



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org 01623 626857

12 May 2022

To: Councillor R Clarey
J Fishwick
J Flowers
K Mulloy
W Swiffin
C Wigman
J C Wigman

Dear Councillor

You are hereby summoned to the annual meeting of Clipstone Parish Council which will be held in the Village Hall, Church Street, Clipstone, NG21 9DF on **Wednesday, 18 May 2022 at 7.15pm.** Please note the Annual Parish meeting precedes and could over-run so the start of this meeting may be delayed.

The public and press are invited to attend.

Regards

Sharon Pyke

Locum Clerk to the Council

AGENDA

1. **Welcome**

The Chairman to open the meeting

2. **Election of Chairman**

- a) To receive nominations and elect a Chairman
- b) The Chairman to sign the acceptance of office

3. **Apologies**

To receive apologies for absence

4. **Election of Vice Chairman**

- a) To agree whether a vice chairman is required at this time
- b) To receive any nominations and elect a Vice Chairman
- c) If elected Vice Chairman to sign the acceptance of office

5. **Declarations of Interest**

To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda



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6. **Public Session**

To receive questions and petitions from members of the public

7. **County and District Councillors**

To receive a report from the County and District Councillors

8. **Minutes**

(Appendix A)

To approve and sign the minutes of the meeting held on 27 April 2022

9. **Finance**

a) To receive and confirm the payment schedule for May 2022

(Appendix B)

b) To note the date of the internal audit

c) To give delegated authority to the Clerk to purchase a new lap-top

10. **Queen's Platinum Jubilee**

a) To provide an update on the community's plans

b) To agree to provide resource to marshall the event on Sunday 05 June 2022

c) To agree any further steps

11. **NCC Community Lengthsman Scheme**

To confirm on-going participation in a revised Lengthsman scheme

12. **HR Update**

To provide an update on the recruitment for the positions of Clerk and Responsible Financial Officer and agree next steps

13. **Correspondence**

To receive any correspondence (if any)

14. **Meeting Details**

a) To confirm the meeting date schedule for the civic year

(Appendix C)

b) To note the next meeting date of Wednesday 22 June at Clipstone Village Hall

15. **Confidential**

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- To approve the confidential notes from 27 April 2022 meeting
- Staffing
- Tenant
- Cemetery