



## Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,  
[clerk@clipstoneparishcouncil.org](mailto:clerk@clipstoneparishcouncil.org), 01623-626857

# Summons:

You are summoned to a meeting Clipstone Parish Council which will be held in the Village Hall on **Wednesday, 21 July 2021 at 19.00.**

To contain the spread of Covid-19 all visitors to the Village Hall should continue to wear face coverings (masks) throughout their stay at the centre.

Members of the Council and council staff may remove the face covering once seated to aid the proceedings of the meeting.

All visitors to the Village Hall are reminded to clean their hands regularly with the hand sanitiser provided and keep their distance to other visitors who are not members of their own household. Please sign in using the Track and trace QR code or by completing a T+T slip. We are obliged to keep a record of visitors to our meetings. Only six members of public and press will be admitted at any one time. If you are representing a group, please just chose one person to attend and speak for you.

Speaking and being heard whilst wearing a mask can be problematic. We would therefore like to encourage you to submit any questions/comments well before the meeting in writing (email/text message) so your query can be addressed.

Signed

*Belina Boyer*

Clerk to the Council

# Agenda

- CPC21 131 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.
- CPC21 132 To receive apologies for absence.
- CPC21 133 To receive questions and petitions from members of the public – for information only.
- CPC21 134 To receive a report from the County and District Councillors.
- CPC21 135 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
- CPC21 136 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
- CPC21 137 To receive minutes of previous Clipstone Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).
- CPC21 138 To note the Clerk's report
- CPC21 139 To consider quotations of energy suppliers for the Village Hall and the cemetery, decide which supplier to chose and delegate the completion f the contract to the Clerk.
- CPC21 140 To note that the following documents were submitted to the External Auditor on 25 June and that the period for the exercise of public rights has commenced:
- Contact form, Confirmation of the period for the exercise of public rights, The Internal Audit Report (letter), The AIAR, Annual governance statement, Annual Accounting Statements, Bank Reconciliation , Explanation of Variances and Explanation of "high" reserves
- CPC21 141 To note the resignation of Cllr Greenwood and consider further steps to take to fill this and another vacancy by co-option if no poll is called.
- CPC21 142 To receive an application for a memorial bench in the cemetery.
- CPC21 143 To receive an update on the parish newsletter.
- CPC21 144 FINANCE:
- a. To receive and note the Payments and Receipts report for June and note that any payments not previously listed were made under delegated powers (CPC21-82).
  - b. To receive and note the bank reconciliations for June 2021 and agree to sign them.

- c. To receive and note the Detailed Receipts & Payments by Budget Heading report to the end of June.
  - d. To consider any additional items to be added to the printed schedule and to note that payments will need to be made during August when no meetings are scheduled.
  - e. To approve the payment schedule for July/August/September and resolve to sign it.
- CPC21 145 To approve the Clerk’s attendance at the following training events:
- SLCC National Conference
  - The Future of the High Street
- CPC21 146 To consider the Council’s general insurance requirements, receive several quotes and approve a general insurance scheme for the coming year(s).
- CPC21 147 To consider the following grant applications:
- a) Clipstone Cricket Club £500
  - b) Clipstone Football Club £1,000
  - c) Clipstone Colts Junior Football Club £500
  - d) Clipstone Bowls Club £250
  - e) Clipstone Youth Club £10,000
  - f) Clipstone Allotments Association – Little Diggers £200
- CPC21 148 PLANNING
- a. To consider commenting on the following planning applications:
    - **None at time of compilation**
  - b. To note the following planning decision:
    - 21/01097/HOUSE | Single storey rear extension. | 47 Mansfield Road  
Clipstone NG21 9AP– **Application permitted**
    -
- CPC21 149 To agree a timetable for the recruitment of the clerk’s assistant.
- CPC21 150 To consider instating a cemetery working party to update the cemetery mapping
- CPC21 151 To consider applying for funding through the Species Habitat Improvement Grants to improve council owned and managed land.
- CPC21 152 To note correspondence as previously circulated.
- CPC21 153 To receive items for Notification to be included on next meeting’s agenda. (for information only).
- CPC21 154 To confirm date and of next scheduled meeting for Wednesday 27 September 2021 at 19.00 at the Village Hall.



