



## Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,  
[clerk@clipstoneparishcouncil.org](mailto:clerk@clipstoneparishcouncil.org) 01623 626857

21 July 2022

To: Councillor R Clarey  
J Fishwick  
J Flowers  
K Mulloy  
W Swiffin  
C Wigman  
J C Wigman

Dear Councillor

You are hereby summoned to a meeting of Clipstone Parish Council which will be held in the Village Hall, Church Street, Clipstone, NG21 9DF on **Wednesday, 27 July 2022 at 7pm.**

The public and press are invited to attend.

Regards

*Michelle Paxton*

Clerk to the Council

## **AGENDA**

30 **Welcome**

The Chairman to open the meeting

31 **Apologies**

To receive apologies for absence

32 **Declarations of Interest**

To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda

33 **Public Session**

To receive questions and petitions from members of the public

34 **County and District Councillor(s)**

To receive a report from the County and District Councillor(s)

35 **Minutes**

To approve and sign the minutes of the meeting held on 22 June 2022

(Appendix A)



## Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,  
[clerk@clipstoneparishcouncil.org](mailto:clerk@clipstoneparishcouncil.org) 01623 626857

### 36 **Finance**

- a) To receive and verify the payment schedule for June 2022 (Appendix B)
- b) To receive and confirm the payment schedule for July 2022 (Appendix C)
- c) To receive and verify the current account reconciliation for:
  - i. April 2022 (Appendix D)
  - ii. May 2022 (Appendix E)
  - iii. June 2022 (Appendix F)
- d) To receive and verify the reserve accounts reconciliation for:
  - i. April 2022 (Appendix G)
  - ii. May 2022 (Appendix H)
  - iii. June 2022 (Appendix I)
- e) To receive and verify the petty cash reconciliation for:
  - i. April 2022 (Appendix J)
  - ii. May 2022 (Appendix K)
  - iii. June 2022 (Appendix L)
- f) To receive and review the budget to Q1 actuals (Appendix M)
- g) To recommend the temporary transfer of £225,000 from the current account into the Natwest reserve account (Appendix N)
- h) To review quotes and approve the renewal of the insurance due 1 August 2022 (Appendix O)
- i) To agree the RFO's card application for the pre-purchase Mastercard account

### 37 **Terms of Reference for Committees**

To review and renew the Terms of Reference for our Committees:

- a) Personnel (Appendix P)
- b) To receive nominations and elect Personnel Committee members
- c) Community Hub (Appendix Q)
- d) To receive nominations and elect Community Hub Committee members

### 38 **Community Hub (aka Miners Welfare Project)**

- a) To receive a status report (Appendix R)
- b) To agree a date for the first Community Hub Committee meeting

### 39 **Planning**

To consider any planning applications received:

- a) 22/01150/FUL – 43 Chaffinch Close, Clipstone, NG21 9GT – Change of use to allow a proposed summerhouse/salon to be used for a dog grooming business



## Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,  
[clerk@clipstoneparishcouncil.org](mailto:clerk@clipstoneparishcouncil.org) 01623 626857

To note any planning decisions received:

- b) 22/01006/HOUSE - 5 Highfield Road, Clipstone, NG21 9EP – Refused
- c) 22/01375/TEL25 - Orange Mast NOT0125 Clipstone Holding Centre, Mansfield Road, Clipstone - Removal of 6no existing antennas, Installation of 3no new antennas located on support poles on the existing headframe, the installation of a GPS node located on an antenna support pole and ancillary development thereto.  
Application Received Mon 11 Jul 2022, Decision Issued Date Tue 19 Jul 2022 - Permitted

To note other planning related matters:

- d) The certificate of lawful use or development (proposed) at 6 Ward Road, Clipstone, NG21 9FB – 22/01124/LDC – Application for lawful development for proposed extension to dwelling house
- e) To note contact with NSDC Planning to investigate the use of a section of the frontage of the former colliery site for the storage and/or sale of transit-like vans.

40

### **HR Update**

- a) To note the release of the advertisement and applications for a new Administrative Assistant
- b) To request a representative from the HR Committee or to secure a Councillor to form an interview panel on Wednesday 3 August 2022
- c) To delegate to the interview panel the selection of a preferred candidate, to agree terms for the new Administrative Assistant and to make an offer of employment
- d) To note the change to a fixed payroll date of 26<sup>th</sup> of the month

41

### **Correspondence**

To receive any correspondence:

- a) To note the letter of support to Newark and Sherwood District Council for Levelling Up funding round 2 at Clipstone

(Appendix S)

42

### **Meeting Details**

- a) To note the next meeting date of Wednesday 28 September 2022 at Clipstone Village Hall



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,  
[clerk@clipstoneparishcouncil.org](mailto:clerk@clipstoneparishcouncil.org) 01623 626857

43 **Confidential**

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- To approve the confidential notes from 22 June 2022 meeting