



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org, 01623-626857

Wednesday, 17 February 2021

Summons:

You are summoned to a meeting of Clipstone Parish Council which will be held online on Wednesday, 24 February 2021 at 19.00.

LOGIN – please follow [this link](#):

<https://us02web.zoom.us/j/87281767521?pwd=c2NqdFdiSEx5Y3FvaFBKQVBzeXZWQT09>

Meeting ID: 872 8176 7521

Passcode: FvFH^3

One tap mobile

+442030512874,,87281767521#,,,,*058448# United Kingdom

If you cannot connect to the internet you can join the meeting by phoning one of these numbers for an audio connection. Your phone provider may charge you for this call. Dial by your location

+44 131 460 1196 United Kingdom	+44 203 051 2874 United Kingdom
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Meeting ID: 872 8176 7521

Passcode: 058448

Signed

Belina Boyer

Clerk to the Council

- CPC21-24 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.
- CPC21-25 To receive apologies for absence.
- CPC21-26 To receive questions and petitions from members of the public – for information only.
- CPC21-27 To receive a report from the County and District Councillors.
- CPC21-28 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
- CPC21-29 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. The Exclusion of public and press is recommended for item CPC21-44 due to the confidential nature of the personnel matters under discussion.
- CPC21-30 To receive minutes of previous Clipstone Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).
- CPC21-31 To receive quotations for a tree survey and decide how to progress..
- CPC21-32 To receive an independent valuation for a business rental agreement of the Miners Welfare Institute and consider what further steps to take.
- CPC21-33 To receive an outline draft newsletter and proposed contributors (Cllr Swiffin).
- CPC21-34 To consider moving the Annual Parish Council meeting to Wednesday 4th May to reduce the potentially detrimental effects of returning to Face-to Face meetings.
- CPC21-35 To receive an oral report on the progress on mandate changes and new bank accounts.
- CPC21-36 To review the dog waste bin contract with NSDC and approve for signature if applicable.
- CPC21-37 To note the Council's acceptance on the BRAMM Registration Scheme and decide whether to restrict access to the cemetery to BRAMM registered monumental masons only.
- CPC21-38 To discuss and propose sites for litter and dog waste bins on Cavendish Estate.
- CPC21-39 FINANCE:
- a. To receive the Payments and Receipts report for January and note that any payments not previously listed were made under delegated powers (CPC20-079).
 - b. To receive bank reconciliations for January 2021 and agree to sign them.
 - c. To consider any additional items to be added to the printed schedule.
 - d. To approve the payment schedule for February/March and resolve to sign it.
- CPC21-40 PLANNING
- a. To consider commenting on the following planning applications:
 - [21/00307/FUL | Proposed drop kerb to form new vehicle access to front of property including new vehicular and pedestrian access gates | 3 Mansfield Road Clipstone NG21 9BA](#)
 - [21/00332/LDC | Certificate of lawfulness for proposed rear extension | 25 Waterfield Way Clipstone NG21 9FD](#)

b. To note the following planning decision:

- 20/02260/LDC | Certificate of lawfulness for proposed ground floor rear extension to existing property | 37 Chaffinch Close Clipstone NG21 9GT - **Certificate Issued**
- 20/02286/HOUSE | Single storey side and rear extension to kitchen/diner to join existing house with detached garage. | 81 Guylers Hill Drive Clipstone NG21 9RT – **Application permitted**
- 21/00114/NMA | Application for a non-amendment to planning permission 17/02051/RMAM to amend the approved layout plan | Land West Of Waterfield Way Clipstone – **application permitted**

CPC21-41 To receive and note correspondence previously circulated by email.

CPC21-42 To receive Items for Notification to be included on next meeting's agenda. (for information only).

CPC21-43 To confirm date of next scheduled meeting.

CPC21-44 To discuss personnel matters or nominate members for a personnel committee and re-adopt the Terms of Reference.

<p>To receive quotations for a tree survey and decide how to progress..</p>	<p>Tree surveys are specialist work which cannot be carried out by just any tree surgeon. Two relevantly qualified companies were approached for a quote: Forest farm tree services, who produced the 2013 report, and 4D Tree Survey.</p>
<p>To receive an independent valuation for a business rental agreement of the Miners Welfare Institute and consider what further steps to take.</p>	<p>Expected week commencing 22 February.</p>
<p>To receive an outline draft newsletter and proposed contributors (Cllr Swiffin).</p>	<p>Not yet received. To be circulated by Cllr Swiffin.</p>
<p>To consider moving the Annual Parish Council meeting to Wednesday 4th May to reduce the potentially detrimental effects of returning to Face-to Face meetings.</p>	<p>You have all received the email from NottsALC. I know that some councils in Nottinghamshire have already written to their MPs to lobby for an extension/permanent transferral into law for virtual meetings/hybrids. We currently have neither the necessary technology nor the staffing levels that would make hybrid meetings viable. If any of you feel that face-to-face meetings from May would be too early, you may want to consider having an early AGM, that would allow all members to be present and voting.</p>
<p>To receive an oral report on the progress on mandate changes and new bank accounts.</p>	<p>Please complete and return the form sent to all of you 04 February and resent today. If you need a paper copy, please let me know.</p>

<p>To note the Council's acceptance on the BRAMM Registration Scheme and decide whether to restrict access to the cemetery to BRAMM registered monumental masons only.</p>	<p>The registration is free of charge, has been recommended by SLCC Cemeteries specialist advisor and has the following advantages:</p> <ul style="list-style-type: none"> □ Adoption will remove the administrative burdens of chasing masons insurance certificates and risk assessment annually. □ BRAMM is the only scheme available that has 50% representation by burial authority organisations on its management board and is therefore independent and not controlled by any single organisation. □ Instances of non-compliance of standards are investigated by BRAMM following a report from the burial authority. □ Disciplinary procedures are undertaken by BRAMM. <p>Only allowing registered Stonemasons to operate in the cemetery should ensure quality standards throughout. I would write to all our usual stone masons giving them the opportunity to register and qualify. I would also need to slightly amend our memorial application forms.</p>
<p>To discuss and propose sites for litter and dogwaste bins on Cavendish Estate.</p>	<p>You have the list of dog bins. I have attached a crude (needs polishing but better than nothing) map of bins. Please note, large parts of Cavendish have not yet been adopted. Essentially footways and roads are still private property of the relevant developers. Installing any bins can only happen with their permission.</p>
<p>FINANCE:</p>	
<p>To receive the Payments and Receipts report for January and note that any payments not previously listed were made under delegated powers (CPC20-079).</p>	<p>To follow</p>

To receive bank reconciliations for January 2021 and agree to sign them.	To follow
To approve the payment schedule for February/March and resolve to sign it.	Attached – as well as redacted statement for current account – the operational account.



