



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org, 01623-626857

Thursday, 21 January 2021

Summons:

You are summoned to a meeting of Clipstone Parish Council which will be held online on Wednesday, 27 January 2021 at 19.00.

LOGIN – please follow [this link](#):

<https://us02web.zoom.us/j/86352353701?pwd=M0ZOTGFjU004K3RwUEZyVINjTi9jdz09to> to join the meeting.

Meeting ID: 863 5235 3701

Passcode: bA@DY3

One tap mobile

+442030512874,,86352353701#,,,,*476809# United Kingdom

If you cannot connect to the internet you can join the meeting by phoning one of these numbers for an audio connection. Your phone provider may charge you for this call. Dial by your location

+44 131 460 1196 United Kingdom	+44 203 051 2874 United Kingdom
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Meeting ID: 863 5235 3701

Passcode: 476809

Signed

Belina Boyer

Clerk to the Council

- CPC21-01 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.
- CPC21-02 To receive apologies for absence.
- CPC21-03 To receive questions and petitions from members of the public – for information only.
- CPC21-04 To welcome members of the Clipstone Beat Team.
- CPC21-05 To receive a report from the County and District Councillors.
- CPC21-06 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
- CPC21-07 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
- CPC21-08 To receive minutes of previous Clipstone Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).
- CPC21-09 To receive an oral report on Clipstone Covid 19 and Food projects.
- CPC21-10 To receive a draft business plan and budget for the move to the Miners Welfare Building and consider how to pursue further. (reports to be tabled or provided orally)
- CPC21-11 To receive the Asbestos report for the Miners Welfare Building.
- CPC21-12 To consider and approve the draft budget for the 2021-22 financial year.
- CPC21-13 To set the precept request for the 2021 to 2022 financial year as informed by the agreed budget.
- CPC21-14 To consider ideas for a quarterly newsletter, discuss possible content and distribution and approve potential cost of printing and distribution.
- CPC21-15 To review and re-adopt the Principles of Broadcasting at Meetings Policy.
- CPC21-16 To consider and approve a meeting schedule for the 2021-22 municipal year.
- CPC21-17 To receive an oral report on the progress on mandate changes and new bank accounts

CPC21-18 To receive the contract for the Local Improvement Scheme Funding and resolve to sign it.

CPC21-19 FINANCE:

- a. To receive the Payments and Receipts report for December and note that any payments not previously listed were made under delegated powers (CPC20-079).
- b. To receive bank reconciliations for December 2020 and the third quarter and agree to sign the financial report.
- c. To consider any additional items to be added to the printed schedule.
- d. To approve the payment schedule for January/February and resolve to sign it.

CPC21-20 PLANNING

To consider commenting on the following planning applications:

- [20/02481/LBC | Demolition of the three storey conveyor building on the south-western corner of the southerly headstock and the single storey lean-to building on the south-western corner of the northerly headstock | Clipstone Colliery Mansfield Road Clipstone](#)

To note the following planning decision:

- 20/02188/HPRIOR | Householder prior approval for single storey rear extension. The length that the extension extends beyond the rear wall of the original house: 4 metres Eaves height of the extension: 3 metres Maximum height of the extension: 3 metres | 9 Intake Road Clipstone NG21 9EU – Prior Approval Is Not Required

CPC21-21 To receive and note correspondence previously circulated by email.

CPC21-22 To receive Items for Notification to be included on next meeting's agenda. (for information only).

CPC21-23 To confirm date of next scheduled meeting.



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Minutes of the meeting of Clipstone Parish Council held
Monday, 28 December 2020 at 19:00.

Members Present	Members Present	Members Absent
Cllr K Croshaw		Cllr W Swiffin
Cllr F Ford	Cllr C Wigman (chairman)	
Cllr R Clarey		Cllr JC Wigman
Cllr D Moore		
Cllr P Greenwood		

Please note that the meeting scheduled for 17 December 2020 was abandoned and to 28 December 2020 due to technical difficulties.

In Attendance: The Clerk

Frequently used abbreviations:

CMWCT	Clipstone Miners Welfare Community Trust
CPC	Clipstone Parish Council
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council

CPC20-269 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

The clerk would record the meeting to aid the production of the minutes.

CPC20-270 To receive apologies for absence.

Apologies for absence had been received from Cllr JC Wigman due to work commitments.

CPC20-271 To receive questions and petitions from members of the public – for information only.

There were none

CPC20-272 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

Cllr Clarey declared a non-pecuniary interest as a trustee of the Clipstone Miners’ Welfare Community Trust.

CPC20-273 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

There were none.

Initial _____

CPC20-274 To receive minutes of previous Clipstone Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

Proposed by Cllr Clarey, seconded by Cllr Ford, the Council resolved to approve and sign the minutes of the meetings 28th October 2020, 12th November 2020, 25th November 2020 and 7th December 2020.

CPC20-275 To receive a draft contract proposal for the move to the Miners Welfare Building, The council's solicitor's comments, a report and draft cost analysis and consider which options to pursue further.

Cllr Clarey assisted with providing background information on this project but abstained from abstained from any decision making.

Proposed by Cllr Greenwood seconded by Cllr Moore the Council resolved that the Council seeks to:

- a) Utilise the Miners Welfare Building for community use**
- b) Take the opportunity to offer more and improved facilities for the current scope of usage and offer new in a flexible use environment.**
- c) To not take out costly loans or increase the precept to finance the project.**

Councillors would like to receive a business plan, rental estimate and cost estimation for the revenue expenditure of the building.

Cllr Clarey abstained from

CPC20-276 To authorise expenditure relating to the to the move to the Miners Welfare site.