## Clipstone Parish Council

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[clerk@clipstoneparishcouncil.org](mailto:clerk@clipstoneparishcouncil.org), 01623-626857

# Minutes of the meeting of Clipstone Parish Council held Wednesday, 23 June 2021 at 19:00

Members Present	Members Present	Members Absent
		Cllr W Swiffin
	Cllr C Wigman (chairman)	Cllr K Croshaw
Cllr R Clarey		Cllr F Ford
Cllr J Fishwick		Cllr JC Wigman
		Cllr P Greenwood

Also present: Cllr Scott Carlton

In Attendance: The Clerk

### **Business and Resolution**

CPC21 106 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.  
There were none.

CPC21 107 To receive apologies for absence.  
Cllrs Swiffin, Ford, Wigman and Greenwood had given work commitments as apologies, Cllr Croshaw had stated medical reasons.

CPC21 108 To receive questions and petitions from members of the public – for information only.  
There were none.

CPC21 109 To receive a report from the County and District Councillors.  
Cllr Scott Carlton spoke about being elected County Councillor at the May elections and the steep learning curve this entailed. He spoke about the County Council's Covid-19 response, a road working group which would be preparing the roadworks capital programme.  
NSDC had cleared an illegal encampment in Intake Woods, he had been dealing with issues at the new Cavendish Park Playpark and the maintenance contract between persimmon and Meetfleet.  
There had been reports of anti-social behaviour which had been dealt with the NSDC Anti-social behaviour team in partnership with other agencies.

CPC21 110 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

**Cllr Clarey declared a private interest in the Clipstone Miners Welfare Community Trust, the Allotments Association and the football clubs.**

Initial \_\_\_\_\_

CPC21 111 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

There were none.

CPC21 112 To receive minutes of previous Clipstone Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

**The Council unanimously approved the minutes of the meeting 04 May 2021 and true record of that meeting. resolved to sign these as a true record of that meeting.**

CPC21 113 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.  
Admin Error. See above.

CPC21 114 To receive the Annual Internal Audit Report for the 2020-21 financial year and consider any action required to be taken.

**The Council received the Annual Internal Audit Report and resolved that no particular action was required.**

CPC21 115 To consider and resolve to approve the Annual Governance Statement 2020-21.

**The Council resolved to approve the Annual Governance Statement for the 2020-21 financial year.**

CPC21 116 To consider and resolve to approve the Annual Accounting Statements 2020-21.

**The Council resolved to approve the Annual Accounting Statements for the 2020-21 financial year.**

CPC21 117 To set the dates for the period for the exercise of public rights as 28 June 2021 to 06 August.2021.

**The dates for the period for the exercise of public rights was set as 28 June to 06 August 2021.**

CPC21 118 FINANCE:

a. To receive and note the Payments and Receipts report for April/May and note that any payments not previously listed were made under delegated powers (CPC21-82).

**The Council noted the Payments and Receipts report and noted payments made under delegated powers.**

b. To receive and note the bank reconciliations for April/May 2021 and agree to sign them.

**The Council noted the bank reconciliations and resolved for them to be signed as a correct record.**

c. To receive and note the Detailed Receipts & Payments by Budget Heading report.

**The Council noted the detailed Receipts and Payments by Budget Heading report.**

d. To consider any additional items to be added to the printed schedule.

**The cost of insurance was added to the schedule.**

e. To approve the payment schedule for June/July and resolve to sign it.

