



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org, 01623-626857

Minutes of the meeting of Clipstone Parish Council held Wednesday, 21 July 2021 at 19:00

Members Present	Members Present	Members Absent
		Cllr W Swiffin
Cllr F Ford	Cllr C Wigman (chairman)	Cllr K Croshaw
Cllr R Clarey	Cllr JC Wigman	Cllr J Fishwick

Also present:

In Attendance: The Clerk

Business and Resolution

- CPC21 131 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.
There were none.
- CPC21 132 To receive apologies for absence.
Cllr J Fishwick had given her apologies.
- CPC21 133 To receive questions and petitions from members of the public – for information only.
There were none.
- CPC21 134 To receive a report from the County and District Councillors.
There were none
- CPC21 135 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
- Cllr Clarey declared a private interest in the Clipstone Miners Welfare Community Trust, the Allotments Association and the football clubs.**
- CPC21 136 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

There were none.
- CPC21 137 To receive minutes of previous Clipstone Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

The Council unanimously approved the minutes of the meeting 23 June 2021 and resolved to sign these as a true record of that meeting.

Initial _____

CPC21 138 To note the Clerk's report.

CPC21 139 To consider quotations of energy suppliers for the Village Hall and the cemetery, decide which supplier to chose and delegate the completion of the contract to the Clerk.

The Council resolved to opt for the green energy contract offered by Octopus Energy.

CPC21 140 To note that the following documents were submitted to the External Auditor on 25 June and that the period for the exercise of public rights has commenced:
Contact form, Confirmation of the period for the exercise of public rights, The Internal Audit Report (letter), The AIAR, Annual governance statement, Annual Accounting Statements, Bank Reconciliation , Explanation of Variances and Explanation of "high" reserves.

The Council noted that the AGAR documents had been submitted.

CPC21 141 To note the resignation of Cllr Greenwood and consider further steps to take to fill this and another vacancy by co-option if no poll is called.

The council noted the vacancy and considered advertising all council vacancies by posting a video on the website and social media.

CPC21 142 To receive an application for a memorial bench in the cemetery.

The Council resolved to permit the installation of memorial bench for the late Geoffrey Lenton. The benches would remain the property of the applicants.

CPC21 143 To receive an update on the parish newsletter.

The clerk reported that this was an ongoing project.

CPC21 144 FINANCE:

a. To receive and note the Payments and Receipts report for June and note that any payments not previously listed were made under delegated powers (CPC21-82).

The Council noted the Payments and Receipts report and noted payments made under delegated powers.

b. To receive and note the bank reconciliations for June 2021 and agree to sign them.

The Council noted the bank reconciliations and resolved for them to be signed as a correct record.

c. To receive and note the Detailed Receipts & Payments by Budget Heading report to the end of June.

The Council noted the detailed Receipts and Payments by Budget Heading report.

d. To consider any additional items to be added to the printed schedule.

As there was no scheduled meeting for August, regular payments such as staff costs, utilities etc would need to be paid in August. Any Grants Approved under CPC21-147 would need to be added to the schedule.

e. To approve the payment schedule for July August and resolve to sign it.
Proposed by Cllr Clarey, seconded by Cllr JC Wigman, the Council approved the scheduled expenditure with the above additions.

CASH POSITION				£
NatWest Current Account		30 June		203,520.77
Method		Supplier	Description	Total
DD	4101023877	NSDC	Non-Dom cemetery per month	60.00
STO	43037	NSDC	Rent portion S&S current per month	331.25
BACS		Salaries and Wages per month	Approximate amount Salaries and Wages	6,080.00
DD		NatWest	Approximate Bank Charges	20.00
DD		BT	Broadband and Phone	71.16
DD		Water Plus	Water VH	76.19
DD		SSE	VH electricity	148.07
DD		SSE	Electricity Cemetery	177.42
DD		Octopus Energy	Advance new contract (all)	340.80
BACS	98242	Amazon	phone cover	5.99
BACS	55443	Mansfield Garden Machinery	mower parts	30.00
BACS	37UG015-004	Parish Online	Mapping	108.00
BACS	n082100250	County Supplies	Duster	11.86
BACS	1185249060	Trade account UK	sealant and Fluorescent tubes	29.49
BACS	n082100251	County Supplies	Litter picker hoops	26.83
BACS	1172242593	Trade account UK	plants and fertiliser	31.11
BACS	122245	Mercury Garage	Van repairs and MOT	388.70
BACS	CPC21-147	Clipstone Cricket Club	Grant	500.00