The Council unanimously approved the cost of approximately £600 + VAT for an independent valuation.

CPC20-277 To receive Items for Notification to be included on next meeting's agenda. (for information only).

- Miners Welfare Move Costings and Business Plan
- Budget
- Precept

CPC20-278 To confirm date of next meeting.

The next meeting for confirmes as 27th January 2021 at 19.00 via Zoom.

Signature of presiding chairman

Date

2021-22 January Draft Budget Proposal Revenue Budget

Budget Code	Budget Heading	2019-20		Current Year up to 31/12/20				2021-22	from EMR	Precept	Comments	
		Budget	Actual	Agreed	EMR	Total	Actual YTD	Projected	Proposed			
301	Precept	130,620	130,620	144,850	0	144,850	144,850	144,850	156,320		156,320	no increase to household
301	Interest Received	25	2,233	1,000	0	1,000	18	100	100		100	Much reduced
301	Grants/Donations Received	0	0	0	0	0	0	0	0		0	LIS grant over £30,000 expected
401	Grants/Donations Received	0	0	0	0	0	11,620	11,620	0		0	Covid support grants
501	Received	0	4,500	0	0	0	0	0	0		0	
301	Miscellaneous Receipts	0	4	0	0	0	7,534	7,534	0		0	CIL - Squoshis car park or similar
401	Hall Hire	11,200	20,972	16,000	0	16,000	1,334	1,779	1,800			SLCC recommendation to minimal trend towards cremation?
501	Interment Fees	10,000	13,197	9,500	0	9,500	4,915	6,553	10,000		10,000	
501	Memorial Fees	2,000	2,355	2,500	0	2,500	1,800	2,400	2,500		2,500	
701	Rental Income	7,950	7,288	8,694	0	8,694	0	0	0		0	potentially no income S+S, dwelling
	Land Maintenance											
601	Contracts	3,631	4,117	4,116	0	4,116	2,479	3,679	3,675		3,675	
	TOTAL Income	165,426	185,286	186,660	0	186,660	174,550	178,515	174,395	0	174,395	

Budget Code	Budget Heading	2019-20		Current Year				2021-22		Precept	comments	
		Budget	Actual	Agreed	EMR	Total	Actual YTD	Projected	Proposed			
101	Salary and Wages	55,115	55,578	73,411	0	73,411	36,739	50,174	63,560		63,560	Assumes 1 assistant + 1 Caretaker and 2.5% increase, No replacement Jim or litter picker
101	National Insurance	4,250	5,000	5,800	0	5,800	4,497	5,996	5,735		5,735	0
101	PAYE	3,260	3,790	7,329	0	7,329	3,661	4,881	4,335		4,335	0
101	Attachment of Earnings	0	0	194	0	194	0	0	0		0	
101	Employee Expenses	150	0	0	0	0	0	0	200		200	
101	Pension contribution	1,400	2,467	3,264	0	3,264	2,236	2,981	2,835		2,835	0
101	Workwear and PPE	500	429	500	0	500	709	800	514		514	
101	Training and Development - St	600	914	1,000	0	1,000	375	500	1,030		1,030	
101	Recruitment	100	0	0	0	0	0	0	100		100	
101	Repairs and Maintenance	0	11	0	0	0	0	0	0		0	

Annual Budget - By Committee 3rd draft

Budget Code	Budget Heading	2019-20		Current Year up to 31/12/20					2021-22	from EMR	Precept	Comments
		Budget	Actual	Agreed	EMR	Total	Actual YTD	Projected	Proposed			
101	Totals	65,375	68,189	91,498	0	91,498	48,217	65,332	78,310	0	78,310	
201	Telephone and Broadband	750	685	700	0	700	566	755	750		750	
201	Printing and Stationery	650	469	600	0	600	247	329	500		500	Newsletter
201	Office Supplies	500	149	250	0	250	107	143	180		180	
201	Postage	400	83	100	0	100	159	212	250		250	Newsletter?
201	Software Support	600	533	1,000	0	1,000	153	204	650		650	
201	Office Equipment	1,000	332	300	0	300	56	75	250		250	
201	Cleaning Materials/Consumables	0	35	25	0	25	0	0	25		25	
201	Repairs and Maintenance	300	0	150	0	150	0	0	155		155	
201	Health and Safety Equipment	10	0	10	0	10	0	0	10		10	
201	Equipment Purchases	0	1,762	1,000	0	1,000	0	0	250		250	
201	Equipment Maintenance	40	36	25	0	25	0	0	50		50	
201	Totals	4,250	4,084	4,160	0	4,160	1,288	1,717	3,070	0	3,070	
301	Website and Domain	500	418	500	2,500	3,000	380	650	400		400	
301	Insurance	3,600	3,119	4,500	0	4,500	3,201	3,201	4,635		4,635	Additional building to be insured
301	Covid-19 management	0	0	0	0	0	1,231	1,641	1,000		1,000	
301	Audit Fees	1,190	1,190	1,500	0	1,500	590	590	700		700	Potentially higher turnover
301	Legal and Professional Fees	15,486	10,787	3,000	3,000	6,000	4,381	8,900	2,000		2,000	solicitor etc.
301	Bank Charges	300	343	350	0	350	141	242	360		360	
301	Subscriptions	1,200	1,023	1,230	0	1,230	344	1,200	1,300		1,300	
301	Grants/Donations	32,739	32,200	22,960	0	22,960	22,232	22,700	3,000		3,000	No or very limited Youth Club grant if renting
301	Donation CAB	750	750	0	0	0	0	0	0		0	
301	Election Fees	4,000	0	1,000	0	1,000	261	265	500		500	reasonable amount in EMR - no elections this year
301	Councillor Training & Expenses	500	90	100	0	100	35	60	500		500	
301	Rent	90	0	92	0	92	0	0	0		0	
301	Communication	150	15	150	0	150	0	3,250	3,750	3,250	500	Survey, newsletter, ads