CASH POSITION				£
NatWest Current Account		31-May		213,588.64
Method		Supplier	Description	Total
DD	Ref	NSDC	Non-Dom cemetery per month	60.00
STO	4101023877	NSDC	Rent portion S&S current per month	331.25
BACS	43037	Staffing Cost	Staffing Cost incl. HMRC and Pension	6,080.00
DD		NatWest	Approximate Bank Charges	20.00
DD		BT	Broadband and Phone	65.35
DD		Water Plus	Water VH	76.19
BACS		Cal Bryant	Hosting and Web services	294.00
BACS	2021	NottsALC	Cemetery Management	35.00
BACS		JB Littlewood	Glyphos	110.40
BACS	13700	Amazon	Air Purifier	343.41
BACS		Amazon	consumables	24.96
BACS		Amazon	consumables	5.73
BACS		ICCM	Annual membership fee	95.00
BACS	13581	Nottinghamshire Fire Safety LTD	Annual checks	254.28
DD	FA035618	Southern Energy	VH Electricity	419.22
DD	71764792/0024	Southern Energy	Cemetery Electricity	49.52

Bacs	8417645720014	Konica Minolta	Printing	14.92
BACS	1223013	Pear Technology	Map Assist	102.00
DD	130538	British Gas	VH Gas	212.67
BACS	987459573	Mansfield Garden Machinery	Blade	54.00
BACS	53902	Mitchells Ironmongers	Bolts	14.88
BACS	30834-1	MOWERMAN GARDEN MACHINERY LTD	Cub Cadet Ride On	5,288.99
DD	INV-0838	UK Fuels	Card fee	32.40
BACS	Transfer between accounts		Pockit card	200.00
DD	977558329	British Gas	Gas VH	256.03
BACS			Pockit card top up	200.00
BACS		Vault Contracts	Full Alarm Service	84.00
BACS	PL256	Rialtas	Software Licence and Maintenance	148.50
BACS	SM23434	Dixon Accountancy	Internal Audit	160.00
BACS	C020	WPS Hallam	Van Insurance	529.00
			Total	15,561.70

CPC21 119 To consider the Council's vehicle insurance needs, receive several quotations and approve a vehicle insurance scheme for the coming year(s).

**The Council unanimously resolved to accept the insurance quotation for vehicle insurance provided by WPS Hallam insurance brokers.**

CPC21 120 To consider the Council's general insurance requirements, receive several quotes and approve a general insurance scheme for the coming year(s).

**The Council unanimously resolved to accept the insurance quotation for general insurance provided by WPS Hallam insurance brokers.**

- CPC21 121 To consider the following grant applications:
- a) Clipstone Cricket Club £500
  - b) Clipstone Football Club £1,000
  - c) Clipstone Colts Junior Football Club £500
  - d) Clipstone Bowls Club £250
  - e) Clipstone Youth Club £10,000
  - f) Clipstone Allotments Association – Little Diggers £200

**Deferred to a future meeting as the Council would become inquorate if Cllr Clarey withdrew.**

CPC21 122 PLANNING

a. To consider commenting on the following planning applications:

- [21/01332/HOUSE | Construct two-storey rear extension | 6 Ward Road Clipstone NG21 9FB](#)

**The Council resolved to neither support or object to the application but observed that more larger bedrooms were likely to result in more adults living in the property which in turn could result in more on street parking.**

b. To note the following planning decision:

- 21/00782/HOUSE | Proposed two-storey side extension with garage. Remove hedges, erect 5ft fence at front rising to 2m at side and to enclose rear. | 93 Highfield Road Clipstone NG21 9EPNG21 9AA – **Application permitted**
- 21/00765/HOUSE | Two Storey & Single Storey Side Extension with Porch | Shangri La 58 Central Drive Clipstone NG21 9AG – **Application refused**

21/01290/DISCON | Request to discharge conditions 03, 08 and 09 of planning permission 20/00772/FUL - Proposed residential development of 9 no. bungalows. | Land Off Cavendish Way Clipstone - **DOC - Part conditions discharged**

CPC21 123 To receive and note NSDC's reply to a Freedom of Information request.

**The Council noted the reply that the information would not be released as "not in the public interest".**

CPC21 124 To consider signing up to the Local Council Awards Scheme at Foundation level.