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org, 01623-626857

Minutes of the meeting of Clipstone Parish Council held Wednesday, 27 January 2021 at 19:00

Members Present	Members Present	Members Absent
Cllr K Croshaw	Cllr W Swiffin	
Cllr F Ford	Cllr C Wigman (chairman)	Cllr D Moore
Cllr R Clarey		Cllr JC Wigman
Cllr J Fishwick		
Cllr P Greenwood		

Also present: District Commander Heather Sutton and Beat Manager Graham Whitehead

In Attendance: The Clerk

Frequently used abbreviations:

CMWCT	Clipstone Miners Welfare Community Trust
CPC	Clipstone Parish Council
NCC	Nottinghamshire County Council
NSDC	Newark and Sherwood District Council

CPC21-01 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.

The clerk would record the meeting to aid the production of the minutes.

CPC21-02 To receive apologies for absence.

Apologies for absence had been received from Cllr JC Wigman due to work commitments and Cllr Moore for personal reasons.

CPC21-03 To receive questions and petitions from members of the public – for information only.

There were none

CPC21-04 To welcome members of the Clipstone Beat Team.

District commander Sutton explained that the crime statistics for 2020 were not comparable to previous years due to Covid restrictions and lockdown. Whilst some forms of crime had decreased, others had seen a drastic increase, in particular Anti Social Behaviour issues. This was partially due to Coronavirus regulation offences being logged in this category. Police, the district's anti-social behaviour team and youth services had been working in partnership throughout the summer months to tackle the problem.

Beat manager Whitehead spoke about initiatives to tackle drug cultivation and related problems as well as of road motorbikes.

Initial _____

CPC21-05 To receive a report from the County and District Councillors.

The Clerk read out an email report received from Cllr Scott Carlton shortly before the meeting.

CPC21-06 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

Cllr Clarey declared a non-pecuniary interest as a trustee of the Clipstone Miners' Welfare Community Trust.

CPC21-07 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

There were none.

CPC21-08 To receive minutes of previous Clipstone Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

Proposed by Cllr Clarey, seconded by Cllr C Wigman, the Council resolved to approve and sign as a true record the minutes of the meetings 28th December 2020.

CPC21-09 To receive an oral report on Clipstone Covid 19 and Food projects.

The Clerk and Cllr Clarey had attended multi-agency meetings and gave an oral report on developments regarding Clipstone Covid-19 and food projects. Suitable premises for food store were currently sought with a view to set up a local food parcel distribution centre which should eventually develop into some sort of food club. The precise format was yet to be finalised..

CPC21-10 To receive a draft business plan and budget for the move to the Miners Welfare Building and consider how to pursue further. (reports to be tabled or provided orally).

The council received a draft capital budget covering a £500k expenditure of the Miners Welfare Project. The Council also received a draft revenue budget for a first full year of operation. The clerk explained that income from the hire side of the proposed hub was extremely difficult to predict as the influence of the pandemic and any subsequent economic slump were difficult to predict.

CPC21-11 To receive the Asbestos report for the Miners Welfare Building.

The Council received the Asbestos report and noted that no major issues had been raised. Any asbestos identified in the report would need to be removed or made safe before any building work could commence.

CPC21-12 To consider and approve the draft budget for the 2021-22 financial year.

Proposed by Cllr Clarey seconded by Cllr Ford, the Council unanimously resolved to approve the 2021-22 budget.

CPC21-13 To set the precept request for the 2021 to 2022 financial year as informed by the agreed budget.

Proposed by Cllr Clarey seconded by Cllr Greenwood the Council unanimously resolved to set the precept at £156,320 for the financial year 2021-22 equating to a 0% increase to Clipstone households.

CPC21-14 To consider ideas for a quarterly newsletter, discuss possible content and distribution and approve potential cost of printing and distribution.

The Council agreed that any newsletter should start as a quarterly publication which could become more frequent over time and should not only incorporate Clipstone Parish Council News, but also news and reports from other local groups and agencies. The newsletter would be distributed via social media and possibly an electronic mail distribution system. Physical copies would be made available to be picked up from places like the village hall and the library – once reopened and the local Co-Ops would be asked if they were willing to stock a few copies. Cllr Swiffin agreed to draw up a draft template and gather support from potential contributors and present these to the next meeting.

CPC21-15 To review and re-adopt the Principles of Broadcasting at Meetings Policy.

Proposed by Cllr Clarey seconded by Cllr Wigman the Council adopted the Principles of Broadcasting at Meetings Policy with the suggested amendments.

CPC21-16 To consider and approve a meeting schedule for the 2021-22 municipal year.

Proposed by Cllr Swiffin seconded by Cllr Greenwood the Council approved the meeting schedule for the 2021-22 municipal year. Council meetings would continue to be held on the fourth Wednesday of each month except August and December.

CPC21-17 To receive an oral report on the progress on mandate changes and new bank accounts.

The Clerk gave an oral report on mandate changes and informed councillors that they would be asked to complete an information sheet with the necessary details to effect any mandate changes. Letters to previous councillors had been sent.

Cllr Greenwood left the meeting at 20.20.

CPC21-18 To receive the contract for the Local Improvement Scheme Funding and resolve to sign it.

Proposed by Cllr Clarey seconded by Cllr Swiffin, the Council unanimously approved the signing of the Local Improvement Scheme Grant Agreement.

CPC21-19 FINANCE:

- a. To receive the Payments and Receipts report for December and note that any payments not previously listed were made under delegated powers (CPC20-079).

The Council noted the payments and receipts report for December 2020.

- b. To receive bank reconciliations for December 2020 and the third quarter and agree to sign the financial report.

The Council received the bank reconciliations to December 2020 and the third quarter of the financial year and, proposed by Cllr Clarey seconded by Cllr Swiffin, resolved for the financial statement to be signed.

- c. To consider any additional items to be added to the printed schedule.

Annual Subscription NALC at £811.93.

- d. To approve the payment schedule for January/February and resolve to sign it.

The Council unanimously resolved to approve the payments schedule for January/February.

CPC21-20 PLANNING

To consider commenting on the following planning applications:

- [20/02481/LBC | Demolition of the three storey conveyor building on the south-western corner of the southerly headstock and the single storey lean-to building on the south-western corner of the northerly headstock | Clipstone Colliery Mansfield Road Clipstone](#)

The council unanimously resolved to support the application.

To note the following planning decision:

- 20/02188/HPRIOR | Householder prior approval for single storey rear extension. The length that the extension extends beyond the rear wall of the original house: 4 metres Eaves height of the extension: 3 metres Maximum height of the extension: 3 metres | 9 Intake Road Clipstone NG21 9EU – Prior Approval Is Not Required

The Council noted the above planning decision.

CPC21-21 To receive and note correspondence previously circulated by email.

The Council noted the correspondence previously circulated.

CPC21-22 To receive Items for Notification to be included on next meeting's agenda. (for information only).

- Newsletter
- Miners Welfare Lease – outline decision

CPC21-23 To confirm date of next scheduled meeting..

The next meeting was confirmed for 24th February 2021 at 19.00 via Zoom.

