019/20

The Council considered and approved the Annual Accounting statements for 2019/20.

CPC20-125 To receive the bank reconciliation and explanation of variances to be submitted with the AGAR

The Council received and approved receive the bank reconciliation and explanation of variances to be submitted with the AGAR

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CPC20-126 PLANNING

To consider the following planning applications:

- a. [20/00772/FULM | Proposed residential development of 10 no. bungalows. | Site Adjacent Goldcrest Lane and Skylark Way Clipstone NG21 9GH](#)

The Council resolved to take a neutral stance and neither support or oppose the planning application.

To note the following planning decisions

- b. [20/00600/FULM | School Expansion, New Hall, Kitchen and Reception Area | Samuel Barlow Academy Church Road Clipstone Nottinghamshire NG21](#) – permitted

This was duly noted.

CPC20-127 To receive and consider the Environmental Proposals and Outline Specification for a move to the Miners Welfare building.

The Council considered the environmental proposals and outline specifications and concluded that the proposed costings would be required.

Proposed by Cllr Clarey, seconded by Cllr JC Wigman the Council resolved to work towards a target date of 30th October 2020 at 22:00 To commence the lease of the eastern side of the welfare building.

Proposed by Cllr Clarey seconded by Cllr Wigman the Council resolved to explore the feasibility of a community led management committee for the building external to the parish council.

Costings as well as a valuation on behalf of the Trust should be available for the next meeting.

CPC20-128 To receive an update on the new parish council website.

The clerk gave an update on the new council website and that problems had been encountered with certifying it fully accessible. The Clerk explained that this was because the Council must display scanned copies of the Annual Governance and Accountability Return by law, which are not accessible.

CPC20-129 To consider quotations for the council's motor insurance.

The Council resolved to stay with the current insurer having considered several quotes.

CPC20-130 To consider two quotes for the roof repair at Sqoshis.

The Council resolved to award the contract to the cheaper of the two comparable quotes.

CPC20-131 To consider activities for Christmas, co-ordination of events with the church and whether to purchase additional Christmas lights.

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The Council approved the expenditure for the checking, repair, installation and de-installation and storage of the Christmas Lights.

The Council considered the installation of a Christmas tree on Cavendish Estate – maybe outside the new Co-op. This would be explored further at a later meeting.

CPC20-132 To receive and note correspondence previously circulated by email.

The Council noted the correspondence.

Cllr Crowshaw's internet connection was temporarily interrupted between 19.59 and 20.02

CPC20-133 To receive Items for Notification to be included on next meeting's agenda. (for information only).

- Move to miners welfare
- Working from home

CPC20-134 To confirm date of next scheduled meeting.

The date of the next scheduled meeting was confirmed as 22 July at 19.00 via ZOOM.

CPC20-135 To consider correspondence received from Sqoshis Playcentre and any action to take. (Exclusion of public and press recommended due to commercial sensitivity)

The Council considered the correspondence received and asked the Clerk to write to Mrs Jones and ask her about her plans for the future and offer her a rent break until September 2020 on the condition that the outstanding rent would be repaid by September 2022.

The meeting closed at approximately 20:40.

Signature of presiding chairman

Date

CASH POSITION						£
NatWest Current Account	30-Jun					149,672.76
				Total		149,672.76
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
DD	4101023877	NSDC ^	Non-Dom cemetery per month	52.00	-	52.00
DD	4101231278	NSDC ^	Non-Dom VH per month	568.20	-	568.20
BACS	43037	NSDC ^	Rent portion S&S current per month	331.25	-	331.25
BACS		Salaries and Wages per month^	Approximate amount Salaries and Wages	4,865.00	-	4,865.00
DD		NatWest	Bank Charges	15.75	-	15.75
BACS		BT	Monthly bill	59.30	11.86	71.16
BACS		Amazon	Stationery	1.82	0.37	2.19
BACS		Amazon	Stationery	17.62	3.50	21.12
BACS		Came and Company	Van Insurance	545.48	-	545.48
BACS	25729	County Signs	Cemetery Signage	80	16.00	96.00
BACS	1078979618	B&Q	Repair and maintenance	37.61	7.52	45.13
BACS	07/07/2020	Cal Bryant	Website, hosting, email , support	379.73	-	379.73
BACS	3077/00155919	Jewson	Ball Valve	20.00	4.00	24.00
BACS	49968	Mansfield Garden Machinery	Mower repair Countax	80.68	16.14	96.82
BACS	50026	Mansfield Garden Machinery	one shot	1.91	0.38	2.29
DD	4101023877	NSDC ^	Non-Dom cemetery per month	52.00	-	52.00
DD	4101231278	NSDC ^	Non-Dom VH per month	568.20	-	568.20
BACS	43037	NSDC ^	Rent portion S&S current per month	331.25	-	331.25
BACS		Salaries and Wages per month^	Approximate amount Salaries and Wages	4,865.00	-	4,865.00
DD		NatWest	Bank Charges	15.75	-	15.75
BACS		BT	Monthly bill	59.30	11.86	71.16
			Total	12,947.85	71.63	13,019.48