Annual Budget - By Committee 3rd draft

Budget Code	Budget Heading	2019-20		Current Year up to 31/12/20					2021-22	from EMR	Precept	Comments
		Budget	Actual	Agreed	EMR	Total	Actual YTD	Projected	Proposed			
301	Social/Welfare Activities	2,000	2,290	1,000	0	1,000	0	1,000	1,000		1,000	
301	Cleaning Materials/Consumables	0	84	100	0	100	0	0	100		100	
301	Repairs and Maintenance	175	1,303	500	0	500	83	111	200		200	
301	Replacement of Equipment	100	0	100	0	100	0	0	100		100	
301	Van Expenses	500	357	1,020	0	1,020	948	1,264	1,250		1,250	
301	Fuel - Van	300	239	308	0	308	209	279	350		350	
301	Van Purchase	0	0	0	10,000	10,000	0	0	0		0	
301	Health and Safety Equipment	30	0	50	0	50	0	0	50		50	
301	Equipment Purchases	4,500	3,265	500	4,000	4,500	0	0	1,000		1,000	
301	Equipment Maintenance	1,750	33	1,800	0	1,800	624	832	1,500		1,500	
301	Fuel - Ground Maintenance	650	533	650	0	650	194	259	600		600	
301	Christmas Lights	5,600	4,272	5,500	1,000	6,500	4,376	5,835	5,000		5,000	
301	Events	257	0	750	750	1,500	0	0	500		500	
301	Miscellaneous Payment	50	39	50	0	50	58	77	50		50	
301	Contingency	3,235	0	2,650	0	2,650	0	0	5,000		5,000	
301	Totals	79,652	62,350	50,360	21,250	71,610	39,288	52,355	34,845	3,250	31,595	
401	Legal and Professional Fees	0	1,000	1,000	0	1,000	0	0	0		0	
401	Heat, Light and Power	3,500	4,055	5,000	0	5,000	1,142	1,523	5,000		5,000	assuming "normal" operation
401	Non-Domestic Rates	1,285	-1,037	4,500	0	4,500	-1,764	0	4,500		4,500	rebates in 2020-21
401	Water Charges	450	1,143	1,500	0	1,500	462	616	1,200		1,200	1,000
401	Waste Disposal	550	390	800	0	800	-194	250	500		500	
401	Cleaning Materials/Consumables	500	656	800	0	800	418	557	750		750	
401	Annual Testing and Servicing	1,300	397	1,500	0	1,500	808	1,000	900		900	
401	Repairs and Maintenance	2,000	209	500	0	500	968	1,291	1,250		1,250	
401	Capital Assets Improvements	200	0	0	0	0	0	0	0		0	

Annual Budget - By Committee 3rd draft

Budget Code	Budget Heading	2019-20		Current Year up to 31/12/20					2021-22	from EMR	Precept	Comments
		Budget	Actual	Agreed	EMR	Total	Actual YTD	Projected	Proposed			
401	Village Hall refund	0	0	100	0	100	0	0	0		0	
401	Health & Safety Inspections	0	0	500	0	500	0	0	0		0	
401	Health and Safety Equipment	100	297	300	0	300	21	28	50		50	
401	Equipment Purchases	175	187	100	0	100	0	0	0		0	
401	Equipment Maintenance	300	11	50	0	50	0	0	0		0	
401	Totals	10,360	7,308	16,650	0	16,650	1,861	5,265	14,150	0	14,150	
501	Legal and Professional Fees	0	430	500	0	500	0	0	0		0	
501	Heat, Light and Power	100	163	160	0	160	260	347	350		350	
501	Non-Domestic Rates	450	452	500	0	500	468	530	550		550	
501	Water Charges	100	39	100	0	100	7	9	100		100	
501	Waste Disposal	1,500	1,434	1,500	0	1,500	185	247	1,000		1,000	
501	Cleaning Materials/Consumables	30	0	50	0	50	0	0	100		100	
501	Repairs and Maintenance	4,800	13,738	6,000	0	6,000	456	608	6,000	5,500	500	Fence from EMR £5500
501	Replacement of Equipment	300	0	500	0	500	0	0	500		500	
501	Cemetery Software and support	2,775	2,980	500	0	500	167	170	250		250	
501	Health and Safety Equipment	100	0	100	0	100	0	0	100		100	
501	Grounds Maintenance-Cemetery	500	0	1,500	0	1,500	0	0	500		500	
501	Equipment Purchases	600	82	200	0	200	0	0	200		200	
501	Equipment Maintenance	100	91	450	0	450	0	0	600		600	
501	Equipment Hire	0	0	500	0	500	0	0	200		200	
501	Grave Digging	3,000	4,280	3,500	0	3,500	1,800	2,400	3,500		3,500	
501	Totals	14,355	23,689	16,060	0	16,060	3,343	4,311	13,950	5,500	8,450	
601	Rent	100	0	100	0	100	89	90	100		100	

