



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org, 01623-626857

WEDNESDAY, 28 APRIL 2021

Notice:

You are invited to a meeting of Clipstone Parish Council which will be held online on Tuesday, 04 May 2021 at 19.00.

LOGIN – please follow [this link](#):

<https://us02web.zoom.us/j/82573877866?pwd=QVAyaU93YTkrU29PUGRIUENTUXJwZz09>

Meeting ID: 825 7387 7866

Passcode: R5?Xu9

One tap mobile

+441314601196,,82573877866#,,,,*679211# United Kingdom

If you cannot connect to the internet you can join the meeting by phoning one of these numbers for an audio connection. Your phone provider may charge you for this call. Dial by your location

+44 131 460 1196 United Kingdom	+44 203 051 2874 United Kingdom
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Meeting ID: 825 7387 7866

Passcode: 679211

Signed

Belina Boyer

Clerk to the Council

AGENDA Annual Parish Council Meeting

- CPC21-88 To elect a chair for the 2021-22 municipal year and suspend the meeting for the elected chair to sign their declaration of acceptance of office.
- CPC21-89 To receive and resolve to approve apologies for absence.
- CPC21-90 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and to resolve to exclude public and press for these items
- CPC21-91 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
- CPC21-92 To review and adopt Standing Orders based on the most recent NALC recommended model.
- CPC21-93 To review and adopt Financial Regulations based on the most recent NALC recommended model.
- CPC21-94 To review Terms of Reference and membership of
- a) The Personnel Committee
 - b) The Assets Committee
- CPC21-95 To resolve to defer the review of the following documents to a later meeting:
- Insurance arrangements
 - Asset register
 - Review of council's/staff subscriptions to other bodies (NALC/SLCC)
 - Complaints procedures
 - Policies, procedures and practices in respect of its obligations under the freedom of information and data protection legislation
 - Media Policy
 - Employment Policies and Procedures
- CPC21-96 To review the representation on or work with external bodies and arrangements for reporting back.
- CPC21-97 To review members interests for all current members.
- CPC21-98 To receive and approve the minutes of the previous Clipstone Parish Council meeting and sign these as a true record.
- CPC21-99 To consider the purchase of a mobile filtration unit for the meeting room at a cost of up to £350 to improve air circulation and quality when returning to face-to-face meetings
- CPC21-100 Finance
- Due to the early date of this May meeting financial reports to 30 April 2021 may not be available in time for the meeting. They were not available at the time of setting the agenda.
- To review invoices for payment approve the payment schedule for May/June and sign it.
 - To appoint a councillor other than the chairman to verify bank reconciliations in accordance with financial regulations.
- CPC21-101 To note the Tree survey report.
- CPC21-102 To note correspondence from the council's solicitor.
- CPC21-103 To consider restructuring the staff profile and recruiting to the vacancy of parish worker and caretaker (deferred from April meeting).
- CPC21-104 To note correspondence as previously circulated.
- CPC21-105 To receive items for Notification to be included on next meeting's agenda. (for information only).
- CPC21-106 To confirm date and of next scheduled meeting for Wednesday 23 June 2021 at 19.00 at the village hall.