Signature of presiding chairman

Date



VAT Registration Number 242720232
Registered Company Number 10200663

Quote

4D Tree Survey Ltd.
32 Steedman Avenue
Mapperley
Nottinghamshire
NG3 6DL

Tel. 07704658684
4DTreesurvey@gmail.com

Quote Clipstone Parish Council
Date: 16/02/2021
Valid until: 30/02/2021

To: Mrs Belina Boyer

Fees ; to survey trees on clipstone parish council land at offices, pub car park under control of council ,cemetery and ameinity land /woodland
Information to be supplied on template,woodland and group management plans to be supplied as separate documents
GPS co ordinates to be supplied via the use of parish councils software, access to all sites to be made available at the time of inspection

	£720
VAT @ 20%	£144
Total	£864

Payment terms

Payment within 14 days via money transfer to the following account or by cheque to the address shown above:

4D Tree Survey Ltd.
Sort Code 090129

Account Number 15887131

Preparing for the possible return of face-to-face meetings

The regulations that allow local authorities to hold meetings remotely apply to local authority meetings that are required to be held, or held, before 7 May 2021. This means that, without any further action from the government, all local authorities including local councils must return to face to face meetings from 7 May. NALC is working with a number of national bodies to press the government to extend these regulations beyond this date and will continue to stress the urgency and importance of this issue. However, at this time government has no plans to extend these regulations and so councils should start preparing for the real possibility of face to face meetings from May.

NALC's position remains that all local councils should continue to meet remotely while the regulations are in force. The guidance below has been written to help local councils prepare for the scenario that remote council meetings cannot lawfully take place from 7 May 2021. There is still much uncertainty around how legislation or COVID-19 risks may change over the coming weeks and months. NALC will update this guidance as the situation evolves. Each council will have to decide which course of action will best fit their needs and manage risks.

To help local councils prepare for this possibility some advice and suggestions are below:

- Consider what council business can be conducted before May so that the council can dedicate time to those issues in remote meetings. The more discussion and decisions you can conduct in remote meetings means the council can aim to hold fewer and shorter face to face meetings after May.
- This may require more meeting time than is currently planned, so the council should look at the meeting schedule in the run-up to May and see if more time or more meetings are required. Where possible, consider holding the annual council meeting and the parish meeting while the current Regulations permit for them to be held remotely (see also NALC's [Legal Briefing L01-20](#)).
- Consider when the council does need to meet face to face, and whether meetings can be delayed to later in the year when the potential COVID-19 risk may be further reduced.
- The council might consider holding a remote meeting as late as possible in April so that councillors who are unable to attend face-to-face meetings will have as much time as possible before disqualification by virtue of s.85 of the Local Government Act 1972 becomes an issue.
- It may help the council's business continuity to implement (or review) a scheme of delegation. This would allow the clerk to make certain decisions for the council, which would be especially important if the council were unable to hold meetings due to COVID-19 risks. In reviewing/adopting a scheme of delegation the council should ensure there is clarity around which decisions are delegated and which are not, for how long the scheme of delegation is in place, and when the scheme of the delegation will end or be reviewed.

Some tips that may help manage well-attended remote meetings are:

- keeping the meeting short with limited business/votes
- using electronic voting tools (many platforms have built-in tools for voting)

- if you plan to vote by a show of hands or calling a register then budget significant extra time for this
- building in public engagement through online tools, that you could use to ask the public to feedback or express views that you would usually discuss in a meeting You could do also do this before or after the meeting as a way of ensuring ongoing public engagement (there are a number of free tools available online)
- build in time to practice and prepare with the Clerk and Chairman in advance of the meeting
- Further guidance on [holding effective remote meetings](#) available from NALC

From May 2021, as face-to-face council meetings resume there will still be the risk to attendees of COVID-19 exposure. Councils should conduct a risk assessment in advance of a face to face meeting which should give consideration to what the council can do to reduce risk to councillors, staff and public including:

- Providing hand sanitiser to those entering the meeting room and making sure hand sanitiser is readily available in the room itself
- Staggering arrival and exit times for staff, councillors and members of the public
- Placing seating at least 2-metres apart
- Ensuring everyone wears face masks
- Holding paperless meetings
- If papers are provided, people should be discouraged from sharing with others and asked to take the papers with them at the end of the meeting to minimise how many people handle the papers
- Arranging seating so people are not facing each other directly
- Choosing a venue with good ventilation, including opening windows and doors where possible
- Choosing a large enough venue to allow distancing – this may mean choosing a different venue to what the council used before.
- The council (or venue owner/operator) will need to identify the venue's maximum capacity in their risk assessment, taking into account the need for social distancing. Consider how the council will ensure this capacity is not exceeded and how it will manage the situation if more people wish to attend than capacity allows. For example, could meetings be live-streamed or could members of the public submit questions via email?
- If the venue has an NHS QR code to support test and trace then all attendees should register using that app, for those without access to the app they should register attendance in line with the venue's test and trace procedure. NB all venues in hospitality, the tourism and leisure industry, close contact services, community centres and village halls must have a [test and trace procedure](#)
- Venues must conform with the government guidance for [multi-purpose community facilities](#) and for [council buildings](#). If the venue is run by the council then the council must take responsibility for this, otherwise, the council can ask the venue to provide confirmation that they do conform to this guidance
- The council must understand and ensure it is acting in compliance with the latest government [safer workplaces guidance](#)

Managing staff:

- It would be advisable to inform the clerk and any other staff whose role involves supporting or attending council meetings, as soon as possible that the council will need to prepare to return to face to face meetings from May onwards. This will allow them to make the necessary preparations as described above, and also to allow time to engage with staff to alleviate any concerns they may have related to attending physical meetings again.
- Councils should consult with staff (ask for and consider their views to try and reach an agreement) about returning to work as part of their preparations for face to face meetings.
- The council must make the workplace (including council meetings) as safe as possible for staff, this includes undertaking a risk assessment, taking reasonable steps to reduce risks identified in the risk assessment, and ensure it is acting in compliance with the latest Government [safer workplaces guidance](#)
- ACAS have produced useful [guidance for employers and employees](#) related to COVID-19, including advice on how to support staff to [return to the workplace](#) and how to manage situations where staff may be worried or not wish to return.

Source: [CORONAVIRUS — INFORMATION FOR LOCAL \(PARISH AND TOWN\) COUNCILS \(nalc.gov.uk\)](#)

Dear Sir / Madam

Dog Waste Bin Emptying

Please find attached, the invoice for the period 1.4.20 to 31.3.21.

Details of how to pay are on page 2 of the attachment.

If there are any amendments before the end of this financial year, we will amend the invoice accordingly next year.

Also attached is the contract for emptying the bins in the next financial year.

The cost of emptying the dog bins in 2021/22 remains at £2.00 per bin per visit.

If this meets with your approval, and you wish the District Council to continue to provide this service, please respond to this email as way of agreement.

If you have any amendments or additions to make to the contract, please let us know at any time throughout the year.

We are now able to offer the service of buying and installing the bins for you.

All dog waste bins need to be no larger than 40L. The fee for this service is £245.00 plus vat installed in grass. Installations not into grass will need to be quoted for.

If you have any questions or queries, please contact us.