Annual Budget - By Committee 3rd draft

Budget Code	Budget Heading	2019-20		Current Year up to 31/12/20					2021-22	from EMR	Precept	Comments
		Budget	Actual	Agreed	EMR	Total	Actual YTD	Projected	Proposed			
601	Cleaning Materials/Consumables	20	0	20	0	20	0	0	20		20	
601	Repairs and Maintenance	325	0	100	0	100	0	0	100		100	
601	Equipment Purchases	0	3,513	0	0	0	0	0	0		0	
601	Dog Waste Contract	1,500	825	1,800	0	1,800	716	1,432	1,500		1,500	
601	Grounds maintenance - other	700	0	500	0	500	0	0	500		500	
601	Environmental Improvements	300	647	750	0	750	145	200	500		500	
601	Legal and Professional Fees	0	1	0	0	0	0	0	3,000	3,000	0	Tree Survey
601	Totals	2,945	4,986	3,270	0	3,270	950	1,722	5,720	3,000	2,720	
701	NSDC Charges S&S	3,975	3,975	4,312	0	4,312	2,981	3,975	3,975		3,975	asuming it stays at current rate
701	Annual Testing and Servicing	100	85	100	0	100	0	100	100		100	
701	Repairs and Maintenance	500	0	250	0	250	0	0	2,500	2,500	0	Roof repair
701	Totals	4,575	4,060	4,662	0	4,662	2,981	4,075	6,575	2,500	4,075	
801	Legal and Professional Fees	0	0	0	0	0	1,822	2,822	35,000	35,000	0	projected professional fees Miners Welfare project from capital
801	Rent								17,000		17,000	
801	Heat, Light and Power	0	0	0	0	0	0	0	8,000		8,000	
801	Non-Domestic Rates	0	0	0	0	0	0	0	9,000		9,000	Additional building
801	Water Charges	0	0	0	0	0	0	0	1,545		1,545	Additional building
801	Waste Disposal	0	0	0	0	0	0	0	200		200	
801	Cleaning Materials/Consumables	0	0	0	0	0	0	0	0		0	
801	Annual Testing and Servicing	0	0	0	0	0	0	0	1,500	1,500	0	
801	Repairs and Maintenance	0	0	0	0	0	0	0	0		0	
801	Replacement of Equipment	0	0	0	0	0	0	0	15,000	15,000	0	Chairs, crockery, From Capital

Annual Budget - By Committee 3rd draft

Budget Code	Budget Heading	2019-20		Current Year up to 31/12/20					2021-22	from EMR	Precept	Comments	
		Budget	Actual	Agreed	EMR	Total	Actual YTD	Projected	Proposed				
801	Health & Safety Inspections	0	0	0	0	0	0	0	5,000	5,000	0		
801	Health and Safety Equipment	50	0	0	0	0	0	0	0		0		
801	Equipment Purchases	50	0	0	0	0	0	0	0		0		
801	New Community Hub Project	0	0	0	137,648	137,648	0	15,000	119,575	120,575	-1,000	From EMR	
801	Totals	100	0	0	137,648	137,648	1,822	17,822	211,820	177,075	34,745		
												Reserves remaining	
	Total excluding VAT!	178,667	169,680	183,390	158,898	342,288	98,800	150,877	362,720	188,325	174,395		
Summary		2019-20		Current Year					2021-22				
		Budget	Actual	Agreed	EMR	Total	Actual YTD	Projected	Proposed	From EMR	Precept		
	Outgoings	178,667	169,680	183,390	158,898	342,288	98,800	150,877	362,720	188,325	174,395		
	Incomings	165,426	185,286	186,660	-	186,660	174,550	178,515	174,395		174,395		
	Surplus/shortfall	- 13,241	15,606	3,270	- 158,898	- 155,628	75,750	27,638	- 188,325	- 188,325	0		

Projection from 31/12/2020

**PROJECTED ANNUAL RETURN - ENGLAND
FOR THE YEAR ENDED 31 March 2021**
Clipstone Parish Council Current Year

Box	Title	Last Year £	This year's projection to YE	Explanation	
	Balances			Total balances & reserves at the beginning of the year as recorded in the Financial Records	
1	brought forward	297,173	303,815		
2	Annual Precept	130,620	144,850	Total amount of Precept income received in the year	
3	Total other receipts	61,450	33,665	Total income or receipts as recorded in the cashbook minus the Precept	
4	Staff costs	66,834	64,032	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses	over estimate
5	Loan interest/Capital repayments	-	-	Total expenditure or payments of capital and interest made during the year on borrowings	
6	Total other payments	118,594	86,844	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line5)	
7	Balances carried forward	303,815	331,453	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]	
8	Total Cash & Investments	303,815	386,106	The sum of all current and deposit bank accounts, cash holdings and as held	
9	Total Fixed Assets	662,178	661,938	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register	
10	Total Borrowings	-	-	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)	
	Estimated cash reserves at Y/E		#####		
	EMR Capital		134,573		
	EMR Elections		3,000		
	EMR CIL		7,534		
	Total EMR		145,107		
	Total free reserves		<u>186,346</u>	Recommended reserve @ 6-12 months precept (10)	130,267
	Potential general reserve towards capital expenditure	=C23-F23	56,080		
	Total reserves available to capital project	=D24+D18	190,653		

2021-22 No change in precept				2021-22 no change in household contribution			
	Tax Base	Multiplier	Annual Increase		Tax Base	Multiplier	Annual Increase
Precept	1,571.42	92.17777552		Precept	1,571.42	99.47690624	
	<u>144,850</u>	Actual			<u>156,320</u>	Actual	
	<u>144850</u>				<u>156,320</u>		
Band				Band			
A		61.45	-4.87	A		66.32	0.00
B		71.69	-5.68	B		77.37	0.00
C		81.94	-6.49	C		88.42	0.00
D		92.18	-7.30	D		99.48	0.00
E		112.66	-8.92	E		121.58	0.00
F		133.15	-10.54	F		143.69	0.00
G		153.63	-12.16	G		165.79	0.00
H		184.36	-14.60	H		198.95	0.00