**The Council resolved to sign up to the Local Council Awards Scheme at the Quality level.**

CPC21 125 To consider instating a cemetery working party to update the cemetery mapping.

**Deferred to a future meeting.**



CPC21 126 To note correspondence as previously circulated.

**The Council noted the correspondence previously circulated via email.**

CPC21 127 To confirm date and time of next scheduled meeting for Wednesday 21 July 2021 at 19.00 at the village hall.

**Date and Time of the next scheduled meeting were confirmed as 21 July 2021 at 19.00 at the village hall.**

CPC21 128 To receive items for Notification to be included on next meeting's agenda. (for information only).

- Grant applications
- Cemetery working group
- Gas and electricity contracts
- Miners Welfare Move

CPC21 129 To consider the exclusion of public and press to consider personnel issues in confidence.

**The Council resolved to exclude public and press for the next item due to the confidential nature of the items for discussion.**

CPC21 130 To consider increasing the caretaker's contracted hours following recent recruitment and recruiting to the vacancy of Parish Worker – cemetery gates.

**The Council resolved to increase the hours offered to the successful candidate for the caretaker position. A minimum of ten hours would be filled with caretaker duties whilst the remaining six could be filled with more general duties until business at the village hall picks up.**

**The Council resolved to offer regular village hall users a key and their own alarm code on a trial basis.**

**The Council resolved to offer the position of parish worker – cemetery gates to a candidate who had come forward on the same terms and conditions as the other parish workers.**

The meeting closed at approximately 21.00.

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**Signature of presiding chairman**

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**Date**

Time: 23:32

## Bank Reconciliation up to 30/06/2021 for Cashbook No 1 - Current Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/06/2021	P21-37	14.88		14.88		R <input type="checkbox"/>	Mitchells Ironmongers
01/06/2021	CPC21-60A	60.00		60.00		R <input type="checkbox"/>	NSDC
01/06/2021	P21-38	65.35		65.35		R <input type="checkbox"/>	BT
01/06/2021	P21-39	76.19		76.19		R <input type="checkbox"/>	Water Plus
03/06/2021	Cem-70		150.00	150.00		R <input type="checkbox"/>	Receipt(s) Banked
03/06/2021	VH2021-06		80.00	80.00		R <input type="checkbox"/>	Receipt(s) Banked
06/06/2021	P21-40	49.52		49.52		R <input type="checkbox"/>	Southern Electric
06/06/2021	P21-41	331.25		331.25		R <input type="checkbox"/>	NSDC
07/06/2021	DD	419.22		419.22		R <input type="checkbox"/>	Southern Electric
07/06/2021	VH2021-07		90.00	90.00		R <input type="checkbox"/>	Receipt(s) Banked
07/06/2021	Elections		235.00	235.00		R <input type="checkbox"/>	Receipt(s) Banked
18/06/2021	Cem-77		250.00	250.00		R <input type="checkbox"/>	Receipt(s) Banked
21/06/2021	P21-42	5,288.99		5,288.99		R <input type="checkbox"/>	Mowerman
21/06/2021	P21-43	32.40		32.40		R <input type="checkbox"/>	UK Fuels Limited
21/06/2021	P21-44	256.03		256.03		R <input type="checkbox"/>	British Gas
24/06/2021	Cem-79		250.00	250.00		R <input type="checkbox"/>	Receipt(s) Banked
24/06/2021	Cem-79		525.00	525.00		R <input type="checkbox"/>	Receipt(s) Banked
24/06/2021	Cem-79		-250.00	-250.00		R <input type="checkbox"/>	Receipt(s) Banked
24/06/2021	Cem-76		150.00	150.00		R <input type="checkbox"/>	Receipt(s) Banked
25/06/2021	P21-48	160.00		160.00		R <input type="checkbox"/>	DA Dixon Accountancy
25/06/2021	P21-46	19.95		19.95		R <input type="checkbox"/>	Trade UK
25/06/2021	#711		700.00	700.00		R <input type="checkbox"/>	Receipt(s) Banked
28/06/2021	P21-47	142.76		142.76		R <input type="checkbox"/>	UK Fuels Limited
28/06/2021	Cem-72		350.00	350.00		R <input type="checkbox"/>	Receipt(s) Banked
29/06/2021	CEM-78		1,050.00	1,050.00		R <input type="checkbox"/>	Receipt(s) Banked
29/06/2021	Cem-81		350.00	350.00		R <input type="checkbox"/>	Receipt(s) Banked
30/06/2021	P1-48	320.00		320.00		R <input type="checkbox"/>	M+C Elliott
30/06/2021	P21-49	180.00		180.00		R <input type="checkbox"/>	The Foundry
30/06/2021	P21-50	750.00		750.00		R <input type="checkbox"/>	Citizens Advice
30/06/2021	P21-51	65.35		65.35		R <input type="checkbox"/>	BT
30/06/2021	June	5,116.36		5,116.36		R <input type="checkbox"/>	Salaries and Wages
30/06/2021	P21-53	14.35		14.35		R <input type="checkbox"/>	National Westminster
30/06/2021	P21-52	160.00		160.00		R <input type="checkbox"/>	BD Plant Displays
		<u>13,522.60</u>	<u>3,930.00</u>				