Yours faithfully

Trade Waste Admin

Telephone: 01636 655642
Email: trade.waste@nsdc.info

BRAMM

British Register of Accredited Memorial Masons

F17 Kestrel Court, Waterwells Business Park, Gloucester. GL2 2AT

Tel: 01452 346741

Fax: 01452 886961

Email: bramm@bramm-uk.org

Website: www.bramm-uk.org

Belina Boyer
Clipstone Parish Council
Village Hall
Church Road
Clipstone Village
Mansfield
NG21 9DF

15 February 2021

Dear Belina

Welcome to The BRAMM Registration Scheme – Improving Standards

Thank you for applying to register with BRAMM and I am pleased to advise you that your authority has now been registered on our database.

Please see the enclosed leaflet, which explains the benefits of the BRAMM Registration Scheme. We will post and email you a copy of the BRAMM Newsletter every quarter - keeping you up to date with events.

Should you have any questions on the Registration Scheme or about memorials, please do not hesitate to contact us and our BRAMM Technical Advisors will assist.

On your website and any other literature, especially cemetery application forms please state that –

- You are now BRAMM registered Cemetery and all Memorials are required to be erected to British Standard 8415.
- Any Memorial fixers working under the BRAMM Scheme must have a current fixer licence.

I have also included a letter, which you can forward to the Masons who work in your Cemetery explaining their responsibilities.

Yours sincerely

V C Braithwaite

Vanessa Braithwaite
BRAMM Administrator

Supporting Organisations



2020-21 Payment Schedule February 2021

CASH POSITION				£
NatWest Current Account			31-Jan	159,843.09
Method	Ref	Supplier	Description	Total
DD	4101023877	NSDC	Non-Dom cemetery per month	52.00
BACS	43037	NSDC	Rent portion S&S current per month	331.25
BACS		Salaries and Wages per month	Approximate amount Salaries and Wages	5,161.79
DD		NatWest	Approximate Bank Charges	20.00
DD	MO47 9C	BT	Broadband and Phone	139.81
DD		Water Plus	Water VH	76.19
BACS	N012102058	County Supplies	wall calendar	4.26
BACS	IO139552	NSDC	Dog Bin emptying 2020-21	1,809.60
BACS	1136383700	B&Q	Post crete	45.10
BACS	111027418	B&Q	Spanner +WD 40	28.50
BACS	1127947915	B&Q	Painting materials	63.78
DD	1134907354	B&Q	Aligning bar	23.75
DD	132522222	British Gas	Gas Village Hall	451.32
DD		SSE	Electricity Cemetery	49.65
BACS	6792	UK Fuel	Fuel - unleaded	65.98
BACS	1138168653	B&Q	Post crete	72.16
BACS				
BACS				
BACS				
BACS				
BACS				
BACS				
BACS				
			Total	8,395.14

CASH POSITION			31-Jan		£
NatWest Current Account					159,843.09
Method	Ref	Supplier	Description		Total
DD	4101023877	NSDC	Non-Dom cemetery per month		52.00
BACS	43037	NSDC	Rent portion S&S current per month		331.25
BACS			Salaries and Wages per month		5,161.79
DD		NatWest	Approximate amount Salaries and Wages		20.00
DD		BT	Approximate Bank Charges		71.16
DD		Water Plus	Broadband and Phone		76.19
BACS	N012102058	County Supplies	Water VH		4.26
BACS	I0139552	NSDC	wall calendar		1,809.60
BACS	1136383700	B&Q	Dog Bin emptying 2020-21		45.10
BACS	111027418	B&Q	Post crete		28.50
BACS	1127947915	B&Q	Spanner +WD 40		63.78
DD	1134907354	B&Q	Painting materials		23.75
DD	132522222	British Gas	Aligning bar		451.32
DD		SSE	Gas Village Hall		49.65
BACS	6792	UK Fuel	Electricity Cemetery		65.98
BACS			Fuel - unleaded		
BACS					
BACS					
BACS					
BACS					
BACS					
BACS					
BACS					
BACS					
BACS					
			Total		8,254.33

Account Number 6792

Invoice Date 24-JAN-21

Invoice Number 17650

MRS BELINA BOYER
 Clipstone Parish Council
 THE VILLAGE HALL
 CHURCH ROAD, CLIPSTONE VILLAGE
 MANSFIELD
 NOTTINGHAMSHIRE
 NG21 9DF

UK Fuels Limited
 Eurocard Centre
 Herald Park, Herald Drive
 Crewe
 Cheshire
 CW1 6EG

TEL 0344 880 2468

FAX 0344 880 2469

VAT NO: 186 7756 46

Card No	Tran Date	Tran Time	Site Name	Voucher No	Reg No	Odo	Product	Quantity	Unit Price	Net Amount £	VAT Amount £	Gross Amount £
35638	18-Jan-21	09:16	TES MANSFIELD PFS	275203	CANS	11	UNLEADED	58.44	112.9	54.98	11.00	65.98
Card Total								58.44		54.98	11.00	65.98

VAT Analysis

Product	VAT Rate	Quantity	Net Amount	VAT Amount	Gross Amount
UNLEADED	20.0%	58.44 L	54.98	11.00	65.98
Invoice Totals		58.44	54.98	11.00	65.98

Payment Terms : The total amount due will be collected by Direct Debit on or just after Monday 1-FEB-2021

Please note that our terms and conditions have been updated, they can be found at www.ukfuels.co.uk.

In accordance with our terms and conditions, any dispute in relation to this invoice must be raised within 30 calendar days of the date of invoice.

After such period, the invoice amount shall be deemed to have been agreed by you.

Our Customer Services Team are here to help you on 0344 880 2468 alternatively email us at info@ukfuels.co.uk

CLIPSTONE PARISH COUNCIL
PAYMENT AUTHORISATION

SCHEDULE	February
CLR 3	
CLR 2	
DATE AUTH.	
COST CENTRE	
ACCOUNT CODE	
DATE PROT.	
DATE PAID	
REFERENCE	



Newark and Sherwood District Council
 Castle House
 Great North Road
 Newark NG24 1BY
 Telephone: (01636) 650000
 VAT Reg: 118 1156 95

To

CLIPSTONE PARISH COUNCIL
 THE VILLAGE HALL
 CHURCH ROAD
 CLIPSTONE
 NEWARK
 NG21 9DF

Invoice Number **I0139552**

Date 10-FEB-21

Customer Number 5868

Your Reference

INVOICE

Details	AMOUNT Ex-VAT	VAT	AMOUNT
DOG BIN CONTRACT EMPTYING OF DOG WASTE BINS @ £2.00 PER SERVICE PER BIN PERIOD; 01.04.2020 - 31.03.2021 NUMBER OF BINS = 22 IN THE EVENT OF A QUERY PLEASE CONTACT: TRADE WASTE 01636 655642	1508.00	301.60	1809.60
Total Net: 1508.00		301.60	
Total Amount Due:			1809.60
Payment Due By:			12-MAR-21

CLIPSTONE PARISH COUNCIL
 PAYMENT ADMINISTRATION

February

SCHEDULE	
CLLR 1	
CLLR 2	
DATE AUTH.	
COST CENTRE	NEWARK &
ACCOUNT CODE	SHERWOOD
DATE PROC.	
DATE PAID	
REFERENCE	DISTRICT COUNCIL



