



Minutes of Clipstone Parish Council held on Wednesday, 22 June 2022 at 7pm

Councillors Present:

J Fishwick
J Flowers
K Mulloy
W Swiffin
J C Wigman

In Attendance: The Clerk and the Responsible Financial Officer (RFO)

Also present: 3 members of the public

16 Welcome

In the absence of the Chairman, Councillor JC Wigman was elected to chair the meeting.

The Chair opened the meeting and expressed the Council's condolences on the passing of Councillor Michael Brown of Newark and Sherwood District Council.

17 Apologies

Apologies for absence were received from R Clarey and C Wigman.

18 Declarations of Interest

There were no declarations of interest.

19 Public Session

There were no questions from the public.

20 County and District Councillors

Councillor Scott Carlton acknowledged the passing of Councillor Michael Brown. He will ensure the Parish Council is made aware of funeral plans.

Councillor Carlton provided an update from Newark and Sherwood District Council (NSDC) and Nottinghamshire County Council (NCC):

- The Dunsil Row drainage work close to the shop has been completed. There is one drain toward Cavendish which requires attention as it is raised.
- NCC Highways will also be carrying out drainage works at the 3rd Avenue and Church Road intersection.

Initial _____

- Working in conjunction with Clipstone Holdings to progress Levelling Up funding for new industrial units at the back of the Headstocks. This area is also anticipated to be the site of investment for sports and recreation.
- Mark Spencer MP has received a ministerial response from the MoD regarding Clipstone Cadets. The content of which is unknown at this stage. The Clipstone Cadets are looking at trial attendance at other Cadet detachments in the area but that brings logistical considerations.
- A petition has been sent to NCC lobbying for a crossing at Ruby News.
- Reports of speeding along Forest Road toward Garibaldi School have been received. There are already raised platforms in the road to slow traffic. It has been suggested that the raised platforms are further extend along Forest Road. Residents have said their primary concern is slowing down traffic with subsequent noise from vehicles going over the raised platforms a secondary consideration.
- Newark & Sherwood District Council (NSDC) is investigating the van/vehicle sale sites that have recently appeared in Clipstone.
- Weed spraying has taken place along the jitty of Castlefield Close to Castlefield Court
- A new nameplate will be sited at the bottom of 6th Avenue.
- Litter picking is taking place around 6th and 7th Avenues and around Clipstone centre.
- Weed spraying will take place at the end of the month.

21 Minutes

It was **RESOLVED** to sign the minutes of the meeting held on 18 May 2022

22 Audit

a) Internal auditor's report

It was **RESOLVED** to accept the internal auditor's report and to action the recommendations except for the reference to the minutes which caused confusion as they are already signed as requested.

b) Annual Governance Statement

It was **RESOLVED** to sign the Annual Governance Statement for the year ended 31 March 2022

c) Accounting Statement

It was **RESOLVED** to sign the Accounting Statement for the year ended 31 March 2022.

d) Public Rights of Inspection

The public rights and publication of the unaudited Annual Governance and Accountability Return from Monday 27 June to Friday 05 August (inclusive) was **NOTED**.

23 Finance

- a) It was **RESOLVED** to verify the payment schedule for May 2022.
 - b) It was **RESOLVED** to confirm the payment schedule for June 2022.
 - c) It was **RESOLVED** to approve the upgrade to Rialtas Cloud for 2 users.
 - d) It was **RESOLVED** to approve the renewal of the motor insurance.
- It was **NOTED** that it is good practice to receive 3 quotes, and time constraints had prevented the full process taking place.

24 Planning

To consider any planning applications received:

- a) 22/00983/FUL – Sqoshi’s Indoor Playcentre and Laser Centre, Church Road, Clipstone – Change of use from soft play centre to soft play centre/children’s day nursery with associated alterations and signage. There was **NO OBJECTION** to the plans.
- b) 22/00984/FUL – Sqoshi’s Indoor Playcentre and Laser, Centre, Church Road, Clipstone – Proposed 2nd advertisement to the side elevation. There was **NO OBJECTION** to the plans.
- c) 22/01006/HOUSE – 5 Highfield Road, Clipstone – Rear extension, part single storey and part two storey and front porch. There was **NO OBJECTION** to the plans.

The following planning decisions were **NOTED**:

- d) 22/00708/FUL – Land rear of 129 Mansfield Road, Clipstone – Refused
- e) 22/00652/HOUSE – 136 Church Road, Clipstone – Refused
- f) 22/00405/FUL – Land rear of 3 Mansfield Road, Clipstone – Permitted
- g) 22/00420/FUL – Clipstone Social Club, Clipstone – Permitted
- h) 22/00604/HOUSE – 54 Braemar Road, Forest Town – Permitted
- i) 22/00302/FUL – Carpark off The Drive, Clipstone - Permitted

Other planning related matters:

- j) It was **NOTED** that contact has been made with NSDC Planning to investigate the use of the frontage of the Headstocks Takeaway on Mansfield Road for vehicle sales.

25 Community Hub (aka Miners Welfare Project)

The lease and licence for the Community Hub has been emailed to Councillors for review on Tuesday 21 June 2022. Both documents will be an item for consideration at July’s meeting and it is envisaged from that point the Miners Welfare Project Committee will meet to take the project forward.

Councillor Mulloy expressed an interest in becoming a member of the Miners Welfare Project Committee.

Terms of Reference for all committees will be placed before Council at July's meeting.

26 HR Update

- a) The chairman welcomed the new Clerk and RFO.
- b) The advert for the new Administrative Assistant will be circulated for review by the end of June. The role will be advertised for 15 hours per week – Monday to Friday 09:30 to 12:30.
- c) It was **RESOLVED** to agree temporary variance in the Clerk's weekly hours of up to 20 hours per week.

27 Correspondence

There was no correspondence received.

28 Meeting Details

The next meeting date of Wednesday 27 July at Clipstone Village Hall was **NOTED**.

Councillor Fishwick gave advance apologies for attendance at the next meeting.

29 Confidential

Public Bodies (Admission to Meetings) Act 1960:

It was **RESOLVED** that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- It was **RESOLVED** to approve the confidential notes from 18 May 2022 meeting
- It was **RESOLVED** to refer to Land Registry and CIWSO for advice on the cemetery boundary
- It was **RESOLVED** to decline an offer to purchase council land
- It was **RESOLVED** to ask the Locum Clerk to cover the RFO's maternity leave
- It was **RESOLVED** to discuss the Locum Clerk's future at Clipstone Parish Council in the January 2023 Parish Meeting.

The meeting closed at: 8:20pm

Signature of presiding chairman

Date