Band D Total per week	£1.77
Band D Change per week	-£0.14

Band D Total per week	£1.91
Band D Change per week	£0.00

Principles of Broadcasting Public Meetings

1. The Local Audit and Accountability Act 2014, s.40 permits recording, filming and broadcasting of all public parish council meetings or meetings of its committees.
2. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded except with the explicit permission of the council/committee. All recording devices must be removed from the meeting.
3. The meeting may be filmed or recorded by the Council. Once the minutes of that meeting have been signed, any recordings will be erased unless there is a pending legal requirement to retain them.
4. Members of the public are permitted to film or record meetings to which they are permitted access in a non-disruptive manner only from public areas. Flash photography, additional lighting, large equipment or anything else that might disrupt the meeting will not be permitted.
5. The use of digital and social media recording tools, for example Twitter, blogging or audio recording be allowed as long as it is carried out in a non-disruptive manner.
6. The filming or recording of members of the public is prohibited in circumstances where they are not making representations to the meeting and the Council will take such action as it considers appropriate against any person found to be contravening this restriction.
7. The Chairman of the meeting, or any such Council representative as designated by the Chairman, has the capacity to stop a meeting and take appropriate action if any person contravenes these principles or is deemed to be filming or recording in a disruptive manner.
8. Any person or organisation choosing to film, record or broadcast any meeting of the Council or its committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.
9. The Council will publish the requirements as to filming, recording and broadcasting on its website and those undertaking these activities will be deemed to have accepted them whether they have read them or not.

Time: 18:02

Bank Reconciliation up to 31/12/2020 for Cashbook No 1 - Current Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
06/10/2020	P20-137	50.64			50.64	<input type="checkbox"/>	Water Plus
01/12/2020	DD	76.19		76.19		R <input checked="" type="checkbox"/>	Water Plus
02/12/2020	BACS	748.02		748.02		R <input checked="" type="checkbox"/>	THPE Limited
03/12/2020	P20-166	50.46		50.46		R <input checked="" type="checkbox"/>	Southern Electric
03/12/2020	P20-167	293.67		293.67		R <input checked="" type="checkbox"/>	Southern Electric
07/12/2020	P20-177	64.00		64.00		R <input checked="" type="checkbox"/>	UK Fuels Limited
15/12/2020	P20-168	331.25		331.25		R <input checked="" type="checkbox"/>	NSDC
16/12/2020	Top-Up	350.00		350.00		R <input checked="" type="checkbox"/>	Petty Cash
22/12/2020	Cem-57		200.00	200.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
23/12/2020	VH2020-61+		50.00	50.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
24/12/2020	P20-169	217.11		217.11		R <input checked="" type="checkbox"/>	Mansfield Garden Machinery
24/12/2020	P20-170	217.11		217.11		R <input checked="" type="checkbox"/>	Mansfield Garden Machinery
24/12/2020	P20-171	4,830.00		4,830.00		R <input checked="" type="checkbox"/>	LITE
24/12/2020	P20-172	23.94		23.94		R <input checked="" type="checkbox"/>	Jewson
24/12/2020	P20-173	90.00		90.00		R <input checked="" type="checkbox"/>	SLCC Enterprises
24/12/2020	P20-174	25.00		25.00		R <input checked="" type="checkbox"/>	B&D Plants
31/12/2020	S+W	5,207.13		5,207.13		R <input checked="" type="checkbox"/>	Salaries and Wages
31/12/2020	CPC20-102G	52.00		52.00		R <input checked="" type="checkbox"/>	NSDC
31/12/2020	P20-175	13.60		13.60		R <input checked="" type="checkbox"/>	National Westminster
31/12/2020	P20176	71.16		71.16		R <input checked="" type="checkbox"/>	BT
31/12/2020	P20-175	-13.60		-13.60		R <input checked="" type="checkbox"/>	National Westminster
31/12/2020	P20-175	12.60		12.60		R <input checked="" type="checkbox"/>	National Westminster
31/12/2020	BACS		2,479.31	2,479.31		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>12,710.28</u>	<u>2,729.31</u>				

Time: 23:28

Bank Reconciliation up to 31/12/2020 for Cashbook No 4 - Petty Cash

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
04/10/2020	PC32	6.00		6.00		R <input checked="" type="checkbox"/>	GiffGaff
23/10/2020	DD	1.99		1.99		R <input checked="" type="checkbox"/>	Pockit
04/11/2020	PC33	6.00		6.00		R <input checked="" type="checkbox"/>	GiffGaff
04/11/2020	PC34	10.00		10.00		R <input checked="" type="checkbox"/>	GiffGaff
08/11/2020	39	3.79		3.79		R <input checked="" type="checkbox"/>	B&M
09/11/2020	40	9.12		9.12		R <input checked="" type="checkbox"/>	Asda
09/11/2020	PC35	28.00		28.00		R <input checked="" type="checkbox"/>	Bitdefender
13/11/2020	PC36	1.50		1.50		R <input checked="" type="checkbox"/>	Post Office
20/11/2020	PC37	4.00		4.00		R <input checked="" type="checkbox"/>	Facebook
20/11/2020	PC38	1.15		1.15		R <input checked="" type="checkbox"/>	Post Office
23/11/2020	DD	1.99		1.99		R <input checked="" type="checkbox"/>	Pockit
02/12/2020	43	74.80		74.80		R <input checked="" type="checkbox"/>	Post Office
02/12/2020	41	1.95		1.95		R <input checked="" type="checkbox"/>	Post Office
04/12/2020	PC39	6.00		6.00		R <input checked="" type="checkbox"/>	GiffGaff
14/12/2020	PC40	10.00		10.00		R <input checked="" type="checkbox"/>	GiffGaff
14/12/2020	PC41	10.00		10.00		R <input checked="" type="checkbox"/>	GiffGaff
15/12/2020	PC42	10.00		10.00		R <input checked="" type="checkbox"/>	GiffGaff
16/12/2020	Top-Up		350.00	350.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
18/12/2020	42	28.50		28.50		R <input checked="" type="checkbox"/>	TheWorks
18/12/2020	P43	265.00		265.00		R <input checked="" type="checkbox"/>	DVLA
19/12/2020	44	41.25		41.25		R <input checked="" type="checkbox"/>	Asda
23/12/2020	DD	1.99		1.99		R <input checked="" type="checkbox"/>	Pockit
		<u>523.03</u>	<u>350.00</u>				