Time: 08:22

**Bank Reconciliation up to 30/06/2021 for Cashbook No 4 - Petty Cash**

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
04/06/2021	PC21-11	6.00		6.00		R <input checked="" type="checkbox"/>	GiffGaff
19/06/2021	PC21-12	6.00		6.00		R <input checked="" type="checkbox"/>	GiffGaff
22/06/2021	PC21-13	3.00		3.00		R <input checked="" type="checkbox"/>	HM Land Registry
23/06/2021	PC21-14	1.99		1.99		R <input checked="" type="checkbox"/>	Pockit Card
		<u>16.99</u>	<u>0.00</u>				

## Detailed Receipts &amp; Payments by Budget Heading 30/06/2021

1st Quarter  
25%

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 Staffing</b>							
4000 Salary and Wages	11,605	63,560	51,955		51,955	18.3%	
4001 National Insurance	1,582	5,735	4,153		4,153	27.6%	
4002 PAYE	1,218	4,335	3,117		3,117	28.1%	
4005 Employee Expenses	0	200	200		200	0.0%	
4006 Pension contribution	770	2,835	2,065		2,065	27.2%	
4010 Workwear and PPE	179	514	335		335	34.8%	
4015 Training and Development - St	35	1,030	995		995	3.4%	
4020 Recruitment	0	100	100		100	0.0%	
Staffing :- Indirect Payments	<b>15,388</b>	<b>78,309</b>	<b>62,921</b>	<b>0</b>	<b>62,921</b>	<b>19.7%</b>	<b>0</b>
<b>Net Payments</b>	<b>(15,388)</b>	<b>(78,309)</b>	<b>(62,921)</b>				
<b>201 Parish Office</b>							
4200 Telephone and Broadband	178	750	572		572	23.7%	
4205 Printing and Stationery	12	500	488		488	2.5%	
4206 Office Supplies	12	180	168		168	6.5%	
4210 Postage	0	250	250		250	0.0%	
4215 Software Support and Licence	231	650	419		419	35.5%	
4220 Office Equipment	0	250	250		250	0.0%	
4420 Consumables - Cleaning Materia	0	25	25		25	0.0%	
4430 Repairs and Maintenance	0	155	155		155	0.0%	
4506 Health and Safety Equipment	0	10	10		10	0.0%	
4511 Equipment Purchases	0	250	250		250	0.0%	
4512 Equipment Maintenance	0	50	50		50	0.0%	
Parish Office :- Indirect Payments	<b>433</b>	<b>3,070</b>	<b>2,637</b>	<b>0</b>	<b>2,637</b>	<b>14.1%</b>	<b>0</b>
<b>Net Payments</b>	<b>(433)</b>	<b>(3,070)</b>	<b>(2,637)</b>				
<b>301 General Overheads</b>							
1076 Precept	78,160	156,320	78,160			50.0%	
1090 Interest Received	1	100	99			0.8%	
General Overheads :- Receipts	<b>78,161</b>	<b>156,420</b>	<b>78,259</b>			<b>50.0%</b>	<b>0</b>
4202 Website and Domain	294	400	106		106	73.5%	
4300 Insurance	0	4,635	4,635		4,635	0.0%	
4305 Covid-19 management	322	1,000	678		678	32.2%	
4310 Audit Fees	160	700	540		540	22.9%	
4315 Legal and Professional Fees	503	2,000	1,497		1,497	25.1%	
4318 Bank Charges	69	360	291		291	19.2%	
4320 Subscriptions	95	1,300	1,205		1,205	7.3%	