BACS	CPC21-147	Clipstone Football Club	Grant	1,000.00
BACS	CPC21-147	Clipstone Colts	Grant	500.00
BACS	CPC21-147	Clipstone Bowls	Grant	250.00
BACS	CPC21-147	Clipstone Youth Club	Grant	10,000.00
BACS	CPC21-147	Little Diggers	Grant	200.00
DD	regular	BT	telephone and Broadband August	65.35
DD	regular	BT	telephone and Broadband September	65.35
DD	18642	UK Fuels	Fuel - grounds	71.13
BACS	44	M+C Elliott	Grave Digging	960.00
BACS		Amazon	Individual First Aid Kits	10.92
BACS		Amazon	Magnets	24.97
BACS		Amazon	Town and Parish Councils VAT Guide	35.00
BACS	VH2021-36	Deposit Refund	Deposit Refund	50.00
DD	4101023877	NSDC	Non-Dom cemetery per month	60.00
STO	43037	NSDC	Rent portion S&S current per month	331.25
BACS		Salaries and Wages per month	Approximate amount Salaries and Wages	6,080.00
DD		NatWest	Approximate Bank Charges	20.00
DD		Water Plus	Water VH	76.19
Bacs	1170416993	Trade UK	Repair	19.95
DD	18367	UK Fuel	Diesel and unleaded	142.76
BACS		BD professional Plant Displays	Plants	160.00
BACS	944	The Foundry	metal posts	180.00
BACS	39	M+C Elliott	Grave Digging	320.00
BACS	CPC21-54	Citizen's Advice	Donation	750.00
BACS	508050443	WPS Hallam	Van insurance	529.00
BACS	31182	C & L Janitorial	Hand sanitiser	22.80
BACS	N072100613	County Supplies	Consumables	22.01
DD	987473826	British Gas	VH gas	69.76
BACS	VH2021-16	Safer Living	VH Refund	60.00
BACS	PL275	Vault Contracts	Alarm setup	84.00

BACS	1175830828	Trade UK	Ant killer, dustpan and brush	11.54
DD		Southern Electric	Electricity Cemetery	123.81
BACS	1178516903	Trade UK	watering can etc	8.88
BACS	18367	UK Fuel	Diesel and Unleaded	142.76
BACS	37UG015-0004	Parish Online	Renewal	108.00
	N072101742	County Supplies	office supplies	22.32
BACS	508459705	WPS Council Guard	Legal Expenses Insurance	56.00
BACS	508460341	WPS Council Guard	General Insurance	1,912.30
BACS	508459997	WPS Council Guard	Legal Expenses - New Business	39.20
BACS		RCAN Renewal	Membership	114.00
Empty	Empty		Total	33,207.28

CPC21 145 To approve the Clerk's attendance at the following training events:

- SLCC National Conference
- The Future of the High Street

Proposed by Cllr Clarey seconded by Cllr Ford, the Council resolved to approve the Clerk's attendance at both events.

CPC21 146 To consider the Council's general insurance requirements, receive several quotes and approve a general insurance scheme for the coming year(s).

Admin Error. Left from previous agenda.

Cllr Clarey removed himself from the consideration and voting of item CPC21-147 and returned thereafter.

CPC21 147 To consider the following grant applications:

- a) Clipstone Cricket Club £500
- b) Clipstone Football Club £1,000
- c) Clipstone Colts Junior Football Club £500
- d) Clipstone Bowls Club £250
- e) Clipstone Youth Club £10,000
- f) Clipstone Allotments Association – Little Diggers £200

Cllr Clarey declared a personal but non-pecuniary interest due to his involvement with the various organisations and withdrew from the debate and voting.

Proposed by Cllr Ford and seconded by Cllr JC Wigman the Council resolved to award the following grants:

- a) Clipstone Cricket Club £500
- b) Clipstone Football Club £1,000
- c) Clipstone Colts Junior Football Club £500
- d) Clipstone Bowls Club £250
- e) Clipstone Youth Club £10,000
- f) Clipstone Allotments Association – Little Diggers £200

CPC21 148 PLANNING

a. To consider commenting on the following planning applications:

There were none.

b. To note the following planning decision:

- 21/01097/HOUSE | Single storey rear extension. | 47 Mansfield Road Clipstone NG21 9AP– **Application permitted**

Decision duly noted.

CPC21 149 To agree a timetable for the recruitment of the clerk's assistant.

The Council agreed that the vacancy should be advertised at the earliest opportunity but without any fixed dates for shortlisting and interview.

CPC21 150 To consider instating a cemetery working party to update the cemetery mapping.

The Council resolved to establish a cemetery working party which would consist of Cllrs Ford, Wigman and Clarey together with the newly appointed clerk's assistant.

CPC21 151 To consider applying for funding through the Species Habitat Improvement Grants to improve council owned and managed land.

The Council resolved to apply for funding to improve the bio-diversity on council-owned and managed land .

CPC21 152 To note correspondence as previously circulated.

The Council noted the correspondence previously circulated via email.

CPC21 153 To receive items for Notification to be included on next meeting's agenda. (for information only).

- Speeding on Cavendish Way

CPC21 154 To confirm date and of next scheduled meeting for Wednesday 22 September 2021 at 19.00 at the Village Hall.

The date of the next meeting was confirmed for 22 September 2021.

Signature of presiding chairman

Date