**Bank Reconciliation Statement as at 31/12/2020
for Cashbook 1 - Current Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Community Fund	31/12/2020		3,638.73
NatWest 96626240	31/12/2020		160,505.36
			<u>164,144.09</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
06/10/2020 P20-137 Water Plus		50.64	
			<u>50.64</u>
			164,093.45
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			164,093.45
		Balance per Cash Book is :-	164,093.45
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/12/2020
for Cashbook 2 - Reserve Account 1**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
NatWest 71869905	31/12/2020		49,053.29
Mansfield BS Deposit 13-138910	31/12/2020		173,915.00
			<u>222,968.29</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			222,968.29
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			222,968.29
		Balance per Cash Book is :-	222,968.29
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/12/2020
for Cashbook 4 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash held	31/12/2020		43.41
Pockit card	31/12/2020		11.80
			<hr/> 55.21
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			55.21
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			55.21
		Balance per Cash Book is :-	55.21
		Difference is :-	0.00

2020-21 Payment Schedule January 2021

CASH POSITION				
		NatWest Current Account	31-Dec	£160,505.36
Method	Ref	Supplier	Description	£
DD	4101023877	NSDC	Non-Dom cemetery per month	52.00
BACS	43037	NSDC	Rent portion S&S current per month	331.25
BACS		Salaries and Wages per month	Approximate amount Salaries and Wages	6,080.00
DD		NatWest	Approximate Bank Charges	20.00
DD		BT	Broadband and Phone	71.16
DD		BT	Broadband and Phone	64.55
DD		Water Plus	Water VH	76.19
BACS	52552	Mansfield Machinery	Countax maintenance	217.11
BACS	52553	Mansfield Machinery	Stander maintenance	217.11
BACS	231384	LITE	Christmas Lihts	4,830.00
BACS	3077/00167984	Jewson	Evostik	23.94
BACS	BK199935	SLCC	Practitioner's Conference	90.00
BACS	ORD507383	SLCC	Books	248.94
BACS	57	B&D Professional Plant Displays	Pansies	25.00
BACS	714957135	British Gas	VH Gas - 3 months	1,272.18
BACS	INV-9194	Mercury Garage	Van repair	146.64
BACS	1122462409	Trade card	Knee pads, broom, clamps	73.61
BACS	17377	UK fuels	Diesel	64.00
BACS		Pockit card	Internal transfer	450.00
BACS	A01005	Russels	Mower maintenance	139.69
BACS	A01004	Russels	Mower maintenance	144.42
BACS	INV 1781	Notts Alc	Planning Training	33.60
BACS	N01210101168	County Supplies	Winter prep	17.57
BACS	N01210101167	County Supplies	Cleaning and Winter prep	184.67
BACS	2021-01	GROUNDWORKS ARCHITECTS LLP	Interim Planning	450.00
BACS				
BACS				
BACS				
BACS				
			Total	15,323.63

Heritage Impact Assessment.

Clipstone Headstocks, Mansfield Road, Clipstone, Nottinghamshire, NG21 9EH.

1. Urgent. Dangerous structure on the southwest corner.

The 2 story former conveyor building to the south west corner of the headstocks buildings is in a dangerous condition and of no consequence to the listed status of the buildings.

It is of grey brick, this does not match the red brick main buildings and is a lean to, clearly a later addition as it has a dual pitch asbestos roof not flat concrete as per the rest of the buildings on site.

We do not consider that this section was intended to be part of the listed buildings. It was formally the exit corner of a conveyor, the rest of the conveyor structure was demolished many years ago.

The steel supports are completely rotten, one is rotted through with a 400x100mm hole whilst the others are in a dangerous state and are delaminating. The structure is dangerous to examine.

The section of building is approx. 4mx4m and approx. height is 10m. It is located next to the perimeter fence and it is extremely important that the fence remains intact. Should any part of this building fall it will take out the electric and security fence without doubt. Then public could access and face injury from the many health and safety issues identified on site due to vandalism/neglect.

The brickwork is very badly perished to the lower level and some is missing leaving part of the wall ready to fall. This winter will probably see it collapse as frost gets in the open brick joints or a snow load lands on this roof.

We will use a cherry picker to enable the building to be taken down carefully by hand from the top downwards. This will ensure that the main red brick structure of the northern heapstead building is protected. The pictures below show how urgent this matter is from a safety perspective and to ensure the security fence is protected and indeed the listed buildings themselves.

Please see the submitted structural engineers report with regards to the south corner demolition.

2. Demolition of dilapidated lean to on the northwest corner.

A small single story lean to that is in a very poor state as can be seen from the damaged brickwork and floor to ceiling crack. The lean to is approx. 4m wide x12m long x2m high.

