



## Minutes of Clipstone Parish Council held on Wednesday, 22 March 2023 at 7pm

### Councillors Present:

D Eskriett  
J Fishwick  
K Mulloy  
R Clarey  
R Spademan

In Attendance: The Responsible Finance Officer

Also present: Councillor Scott Carlton from Newark and Sherwood District Council and Nottinghamshire County Council, Councillor Andy Freeman and Councillor Paul Peacock from Newark and Sherwood District Council and Newark and Sherwood District Councils Community Protection Officer

### 128 **Welcome**

The Chairman opened the meeting

### 129 **Apologies**

Apologies for absence were received from Councillor Swiffin and Councillor Wigman

The resignation of Councillor Flowers was **NOTED**

### 130 **Councillor Co-option**

It was **RESOLVED** to co-opt Rebecca Spademan to Council

The declaration of office was duly signed, and Councillor Spademan took up her seat

### 131 **Declarations of Interest**

There were no disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda

### 132 **Public Session**

There were no questions from members of the public

133 **Community Protection Officer**

Newark and Sherwood District Councils Community Protection Officer Richard Lloyd introduced himself and his role in the community of Clipstone. Richard Lloyd is based at Castle House in Newark and he will normally be present in Clipstone alternate Mondays and Saturdays. The Community Protection Officer is aware of damage to the play area on the Cavendish Estate, and has been communicating with local residents and investigating potential improvements to street lighting.

134 **County and District Councillor(s)**

To receive a report from the County and District Councillors

Paul Peacock - District Councillor

A petition from a member of the public supported by District Councillor Paul Peacock which requests 'Improved and increased local services before any further housing developments are given planning permission in Clipstone' was presented to Newark and Sherwood District Council during week commencing 13 March 2023.

At the Headstocks site mineshaft capping work is currently being undertaken. There are plans to remove surplus parts of the Headstocks building in the future.

Funding has been committed for Clipstone Holdings business unit project. The business units will be energy efficient and flexible in their use.

A den located in woodland in the vicinity of the Cavendish Estate is being frequented by rough sleepers. Councillor Peacock has raised a request for the area to be cleared.

Scott Carlton - District Councillor

An increase in housing support requests has been noted due to private landlords selling their properties. It is understood that this is connected with rising interest rates and upcoming energy efficiency commitments required by landlords.

Severn Trent Water land in the vicinity of the Cavendish Estate has been prone to fly tipping. Councillor Carlton has contacted Severn Trent Water to seek a solution.

Discussion are taking place to solve instances of unauthorised vehicle use of footpath alongside Clipstone Cemetery on occasions when Cavendish Way is not accessible, congested or blocked by an accident.

Scott Carlton - County Councillor

Patching road works in Clipstone are in progress.

White lining works on Highfield Road and Ward Road will proceed.

Speed humps / raised platforms on Forest Road have been discussed and Councillor Carlton is seeking further information.

Donations from the Local Community Fund have been made to Clipstone beneficiaries. Clipstone Scouts have been awarded £5000 funding towards the

installation of solar panels and £3000 has been awarded to Clipstone Welfare to help with the warm hub.

Funding has been made available to upgrade bus stops in Clipstone, this includes the installation of electronic boards.

Mental health training will be taking place during April and May 2023.

A drug and alcohol support group will be established. The intention is to bring together the Police and local communities to offer support for rehabilitated offenders.

135 **Minutes**

a) It was **RESOLVED** to approve and sign the minutes of the meeting held on 22 February 2023 with a minor amendment

b) The draft Personnel Committee Meeting date on Wednesday 8 March 2023 were **RECEIVED**

c) It was **RESOLVED** to approve the recommendations of the Personnel Committee meeting held on Wednesday 8 March 2023  
It was also **RESOLVED** to adopt the updated leave policy

136 **Finance**

a) It was **RESOLVED** to verify the payment schedule for February 2023

b) It was **RESOLVED** to confirm the payment schedule for March 2023

c) It was **RESOLVED** verify the current account reconciliation for February 2023

d) It was **RESOLVED** to verify the reserve account 1 reconciliation for February 2023

e) It was **RESOLVED** to verify the reserve account 2 reconciliation for February 2023

f) It was **RESOLVED** to verify the petty cash reconciliation for February 2023

g) It was **RESOLVED** to accept the Financial Risk Assessment

137 **Quotations**

a) It was **RESOLVED** to defer a decision regarding car park quotations and seek clarification that the quotes include a full specification to allow the works to proceed to tender

b) It was **RESOLVED** to purchase festive snowmen decorations to be mounted to lampposts

**138 Officers update**

An update from Parish Council Officers was **RECEIVED**

**139 Asset Working Group**

a) It was **RESOLVED** that Councillor Clarey will work with Officers to revise the draft Terms of Reference for the Asset Working Group

b) It was **RESOLVED** to defer considering Asset Working Group membership until Terms of Reference are approved

**140 Planning**

The following planning application was **NOTED**:

a) Application No 23/00322/HOUSE/ Single storey front extension / 7 Second Avenue Clipstone NG21 9DB / Respond by 21.3.23/ Circulated to Councillors 13.3.23

**141 Cemetery**

It was **RESOLVED** to permit the burial of cremated remains into an existing grave without prior Exclusive Right of Burial. Permission is granted on the basis that all next of kin individually provide a letter of consent which must be signed in the presence of Council Officers, and photo identification provided.

At 8.40pm Chairman Eskriett sought an extension to the meeting of 30 minutes maximum. Councillors consented.

**142 Correspondence**

To receive any correspondence:

a) It was **RESOLVED** to allow Citizens Advice to use the village hall with no fees on the basis that the hire is during normal Parish Council opening hours and there is no additional costs to the Parish Council

b) It was **RESOLVED** that Councillor Spademan will attend Nottinghamshire Childrens Services thank you afternoon tea for Childrens Centre volunteers being held on Wednesday 7 June 2023

**143 Clipstone Project Group**

It was **RESOLVED** that Councillor Spademan would attend the proposed Clipstone Project Group meetings and report back to full Council

It was **RESOLVED** that Councillor Mulloy will be the substitute to attend proposed Clipstone Project Group meetings and report back to full Council

144 **Meeting Details**

The next meeting date of Wednesday 26 April 2023 at 7pm was **NOTED**

Councillor Fishwick gave advanced apologies and will not be attending the meeting on Wednesday 26 April 2023

145 **Confidential**

Public Bodies (Admission to Meetings) Act 1960:

It was **RESOLVED** that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- It was **RESOLVED** to approve the confidential notes of the meeting held on 22 February 2023
- It was **RESOLVED** to proceed with a rent review effective from 1 May 2023
- It was **RESOLVED** not to back date the rent increase

Councillor Clarey declared a non-pecuniary interest as a Trustee of the Clipstone Miners Welfare Community Trust. Councillor Clarey left the meeting at 9.10pm and did not take part in the discussion or vote.

- It was **RESOLVED** to await a response from the tenant with regards to the car park

The meeting closed at: 9.30pm

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**Signature of presiding chairman**

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**Date**