63355510250000101395529

FOR PAYMENT DETAILS SEE REVERSE

Bill date: 2 February 2021
Bill number: 132522222

This is a VAT invoice
VAT registration number 684 9667 62

Side 1 of 2



Account number
603451082

Contact us

0330 100 0222*
Mon to Fri 8am to 6pm

britishgas.co.uk/business
Web chat is available Mon – Fri
between 8am and 6pm

Ms BELINA Boyer
CLIPSTONE PARISH COUNCIL
Church Road
Clipstone, Church Road
MANSFIELD
Nottinghamshire, NG21 9DF

RECEIVED 15 FEB 2021

Your business gas bill

Site address: Village Hall, Clipstone Village Church Road, MANSFIELD,
Nottinghamshire NG21 9DF

Billing period: 1 January 2021 to 31 January 2021

Your account

Since your previous bill

Outstanding balance - 1 January 2021	£1,272.18
Payments received, thank you	£1,272.18
Balance from last bill	£0.00

New charges this bill

Gas charges	£311.93
Standing charges	£14.88
Climate Change Levy (CCL)	£49.29
Total charges exc VAT	£376.10
VAT	£75.22
Total new charges this bill inc VAT	£451.32

Total amount due **£451.32**

We'll claim this amount from your bank by Direct Debit on or immediately after
19 February 2021 - your payment reference is 000603451082151020

Your Fixed Price Energy Plan

You'll remain on your fixed prices until
11 Sep 2021. To switch at the end of
your plan, call us on **0330 100 0537**,
or write using the contact details in
'Useful Information' by 12 Aug 2021.

We're moving to paperless billing

Register and switch now by
visiting
britishgas.co.uk/business/paperless

CLIPSTONE PARISH COUNCIL PAYMENT AUTHORISATION	
SCHEDULE	February
CLLR 1	
CLLR 2	
DATE AUTH.	
COST CENTRE	
ACCOUNT CODE	
DATE PROC.	
DATE PAID	
REFERENCE	

*Payment
15 Feb 2021*
*Develop
electronically*
Account



Account Number: 6331640017016346
 Card/Site Number: 63316400****1242
 Invoice Number: 1127947915
 Purchase Order Number:
 Purchase Order Date: 07/01/2021
 Tax Point Date: 07/01/2021

Invoice Name & Address	Delivery Name & Address	Store Address
CLIPSTONE PARISH COUNCIL CLIPSTONE PARISH COUNCIL VILLAGE HALL CHURCH ROAD CLIPSTONE NG21 9DF		B&Q-SUTTON IN ASHFIELD ASHFIELD GATEWAY SUTTON IN ASHFIELD NOTTINGHAMSHIRE NG17 4HW 01623 445511

SKU Number	Product Description	Quantity	Net	VAT
5010426773162	LEYLAND H DUTY FLOOR PAINT TILE RED 5L20 5L TILE RED	1	30.08	20.00
5000253003112	HARRIS 9IN ROLLER SLEEVE 25KGITE NO STD SIZ BLUE/WHITE	1	3.71	20.00
5000253004249	SKIP20D HARRIS BLUE PAINT BRUSH 25INMMM NO STD SIZ	1	4.75	20.00
3663602809111	ERBAUER MASONRY BIT 10PCS SET1M0 SATIN	1	12.49	20.00
0000003820988	WHITE SPIRIT 750ML PUTTY 1KGACKE NO STD SIZ	1	2.12	20.00

CLIPSTONE PARISH COUNCIL
 PAYMENT AUTHORIZATION

SCHEDULE	February
CLEAR 1	
CLEAR 2	
DATE PAID	
COST CENTRE	
ACCOUNT CODE	
DATE PAID	15/02/2020
REFERENCE	

Please remit to: Trade UK, Selectapost 28, Sheffield, S97 3GE

Customer Contact Number 0345 603 8389

VAT Reg. No. 232555575

Sub Total	£53.15
VAT	£10.63
Total	£63.78

This invoice is due for payment on: 28/02/2021

Invoice Number: 1127947915

Account Number: 6331640017016346



Account Number: 6331640017016346
 Card/Site Number: 63316400****1242
 Invoice Number: 1131027418
 Purchase Order Number:
 Purchase Order Date: 20/01/2021
 Tax Point Date: 20/01/2021

Invoice Name & Address CLIPSTONE PARISH COUNCIL CLIPSTONE PARISH COUNCIL VILLAGE HALL CHURCH ROAD CLIPSTONE NG21 9DF	Delivery Name & Address	Store Address B&Q-SUTTON IN ASHFIELD ASHFIELD GATEWAY SUTTON IN ASHFIELD NOTTINGHAMSHIRE NG17 4HW 01623 445511
---	------------------------------------	---

SKU Number	Product Description	Quantity	Net	VAT
3663602814221 5012594440105	MAGNUSSON STANDARD OPEN SPANNER SET 8PC0 8PC WD40 TRADE SIZE 600MLXER ETEL0ML NO STD SIZ	1 1	19.00 4.75	20.00 20.00

CLIPSTONE PARISH COUNCIL
PAYMENT AUTHORISATION

SCHEDULE	February
CLLR 1	
CLLR 2	
DATE AUTH.	
COST CENTRE	
ACCOUNT CODE	
DATE PROC.	
DATE PAID	15/02/2021
REFERENCE	

Please remit to: Trade UK, Selectapost 28, Sheffield, S97 3GE

Customer Contact Number 0345 603 8389

VAT Reg. No. 232555575

Sub Total	£23.75
VAT	£4.75
Total	£28.50

This invoice is due for payment on: 28/02/2021

Invoice Number: 1131027418

Account Number: 6331640017016346



Trade Account Card STATEMENT

Clipstone Parish Council
Clipstone Parish Council
Village Hall
Church Road
Clipstone
NG21 9DF

Month: 01
Statement date: 06/02/2021
Account Number: 6331640017016346
Credit Limit: £500

Page 2 of 2

Date	Type*	Reference / Store**	Card Number	Purchase Order No	Gross Amount	Tax
07/01/21	S	1127947915/B	63316400****1242		63.78	10.63
20/01/21	S	1131027418/B	63316400****1242		28.50	4.75
Totals					£92.28	£15.38

*Paid
15/02/2020*

CLIPSTONE PARISH COUNCIL
PAYMENT AUTHORIZATION

SCHEDULE	
CLLR 1	
CLLR 2	
DATE AUTH.	
COST CENTRE	
ACCOUNT CODE	
DATE PROC	
DATE PAID	
REFERENCE	

Your last payment of £73.61 received on 11/01/21 has been included.