The roof is completely rotten and supported by heavily rusted beams. This section is not part of the original buildings as all other buildings have concrete roofs with asphalt. This small section has a corrugated steel roof and is in a dangerous state. It is of little use as the internal height is very low.

It can be seen that it is block bonded to the original structure so it is easy to re build this corner once the damaged section has been removed.

It is considered that this section detracts from the historic value of the listed buildings and is considered of detriment. Our plan is to remove this and make good the corner of the original building in matching brickwork.

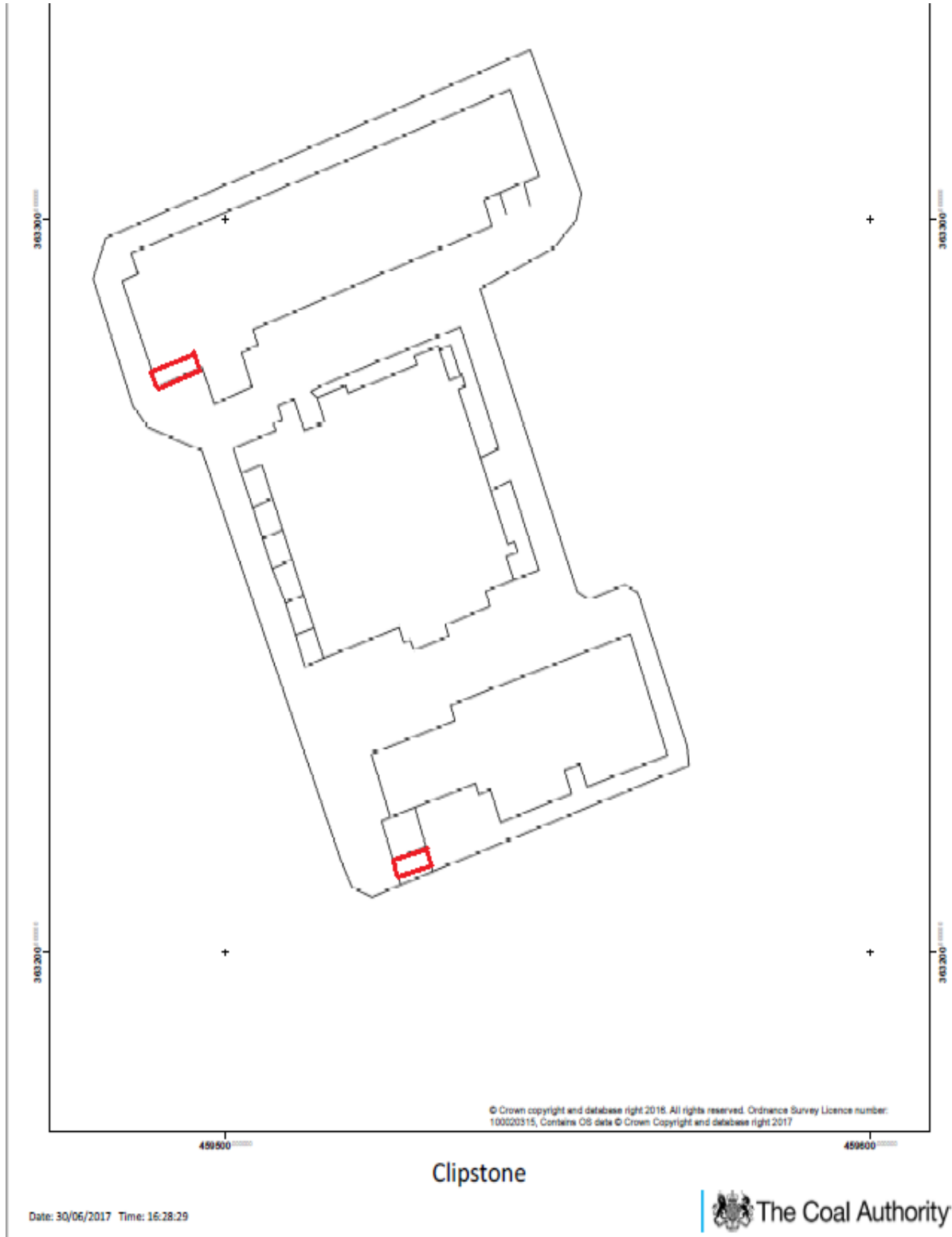
An engineer report for the northwest corner section is not considered required to assess.

3. External painting.

We intend painting all external doors red, scraping of old paint has revealed they were red originally.

The first image below shows the exact location of the 2 dangerous structures outlined in red and the next 6 are of the southwest part to be demolished then 4 of the northwest part to be demolished.

3 pictures at the end then show the red doors on parts of the buildings.











HERAS

30/12/2020 11:22









Picture above taken off the loading bay doors to the east end of heapstead 1.



Picture above shows one the two pairs of red doors fitted either side of the main roller shutter door to the east side of the power house.



Picture above shows the damaged red door to the north end of the power house.

Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

2. Applicant Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

2. Applicant Details

Country

Postcode

Are you an agent acting on behalf of the applicant? Yes No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Has the development or work already been started without consent? Yes No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know
 Grade I
 Grade II*
 Grade II

Is it an ecclesiastical building? Don't know Yes No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? Yes No

If Yes, which of the following does the proposal involve?

a) Total demolition of the listed building Yes No

b) Demolition of a building within the curtilage of the listed building Yes No

c) Demolition of a part of the listed building Yes No

If the answer to c) is Yes

What is the total volume of the listed building?

