



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
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Personnel Committee Notice:

You are invited to a meeting of Clipstone Parish Council's Personnel Committee which will be held in the Village Hall on **Tuesday, 21st September, 2021 at 18.30.**

Signed

Belina Boyer

Clerk to the Council

Agenda

- CPC21 1 To elect a Chairman of the Personnel Committee
- CPC21 2 Declarations of intent to record, film or photograph the meeting by members, members of the public or the press.
- CPC21 3 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting
- CPC21 4 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
- CPC21 5 To receive minutes of previous CPC Personnel Committee meeting(s) and resolve to sign these as a true record of the meeting(s).
- CPC21 6 To receive applications received to the vacancy of Clerk's Assistant.
- CPC21 7 To confirm the members of the shortlisting and interview panel and set a date for interviewing for the Clerk's Assistant Post.
- CPC21 8 To receive applications received to the vacancy of Clerk/RFO.
- CPC21 9 To confirm the members of the shortlisting and interview panel and set a date for interviewing for the Clerk/RFO Post.
- CPC21 10 To receive items for Notification to be included on next meeting's agenda. (for information only).
- CPC21 11 To set the date for the next Personnel Committee meeting.