## Detailed Receipts &amp; Payments by Budget Heading 30/06/2021

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4325 Grants/Donations	750	3,000	2,250		2,250	25.0%	
4330 Election Fees	0	500	500		500	0.0%	
4335 Councillor Training & Expenses	0	500	500		500	0.0%	
4345 Communication	0	3,750	3,750		3,750	0.0%	
4350 Social/Welfare Activities	0	1,000	1,000		1,000	0.0%	
4420 Consumables - Cleaning Materia	0	100	100		100	0.0%	
4421 Consumables- Repair and Mainte	36	0	(36)		(36)	0.0%	
4425 Annual Testing and Servicing	212	0	(212)		(212)	0.0%	
4430 Repairs and Maintenance	29	200	171		171	14.5%	
4435 Replacement of Equipment	0	100	100		100	0.0%	
4440 Van Expenses	0	1,250	1,250		1,250	0.0%	
4441 Fuel - Van	65	350	285		285	18.6%	
4506 Health and Safety Equipment	0	50	50		50	0.0%	
4511 Equipment Purchases	4,986	1,000	(3,986)		(3,986)	498.6%	
4512 Equipment Maintenance	45	1,500	1,455		1,455	3.0%	
4513 Fuel - Ground Maintenance	108	600	492		492	17.9%	
4620 Christmas Lights	0	5,000	5,000		5,000	0.0%	
4625 Events	0	500	500		500	0.0%	
4650 Miscellaneous Payment	0	50	50		50	0.0%	
4660 Contingency	0	1,281	1,281		1,281	0.0%	
General Overheads :- Indirect Payments	<b>7,673</b>	<b>31,126</b>	<b>23,453</b>	<b>0</b>	<b>23,453</b>	<b>24.7%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>70,487</b>	<b>125,294</b>	<b>54,807</b>				
<u>401 Village Hall</u>							
1400 Hall Hire	1,008	1,800	793			56.0%	
Village Hall :- Receipts	<b>1,008</b>	<b>1,800</b>	<b>793</b>			<b>56.0%</b>	<b>0</b>
4400 Gas and Electricity	1,002	5,000	3,998		3,998	20.0%	
4405 Non-Domestic Rates	0	4,500	4,500		4,500	0.0%	
4410 Water Charges	(35)	1,200	1,235		1,235	(2.9%)	
4415 Waste Disposal	0	500	500		500	0.0%	
4420 Consumables - Cleaning Materia	194	750	556		556	25.8%	
4425 Annual Testing and Servicing	70	900	830		830	7.8%	
4430 Repairs and Maintenance	0	1,250	1,250		1,250	0.0%	
4506 Health and Safety Equipment	0	50	50		50	0.0%	
Village Hall :- Indirect Payments	<b>1,230</b>	<b>14,150</b>	<b>12,920</b>	<b>0</b>	<b>12,920</b>	<b>8.7%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(223)</b>	<b>(12,350)</b>	<b>(12,127)</b>				

