



## Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,  
[clerk@clipstoneparishcouncil.org](mailto:clerk@clipstoneparishcouncil.org) 01623 626857

22 September 2022

To: Councillor R Clarey  
J Fishwick  
J Flowers  
K Mulloy  
W Swiffin  
C Wigman  
J C Wigman

Dear Councillor

You are hereby summoned to a meeting of Clipstone Parish Council which will be held in the Village Hall, Church Street, Clipstone, NG21 9DF on **Wednesday, 28 September 2022 at 7pm.**

The public and press are invited to attend.

Regards

*Michelle Paxton*

Clerk to the Council

## **AGENDA**

### 44. **Welcome**

The Chairman to open the meeting

A minute's silence to be held for personal reflection and acknowledgement of the passing of Her Majesty Queen Elizabeth II.

### 45. **Apologies**

To receive apologies for absence

### 46. **Councillor Co-option**

To resolve to co-opt a new Councillor



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### 47. **Declarations of Interest**

To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda

### 48. **Public Session**

To receive questions and petitions from members of the public

### 49. **County and District Councillor(s)**

To receive a report from the County and District Councillor(s)

### 50. **Minutes**

a) To approve and sign the minutes of the meeting held on 27 July 2022

(Appendix A)

b) To receive the draft Community Hub minutes of the meeting held on 10 August 2022

(Appendix B)

### 51. **External Auditor**

To confirm continued opt-in of the SAAA scheme for appointing an external auditor for smaller authorities

(Appendix C)

### 52. **Finance**

a) To note the conclusion of the external audit for the year ended 31 March 2022

b) To note an amendment to the Annual Governance and Accountability Return (AGAR) where the prior year's assets value was updated and the corresponding 'Other Matters' recorded on the External Auditor Report and Certificate

(Appendix D&E)

c) To note the public right inspection dates of the Annual Governance and Accountability Return for the year ending 31 March 2022 being Monday 26 September to Thursday 13 October 2022 inclusive

d) To receive and verify the payment schedule for July 2022

(Appendix F)

e) To receive and confirm the payment schedule for August 2022

(Appendix G)

f) To receive and confirm the payment schedule for September 2022

(Appendix H)

g) To receive and verify the current account reconciliation for:  
i. July 2022

(Appendix I)



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- ii. August 2022 (Appendix J)
- h) To receive and verify the reserve accounts reconciliation for:
  - i. July 2022 (Appendix K&L)
  - ii. August 2022 (Appendix M&N)
- i) To receive and verify the petty cash reconciliation for:
  - i. July 2022 (Appendix O)
  - ii. August 2022 (Appendix P)
- j) To confirm the payments made by direct debit and standing order (Appendix Q)
- k) To receive a report and note costs associated with an inspection for the former Squash and Sauna club building (Appendix R)
- l) To receive a report and quotes regarding lighting column upgrades, and approve payment to be made when due (Appendix S)

### **Grant Applications**

53. To receive five grant application forms and a supporting report (Appendix T)

### **Lengthsman scheme**

54. To receive and accept a report that the revised Lengthsman scheme has not been joined (Appendix U)

### **Planning**

To note planning decisions received:

- a) 22/01375/TEL25 - Telecommunication Notification (Part 25) – Permitted
- b) 22/01150/FUL - 43 Chaffinch Close - Change of use to allow a proposed summerhouse/salon to be used for a dog grooming business - Permitted
- c) 22/01498/LBC – Listed Building Consent for Permanent capping of shafts No. 1 and 2 within heapsteads 1 and 2 with reinforced concrete and internal works including floor finishes to the shafts and removal of existing metal cart track and timber deck from heapstead - Permitted
- d) 22/01490/HOUSE - 5 Highfield Road Clipstone NG21 9EP - Rear extension part single storey and part two storey- Permitted
- e) 22/00984/ADV - Proposed second advertisement to the side elevation Sqoshis Indoor Playcentre And Laser Centre Church Road Clipstone Nottinghamshire NG21 9DL – Permitted
- f) 22/00983/FUL - Change of use from Soft Play Centre to Soft Play Centre/ Children's Day Nursery with associated alterations and signage, Sqoshis Indoor Playcentre - Permitted



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To note other planning related matters:

- g) 22/01616/HOUSE- 93 Highfield Road Clipstone NG21 9EP - Two storey side extension. We were unable to comment on this planning application due to there being no meeting in August
- h) To welcome Oliver Scott, Newark and Sherwood District Council's Conservation Officer who will provide an update on local planning

### 56. **HR Update**

- a) To note and welcome the new Administrative Assistant
- b) To note the RFO's completion of FILCA (Financial Introduction to Local Council Administration) and the Clerks commencement of ILCA (Introduction to Local Council Administration)

### 57. **Cavendish accident / access route**

To discuss and agree any next steps in relation to the recent accident on the road into / out of Cavendish Estate, and the alternative access route used in cases of emergency

### 58. **Correspondence**

To receive any correspondence:

To note the Clerk's reply to correspondence, confirming that no further benches are required in the cemetery at this time.

### 59. **Meeting Details**

- a) To note the next meeting date of Wednesday 26 October 2022
- b) To note the next Community Hub Committee meeting date of 12 October 2022 at Clipstone Village Hall
- c) To schedule a date for a HR Committee Meeting



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60. **Confidential**

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- Car park
- Grant application
- Land update