



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org 01623 626857

10 February 2023

To: Councillor R Clarey
J Fishwick
J Flowers
K Mulloy
W Swiffin
C Wigman
J C Wigman
D Eskriett

Dear Councillor

You are hereby summoned to a meeting of Clipstone Parish Council which will be held in the Village Hall, Church Street, Clipstone, NG21 9DF on **Wednesday, 22 February 2022 at 7pm.**

The public and press are invited to attend.

Regards

Michelle Paxton

Clerk to the Council

AGENDA

- 109 **Welcome**
Chairman to open the meeting
- 110 **Apologies**
To receive apologies for absence
- 111 **Declarations of Interest**
To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda
- 112 **Public Session**
To receive questions and petitions from members of the public



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113 **County and District Councillor(s)**

To receive a report from the County and District Councillor(s)

114 **Minutes**

To approve and sign the minutes of the meeting held on 25 January 2023 (Appendix A)

115 **Chairmans report**

To receive a Chairmans report (Appendix B)

116 **Co-option of a Councillor**

To discuss if Council wish to make a co-option before the end of this election cycle

117 **Finance**

a) To receive and verify the payment schedule for January 2023 (Appendix C)

b) To receive and confirm the payment schedule for February 2023 (Appendix D)

c) To receive and verify the current account reconciliation for January 2023 (Appendix E)

d) To receive and verify the reserve accounts reconciliation for January 2023 (Appendix F)

e) To receive and verify the petty cash reconciliation for January 2023 (Appendix G)

f) To resolve the bank mandate and signatories on reserve account 2

g) To resolve the application for an account at MKM Builders Merchants

h) To resolve a request from the Miners Welfare Trust for Council to cover legal fees connected with the abandoned Community Hub project at derelict Miners Welfare building

118 **Personnel**

To note the Consultant Clerk's leaving date of 28 February 2023 and show appreciation for her work



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119 **Quotes**

To receive a report of quotes for consideration relating to Fire, Health and Safety provision, village hall improvements and cemetery inner fencing (Appendix H)

120 **King Charles Coronation**

To resolve the Parish Council's role in community celebrations for King Charles III Coronation (Appendix I)

121 **Fees**

To resolve the cemetery fees from April 2023 (Appendix J)

122 **Steering Groups / Committees**

a) To consider the Personnel Committee membership

b) To consider the formation of Committees / Working Groups (Appendix K)

123 **Planning**

To consider any planning applications received:

a) 23/00109/LBC / Power House Mansfield Road Clipstone NG21 9AP/ Fitting of roller shutter door to existing opening to the south side of heapstead 1 / Respond by Thu 23 Feb 2023

124 **Governance**

a) To adopt an updated Code of Conduct policy (Appendix L)

b) To adopt an updated Grant Application policy and application form (Appendix M & N)

c) To adopt an updated Equality and Diversity policy (Appendix O)

d) To adopt a Councillor/Officer protocol (Appendix P)

125 **Correspondence**

To receive any correspondence:



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126 **Meeting Details**

- a) To note the next meeting date of Wednesday 22 March 2023 at 7pm
- b) To note the Personnel Committee Meeting date on Wednesday 8 March 2023 7pm

127 **Confidential**

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- To approve and sign the confidential notes of the meeting held on 25 January 2022
- Insurance Claim
- Tenant