## Detailed Receipts &amp; Payments by Budget Heading 30/06/2021

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>501 Cemetery</b>							
1500 Interment Fees	3,705	10,000	6,295			37.0%	
1505 Memorial Fees	350	2,500	2,150			14.0%	
<b>Cemetery :- Receipts</b>	<b>4,055</b>	<b>12,500</b>	<b>8,445</b>			<b>32.4%</b>	<b>0</b>
4400 Gas and Electricity	41	350	309		309	11.8%	
4405 Non-Domestic Rates	177	550	373		373	32.3%	
4410 Water Charges	0	100	100		100	0.0%	
4415 Waste Disposal	0	1,000	1,000		1,000	0.0%	
4420 Consumables - Cleaning Materia	0	100	100		100	0.0%	
4430 Repairs and Maintenance	92	6,000	5,908		5,908	1.5%	
4435 Replacement of Equipment	0	500	500		500	0.0%	
4500 Cemetery Software and support	0	250	250		250	0.0%	
4506 Health and Safety Equipment	0	100	100		100	0.0%	
4510 Grounds Maintenance- Cemetery	0	500	500		500	0.0%	
4511 Equipment Purchases	0	200	200		200	0.0%	
4512 Equipment Maintenance	0	600	600		600	0.0%	
4514 Equipment Hire	0	200	200		200	0.0%	
4515 Grave Digging	320	3,500	3,180		3,180	9.1%	
<b>Cemetery :- Indirect Payments</b>	<b>631</b>	<b>13,950</b>	<b>13,319</b>	<b>0</b>	<b>13,319</b>	<b>4.5%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>3,424</b>	<b>(1,450)</b>	<b>(4,874)</b>				
<b>601 Land</b>							
1800 Land Maintenance Contracts	1,200	3,675	2,475			32.7%	
<b>Land :- Receipts</b>	<b>1,200</b>	<b>3,675</b>	<b>2,475</b>			<b>32.7%</b>	<b>0</b>
4340 Rent	89	100	11		11	89.1%	
4420 Consumables - Cleaning Materia	0	20	20		20	0.0%	
4430 Repairs and Maintenance	205	100	(105)		(105)	205.0%	
4605 Dog Waste Contract	0	1,500	1,500		1,500	0.0%	
4610 Grounds maintenance - other	0	500	500		500	0.0%	
4615 Environmental Improvements	160	500	340		340	32.0%	
<b>Land :- Indirect Payments</b>	<b>454</b>	<b>2,720</b>	<b>2,266</b>	<b>0</b>	<b>2,266</b>	<b>16.7%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>746</b>	<b>955</b>	<b>209</b>				
<b>701 Former Squash and Sauna Center</b>							
1700 Rental Income	700	0	(700)			0.0%	
<b>Former Squash and Sauna Center :- Receipts</b>	<b>700</b>	<b>0</b>	<b>(700)</b>				<b>0</b>
4319 NSDC Charges S&S	994	3,975	2,981		2,981	25.0%	