* S = Sale, P = Payment, C = Credit, A = Adjustment / Charges, ^(e) = Extended Terms

** B = B&Q/TradePoint, S = Screwfix, P = Plumbfix, E = Electricfix

Please remit to Trade UK, Selectapost 28, Sheffield, S97 3GE

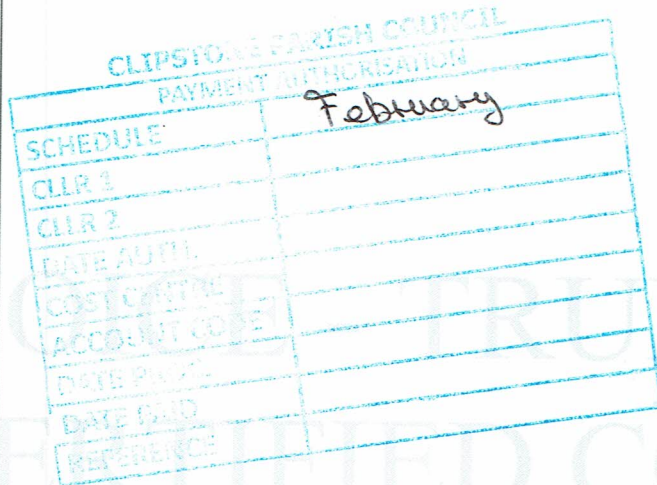
Customer Contact Number 0345 6038389



Account Number: 6331640017016346
 Card/Site Number: 63316400****1242
 Invoice Number: 1134907354
 Purchase Order Number: 0
 Purchase Order Date: 03/02/2021
 Tax Point Date: 03/02/2021

Invoice Name & Address CLIPSTONE PARISH COUNCIL CLIPSTONE PARISH COUNCIL VILLAGE HALL CHURCH ROAD CLIPSTONE NG21 9DF	Delivery Name & Address	Store Address B&Q-SUTTON IN ASHFIELD ASHFIELD GATEWAY SUTTON IN ASHFIELD NOTTINGHAMSHIRE NG17 4HW 01623 445511
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SKU Number	Product Description	Quantity	Net	VAT
3663602819394	MAGNUSSON ALIGNING BAR 1500MMVE6 1500MM BLACK	1	19.79	20.00



Please remit to: Trade UK, Selectapost 28, Sheffield, S97 3GE

Customer Contact Number 0345 603 8389

VAT Reg. No. 232555575

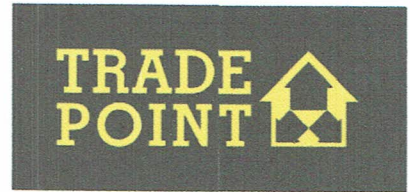
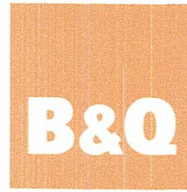
Sub Total	£19.79
VAT	£3.96
Total	£23.75

This invoice is due for payment on: 31/03/2021

Invoice Number: 1134907354

Account Number: 6331640017016346

Account Number: 6331640017016346
 Card/Site Number: 63316400****1242
 Invoice Number: 1136383700
 Purchase Order Number:
 Purchase Order Date: 09/02/21
 Tax Point Date: 09/02/21



Invoice Name & Address Clipstone Parish Council Clipstone Parish Council Village Hall Church Road Clipstone NG21 9DF	Delivery Name & Address	Store Address Page 1 B&Q-Sutton In Ashfield Ashfield Gateway Sutton In Ashfield Nottinghamshire NG17 4HW 01623 445511
---	------------------------------------	---

SKU Number	Product Description	Quantity	Net	VAT
5018719100152	Blue Circle Postcrete 20kgtablem 20kg	10.00	37.58	20.00

TAX INVOICE

CLIPSTONE PARISH COUNCIL
PAYMENT AUTHORISATION

SCHEDULE	February
CLLR 1	
CLLR 2	
DATE AUTH.	
COST CENTRE	
ACCOUNT CODE	
DATE PROC.	
DATE PAID	
REFERENCE	

Please remit to:- Trade UK, Selectapost 28,
 Sheffield, S97 3GE

Sub Total	£37.58
VAT	£7.52
Total	£45.10

Customer Contact Number 0345 6038389

VAT Reg. No. 232555575

This invoice is due for payment on: 31/03/21

Invoice Number: 1136383700

Account Number: 6331640017016346

CLIPSTONE PARISH COUNCIL
 VILLAGE HALL
 CHURCH ROAD
 CLIPSTONE VILLAGE
 MANSFIELD NOTTINGHAMSHIRE
 NG21 9DF



Electricity

Your site reference / invoice number
841764572 / 0013



Manage your account online at
ssebusinessenergy.co.uk



Call us with any enquiries
0345 7252526

Invoice period from 13 Nov 2020 to 8 Feb 2021
 VAT number 553 7696 03

E

**Supply to: Hut Clipstone Cemetery, Forest Road,
 Clipstone Village, Mansfield Nottinghamshire NG21 9DS**

Invoice

Tax point date 9 February 2021
 Meter Number(s) K07W527051

Unrestricted

8 Feb 2021 Standard units

Previous	This	Advance	Constant	Units
10929 E	11027 E	98	1.000	98.00

Charges 13 Nov 2020 - 30 Nov 2020

	Units	Rate (pence)	Amount (£)
Unrestricted units	21.00	14.7960	3.11
Quarterly charge			6.56
Feed in tariff charge	21.00	0.5790	0.12

Charges 1 Dec 2020 - 8 Feb 2021

Unrestricted units	77.00	14.9970	11.55
Quarterly charge			25.51
Feed in tariff charge	77.00	0.5790	0.44

CCL on 0 units at 0.8110p 0.00
 VAT at 5.00% on charges of £47.29 2.36

Total this invoice 49.65

The current contract for this supply ends on 31 October 2021. You can terminate this Agreement by giving us written notice no later than 1 October 2021. Please email us at businesscontracts@sse.com so that we can look into your future contract options.

S 03 801 013
 11 0000 4013 989

We're becoming SSE Energy Solutions, your route to affordable renewable energy and Net Zero carbon solutions.

CLIPSTONE PARISH COUNCIL

PAYMENT AUTHORIZATION

SCHEDULE	February
CLR 1	
CLR 2	
DATE AUTH.	
COST CENTRE	
ACCOUNT CODE	
DATE PROC.	
DATE PAID	
REFERENCES	

P30

Employer's Payslip 2020/21

MONTH 10 (ENDING 5 FEBRUARY, 2021)

Employer Details

Employer name	Clipstone Parish Council
Employer PAYE reference	507 / 9051
Accounts Office reference	507PP00169390

Income Tax

Gross tax	£498.00
Received from HMRC to refund tax	£0.00
Gross CIS deductions	£0.00
CIS deductions suffered	£0.00
Gross Student + Postgraduate Loan deductions	£0.00
Net Income Tax	1 £498.00

National Insurance Contributions

Employee National Insurance Contributions	£223.96
Employer National Insurance Contributions	£274.12
Statutory Maternity Pay recovered	£0.00
Statutory Maternity Pay NIC compensation	£0.00
Statutory Paternity Pay recovered	£0.00
Statutory Paternity Pay NIC compensation	£0.00
Statutory Adoption Pay recovered	£0.00
Statutory Adoption Pay NIC compensation	£0.00
Statutory Shared Parental Pay recovered	£0.00
Statutory Shared Parental Pay NIC compensation	£0.00
Statutory Parental Bereavement Pay recovered	£0.00
Statutory Parental Bereavement Pay NIC compensation	£0.00
Received from HMRC to pay Statutory Pay	£0.00
Employment Allowance claim	£0.00
Apprenticeship levy	£0.00
Net National Insurance Contributions	2 £498.08

CLIPSTONE PARISH COUNCIL
PAYMENT AUTHORITY
February

SCHEDULE	CLIR 1	CLIR 2	DATE AUTH.	COST CENTRE	ACCOUNT CODE	DATE PROC.	DATE PAID	REFERENCE

Year to Date

Amount due in previous periods	£8,235.93
Amount paid in previous periods	£8,235.93
Adjustment	£0.00
Shortfall amount carried forward to this period	3 £0.00

Amount Due

1 + 2 + 3**£996.08**

From: Smart Pension Ltd <help@gocardless.com>
Sent: 08 February 2021 09:36
To: clipstoneparishcouncil@btconnect.com
Subject: New Direct Debit payment to Smart Pension



Clipstone Parish Council,

Smart Pension is charging you £246.13 for Clipstone Parish Council

To confirm, the amount above is "246 Pounds and 13 Pence".