Cubic metres

What is the volume of the part to be demolished?

Cubic metres

What was the date (approximately) of the erection of the part to be removed?

Month

Year

(Date must be pre-application submission)

6. Demolition of Listed Building

Please provide a brief description of the building or part of the building you are proposing to demolish

part of a conveyor cover

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

Dangerous and not part of the original structure, not practical to repair.

7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

Yes No

8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes No

9. Listed Building Alterations

Do the proposed works include alterations to a listed building?

Yes No

10. Materials

Does the proposed development require any materials to be used?

Yes No

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

Yes No

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
 The applicant
 Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

Surname

Reference

Date (Must be pre-application submission)

14/12/2020

Details of the pre-application advice received

13. Pre-application Advice

submit listed buildings application

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

15. Certificates

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- The applicant
- The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)

Clipstone Headstocks. Urgent. Dangerous structure.

Having recently purchased the former Clipstone Headstocks site with Power House and heapstead buildings we have come across an urgent issue of a dangerous structure.

On the south/west corner of the listed buildings is an additional structure in a grey brick, this does not match the red brick main buildings and is a lean to, clearly a later addition as it has a dual pitch asbestos roof not flat concrete as per the rest of the buildings on site.

We do not consider that this section was intended to be part of the listed buildings. It was formally the exit corner of a conveyor, the rest of the conveyor structure was demolished many year ago.

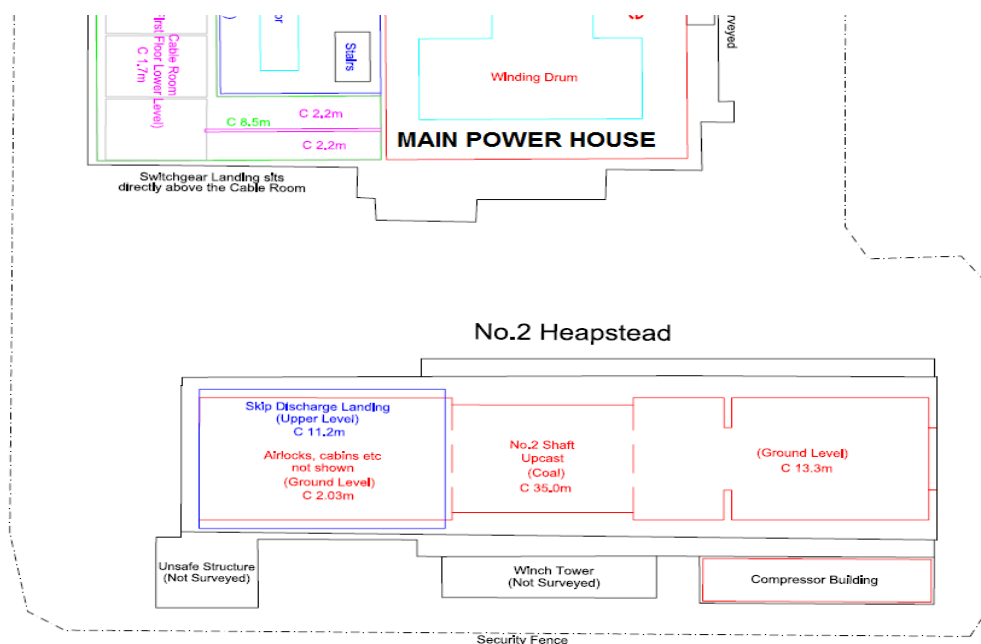
The steel supports are completely rotten, one is rotted through with a 400x100mm hole whilst the others are in a dangerous state and are delaminating. The structure is too dangerous to examine carefully, although there are 2 props that have been installed to offer limited support.

The section of building is approx. 4mx4m and approx. height is 10m. It is located next to the perimeter fence and it is extremely important that the fence remains intact due to the possibility of injury if the site is accessed. Should any part of this building fall it will take out the electric and security fence without doubt. Then public could access and face injury from the many health and safety issues identified on site due to vandalism and neglect.

The brickwork is very badly perished to the lower level and some is missing leaving part of the wall ready to fall. This winter will probably see it collapse as frost gets in the open brick joints or a snow load lands on this roof.

We will use a cherry picker to enable the building to be taken down carefully by hand from the top downwards. This will ensure that the main red brick structure of the northern heapstead building is protected. The pictures below show how urgent this matter is from a safety perspective and to ensure the security fence is protected and indeed the listed buildings themselves.

The pictures below were taken on the 13th December 2020. The plan below shows the dangerous structure in the bottom left corner.









Correspondence to CPC meeting 27/01/2020

- 📢 NALC BREAKING NEWS
- ICP Executive Team Meeting 1300 - 1430 tomorrow (Friday 10/12)
- Outbreaks associated with higher rates in Bassetlaw and Newark & Sherwood
- LIS Capital 2020-21: Confirmation of Award
- LGA Model Code of Conduct
- Latest news from Paddy Tipping
- Reshaping Health Services in Nottingham Patient and Public Event
- Clipstone MW - planning application
- Citizens Advice Press Release.
- Newark & Sherwood Community Lottery - Fundraising opportunity
- Nottinghamshire Police – Stakeholder newsletter
- Notts ALC: : Training: Introduction to Planning
- HART Community Newsletter – COVID-19 Community Fund to continue
- E-Training Freedom of Information Essentials
- Newark & Sherwood District Council Consultation on Residential Cycle and Car Parking Standards & Design Guide Supplementary Planning Document
- 🖥️ NALC ONLINE EVENTS
- Request To Ask Member Councils To Complete HMLR Land Survey By 26/2, Pse.