## Detailed Receipts &amp; Payments by Budget Heading 30/06/2021

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4425 Annual Testing and Servicing	0	100	100		100	0.0%	
4430 Repairs and Maintenance	0	2,500	2,500		2,500	0.0%	
Former Squash and Sauna Center :- Indirect Payments	<b>994</b>	<b>6,575</b>	<b>5,581</b>	<b>0</b>	<b>5,581</b>	<b>15.1%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(294)</b>	<b>(6,575)</b>	<b>(6,281)</b>				
<b>801 New Community Hub</b>							
4315 Legal and Professional Fees	0	35,000	35,000		35,000	0.0%	
4400 Gas and Electricity	0	8,000	8,000		8,000	0.0%	
4405 Non-Domestic Rates	0	9,000	9,000		9,000	0.0%	
4410 Water Charges	0	1,545	1,545		1,545	0.0%	
4415 Waste Disposal	0	200	200		200	0.0%	
4425 Annual Testing and Servicing	0	1,500	1,500		1,500	0.0%	
4435 Replacement of Equipment	0	15,000	15,000		15,000	0.0%	
4505 Health & Safety Inspections	0	5,000	5,000		5,000	0.0%	
4800 New Community Hub Project	0	120,575	120,575		120,575	0.0%	
4840 Rent Community Hub	0	17,000	17,000		17,000	0.0%	
New Community Hub :- Indirect Payments	<b>0</b>	<b>212,820</b>	<b>212,820</b>	<b>0</b>	<b>212,820</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(212,820)</b>	<b>(212,820)</b>				
<b>999 VAT Data</b>							
115 VAT Received	5,245	0	(5,245)			0.0%	
VAT Data :- Receipts	<b>5,245</b>	<b>0</b>	<b>(5,245)</b>				<b>0</b>
515 VAT on Payments	1,675	0	(1,675)		(1,675)	0.0%	
VAT Data :- Indirect Payments	<b>1,675</b>	<b>0</b>	<b>(1,675)</b>	<b>0</b>	<b>(1,675)</b>		<b>0</b>
<b>Net Receipts over Payments</b>	<b>3,570</b>	<b>0</b>	<b>(3,570)</b>				
Grand Totals:- Receipts	<b>90,368</b>	<b>174,395</b>	<b>84,027</b>			<b>51.8%</b>	
Payments	<b>28,478</b>	<b>362,720</b>	<b>334,242</b>	<b>0</b>	<b>334,242</b>	<b>7.9%</b>	
<b>Net Receipts over Payments</b>	<b>61,890</b>	<b>(188,325)</b>	<b>(250,215)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>61,890</b>						

July payment Schedule July 2021

<b>CASH POSITION</b>				<b>£</b>
NatWest Current Account			30-Jun	<b>203,520.77</b>
<b>Method</b>	<b>Ref</b>	<b>Supplier</b>	<b>Description</b>	<b>Total</b>
<b>DD</b>	<b>4101023877</b>	NSDC	Non-Dom cemetery per month	60.00
<b>STO</b>	<b>43037</b>	NSDC	Rent portion S&S current per month	331.25
<b>BACS</b>		Salaries and Wages per month	Approximate amount Salaries and Wages	6,080.00
<b>DD</b>		NatWest	Approximate Bank Charges	20.00
<b>DD</b>		BT	Broadband and Phone	71.16
<b>DD</b>		Water Plus	Water VH	76.19
<b>Bacs</b>	<b>1170416993</b>	Trade UK	Repair	19.95
<b>DD</b>	<b>18367</b>	UK Fuel	Diesel and unleaded	142.76
<b>BACS</b>		BD professional Plant Displays	Plants	160.00
<b>BACS</b>	<b>944</b>	The Foundry	metal posts	180.00
<b>BACS</b>	<b>39</b>	M+C Elliott	Grave Digging	320.00
<b>BACS</b>	<b>CPC21-54</b>	Citizen's Advice	Donation	750.00
<b>BACS</b>	<b>508050443</b>	WPS Hallam	Van insurance	529.00
<b>BACS</b>	<b>31182</b>	C & L Janitorial	Hand sanitiser	22.80
<b>BACS</b>	<b>N072100613</b>	County Supplies	Consumables	22.01
<b>DD</b>	<b>987473826</b>	British Gas	VH gas	69.76
<b>BACS</b>	<b>VH2021-16</b>	Safer Living	VH Refund	60.00
<b>BACS</b>	<b>PL275</b>	Vault Contracts	Alarm setup	84.00
<b>BACS</b>	<b>1175830828</b>	Trade UK	Ant killer, dustpan and brush	11.54
<b>DD</b>		Southern Electric	Electricity Cemetery	123.81
<b>BACS</b>	<b>1178516903</b>	Trade UK	watering can etc	8.88
<b>BACS</b>	<b>18367</b>	UK Fuel	Diesel and Unleaded	142.76
	<b>N072101742</b>	County Supplies	office supplies	22.32
			<b>Total</b>	<b>9,308.19</b>

Signed \_\_\_\_\_

Date \_\_\_\_\_