We will debit your bank account *****40 (NATIONAL WESTMINSTER BANK PLC) by Direct Debit on or shortly after **February 11, 2021**.

This payment will appear on your bank statement as **Smart Pension Ltd, ref: 9S4RH5H**.

We will notify you via email at least 3 working days in advance of any changes to your payment date or amount.



support@smartpension.co.uk | +44 333 666 2323

You have the right to cancel your Direct Debit at any time.
[View the Direct Debit Guarantee.](#)

Payments provided by GoCardless. Read the updated GoCardless [Privacy Notice](#) to learn more about how they use personal data.

Smart Pension (SMART PENSION LIMITED)

CLIPSTONE PARISH COUNCIL PAYMENT AUTHORISATION	
SCHEDULE	February
CLLR 1	
CLLR 2	
DATE AUTH.	
COST CENTRE	
ACCOUNT CODE	
DATE PROC.	
DATE PAID	
REFERENCE	

Clipstone Parish Council

Credit Transfers

Month 11 (ending Sunday, 28 February 2021)

Payee	Sort Code	Account name	Account number	Reference	Amount
Belina Boyer		BELINA BOYER			
Gary Clarkson		GARY CLARKSON			
Michael Betts		MICHAEL BETTS			
Peter Sims		PETER SIMS			
Stuart Harper		STUART HARPER			
<i>Total</i>					<i>£3,919.58</i>

BUSINESS CURRENT ACCOUNT

CLIPSTONE PARISH COUNCIL V

Branch Details	Your current details	Period	1 Jan 2021 to 29 Jan 2021
MANSFIELD 9 CHURCH STREET MANSFIELD NOTTS NG18 1AF	MRS BELINA BOYER CLERK TO THE COUNCIL CLIPSTONE PARISH COUNCIL VILLAGE HALL CHURCH RD CLIPSTONE NG21 9DF	Previous Balance	£160,505.36
		Paid out	£9,201.48
		Paid in	£8,539.21
		New Balance	£159,843.09

Date	Type	Description	Paid in	Paid out	Balance
BROUGHT FORWARD					160,505.36
4 Jan 2021	ONLINE TRANSACTION	SLCC , ORD507383 , VIA ONLINE - PYMT , FP 04/01/21 10 , 55173837881910000N		248.94	160,256.42
	DIRECT DEBIT	NEWARK & SHERWOOD , 01 4101023877		52.00	160,204.42
	DIRECT DEBIT	WATER PLUS , 0703003947		76.19	160,128.23
5 Jan 2021	ONLINE TRANSACTION	MERCURY GARAGE , INV-9194 , VIA ONLINE - PYMT		146.64	159,981.59
8 Jan 2021	AUTOMATED CREDIT	VIA EM LTD PAY , VIA EAST MIDLANDS	1,200.00		161,181.59
	ONLINE TRANSACTION	TRADE ACCOUNT UK , 633164*****6346 , VIA ONLINE - PYMT , FP 08/01/21 10 , 08133433513283000N		73.61	161,107.98
	ONLINE TRANSACTION	MINI FIRST AID , DEPOSIT REFUND , VIA ONLINE - PYMT , FP 08/01/21 10 , 34164310821174000N		50.00	161,057.98
11 Jan 2021	DIRECT DEBIT	BG BUSINESS , 603451082151020000, INITIAL PAYMENT		820.65	160,237.33
12 Jan 2021	AUTOMATED CREDIT	LIDSTERS OF WORKS , LID-58-PERRIN , FP 12/01/21 1123 , RP4659986266247100	50.00		160,287.33
	DIRECT DEBIT	SMART PENSION LTD , 9S4RH5H		246.13	160,041.20
14 Jan 2021	STANDING ORDER	NSDC - 43037 , CUSTOMER 43037 , FP 14/01/21 30 , 06023223105816000N		331.25	159,709.95
19 Jan 2021	AUTOMATED CREDIT	NSDC-PAYMENTS ACCO, LOCKDOWN GRANT , FP 19/01/21 1235 , 100000000702762014	7,239.21		166,949.16

Branch Details	Your current details
MANSFIELD 9 CHURCH STREET MANSFIELD NOTTS NG18 1AF	MRS BELINA BOYER CLERK TO THE COUNCIL CLIPSTONE PARISH COUNCIL VILLAGE HALL CHURCH RD CLIPSTONE NG21 9DF

Date	Type	Description	Paid in	Paid out	Balance
CONTINUED					
21 Jan 2021	AUTOMATED CREDIT	MANSFIELD MEMORIAL, CEM-59 , FP 21/01/21 1503 , YBBPI1503566777354	50.00		166,999.16
25 Jan 2021	DIRECT DEBIT	BG BUSINESS , 603451082151020000		451.53	166,547.63
28 Jan 2021	ONLINE TRANSACTION	NOTTSALC , INV1825/SUBS 2021 , VIA ONLINE - PYMT , FP 28/01/21 10 , 64114827352824000N		811.93	165,735.70
	ONLINE TRANSACTION	RUSSELS , INV A01004 , VIA ONLINE - PYMT , FP 28/01/21 10 , 57120229203885000N		139.69	165,596.01
	ONLINE TRANSACTION	GROUNDWORKSARCHI , INV 2021-01 , VIA ONLINE - PYMT , FP 28/01/21 10 , 36120830917631000N		450.00	165,146.01
	ONLINE TRANSACTION	COUNTYSUPPLIES-NEW, NC891430 , VIA ONLINE - PYMT , FP 28/01/21 10 , 55121818425652000N		17.57	165,128.44
	ONLINE TRANSACTION	NOTTSALC , CLIPSTONE/CHR TRNG, VIA ONLINE - PYMT , FP 28/01/21 40 , 29023830324650000N		33.60	165,094.84
	ONLINE TRANSACTION	RUSSELS , INV A01004 , VIA ONLINE - PYMT , FP 28/01/21 10 , 44115932040804000N		144.42	164,950.42
	ONLINE TRANSACTION	COUNTYSUPPLIES-NEW, NC891430 , VIA ONLINE - PYMT , FP 28/01/21 10 , 17121520978373000N		184.67	164,765.75
29 Jan 2021	CHARGES	31DEC-A/C 96626240		7.00	164,758.75
	ONLINE TRANSACTION	MICHAEL BETTS , CPC WAGES , VIA ONLINE - PYMTB, FP 29/01/21 40 , 46023442479208000N			

Branch Details	Your current details
MANSFIELD 9 CHURCH STREET MANSFIELD NOTTS NG18 1AF	MRS BELINA BOYER CLERK TO THE COUNCIL CLIPSTONE PARISH COUNCIL VILLAGE HALL CHURCH RD CLIPSTONE NG21 9DF

Date	Type	Description	Paid in	Paid out	Balance
CONTINUED					
29 Jan 2021	ONLINE TRANSACTION	PETER SIMS , CPC WAGES , VIA ONLINE - PYMTB, FP 29/01/21 40 , 48023442481856000N		[REDACTED]	[REDACTED]
	ONLINE TRANSACTION	BELINA BOYER , CPC SALARY , VIA ONLINE - PYMTB, FP 29/01/21 40 , 51023442483774000N		[REDACTED]	[REDACTED]
	ONLINE TRANSACTION	STUART HARPER , CPC WAGES , VIA ONLINE - PYMTB, FP 29/01/21 40 , 52023442486059000N		[REDACTED]	[REDACTED]
	ONLINE TRANSACTION	GARY CLARKSON , CPC WAGES , VIA ONLINE - PYMTB, FP 29/01/21 40 , 53023442488391000N		[REDACTED]	[REDACTED]
	ONLINE TRANSACTION	HMRC CUMBERNAULD , 507PP00169390 , VIA ONLINE - PYMTB, FP 29/01/21 40 , 42023442470201000N		996.08	159,843.09

Deposit Guarantee Scheme Information

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your online statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk

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BELINA BOYER
CLIPSTONE PARISH COUNCIL
VILLAGE HALL
CHURCH ROAD
MANSFIELD
NG21 9DF

Account number VP 4955 4770
Bill issue date 16 Feb 2021
Bill reference M047 9C

Services covered by this bill

Cloud voice
Broadband
Mobile

Your monthly business bill

The total owed on this account is
£ 139.81 including VAT

Thank you for paying by Direct Debit - this payment will be taken from your bank account on or just after 2 March.

This bill

Regular charges	£ 49.95
Discounts	- £ 7.50
Usage charges	£ 74.06
Total VAT	£ 23.30
Total for this bill	£ 139.81

To see more detail about your phone service log into your account on business.bt.com

Here you'll see your phone number(s) and all call usage data, along with options to personalise your service.

Prevent late payment charges

Why not pay by Direct Debit?
You can still check your bill before any money is taken.

Sign up now at
bt.com/business/billoptions

Bill issue date

16 Feb 2021

Bill reference

M047 9C

Your account number

VP 4955 4770

Paying your bill

Your payment will be collected by Direct Debit on or just after 2 March

Thank you for paying by Direct Debit. If you need to make a payment by any other method, or change direct debit details, please call our Billing Enquiries number, **0845 600 6156**.

Whole bill Direct Debit Terms of Agreement:

BT reserves the right, from time to time, to bill separately any charges due in respect of any service provided or equipment supplied.

Either you or BT may terminate the Direct Debit agreement by giving 7 days' written notice.

Should you fail to make payments as agreed or fail to accept amendments to your payments when requested, BT reserves the right to cancel the Direct Debit Agreement and recover any monies due.

BT reserves the right to represent any failed payment at its discretion without notification to the customer.

Failure to make this payment may result in a charge being levied to your account as well as restriction of your service.

BT may amend the terms and conditions of this agreement by giving not less than 7 days' written notice.

We will provide you with notice of the date and amount of collection 6 working days prior to collection of your Direct Debit.

Paper bill reminders

We reserve the right not to send further paper reminders for payment of this bill. To prevent late payment charges and possible restriction of services make sure that we get payment by the due date shown.

How to get in touch

Please have your account number ready. It's in the top right hand corner.

Questions about your bill

www.bt.com/billing
or **0845 600 6156**

Information about our products www.bt.com/bill/productsandservices
or **0800 400 400**

You can also email us to add or cancel products or services at orders.glasgow1@bt.com

Fixing a fault

www.bt.com/bill/help
or **0800 800 154**

If you use a either a textphone or the Relay UK app

Please dial 18001 before the number you want
e.g. 18001 0800 800 150

More information is available at relayuk.bt.com

Everything OK?

If we haven't got things right this time, the best way to let us know is on **0845 600156**, or use one of the other contact options.

We'll do our best to sort things out with you.

But if we haven't managed to agree an outcome within eight weeks of your complaint, you can ask **Ombudsman Services: Communications** to look into it. They provide free and independent advice on dispute resolution.

You can contact them on **0330 440 1614**
or at ombudsman-services.org/complain-now



Bill issue date
16 Feb 2021

Bill reference
M047 9C

Your account number
VP 4955 4770

Your VAT summary

VAT summary

Total for items where VAT is charged at 20%	£ 116.51	
Total excluding VAT	£ 116.51	
VAT at 20%	£ 23.30	
Total VAT	£ 23.30	
TOTAL which includes total VAT of £ 23.30	=	£ 139.81

Important information

Your VAT invoice number
VP495547700471

BT VAT registration number
GB245 7193 48

Tax point
16 February 2021

VAT calculation

Items where VAT is charged at 20%

These figures exclude VAT

Regular charges ▶ 1 Feb 21-11 Mar 21	£ 49.95	
• Bundled services : £ 44.95		
• Mobile services : £ 5.00		
Discounts ▶ 1 Feb 21-28 Feb 21	- £ 7.50	
• Bundled services : - £ 7.50		
Usage charges ▶ 19 Jan 21-12 Feb 21	£ 74.06	
• Phone services : £ 74.060		
TOTAL for items where VAT is charged at 20%	=	£ 116.51
Total VAT at 20%		£ 23.30

British Telecommunications plc
Registered Office
81 Newgate Street
London EC1A 7AJ
Registered in England
1800000

CLIPSTONE PARISH COUNCIL
VILLAGE HALL
CHURCH ROAD
MANSFIELD
NG21 9DF

Account Number: 6331640017016346
 Card/Site Number: 63316400****1242
 Invoice Number: 1138168653
 Purchase Order Number: Office
 Purchase Order Date: 16/02/21
 Tax Point Date: 16/02/21



Invoice Name & Address Clipstone Parish Council Clipstone Parish Council Village Hall Church Road Clipstone NG21 9DF	Delivery Name & Address	Store Address Page 1 B&Q-Sutton In Ashfield Ashfield Gateway Sutton In Ashfield Nottinghamshire NG17 4HW 01623 445511
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SKU Number	Product Description	Quantity	Net	VAT
5018719100152	Blue Circle Postcrete 20kg8m Sng 20kg	16.00	60.13	20.00

TAX INVOICE

Please remit to:- Trade UK, Selectapost 28,
 Sheffield, S97 3GE

Customer Contact Number 0345 6038389

VAT Reg. No. 232555575

Sub Total	£60.13
VAT	£12.03
Total	£72.16

This invoice is due for payment on: 31/03/21

Invoice Number: 1138168653

Account Number: 6331640017016346