

Quotes

Fire, Health and Safety

Background and Quote

Clipstone Parish Council's Fire, Health and Safety policies, risk assessments and staff training require updating at the earliest opportunity. Two companies have been approached to provide specialist consultancy services. One has responded and attended a meeting with the Clerk to discuss the Parish Council's needs. A quote of works has been provided as below:

Fire Health and Safety provision details	Cost £
Bespoke Health and safety Policy with arrangements	395.00
Review existing risk assessments and procedures, also take staff through the risk assessments, and get them signed off	395.00
Fire Risk assessment to gain compliance under the 2005 Regulatory Reform	495.00
Training Day for staff that will cover Fire Awareness, Manual Handling and Working at Heights	395.00
To maintain fire provisions on site	295.00
Total £	1,975.00

The company has a proven track record working with Local Authorities, having worked with both neighbouring District and Parish Councils, the NHS and also more locally with other entities in Clipstone Village.

Recommendation

With the urgent nature of this work, it is recommended that this quote is approved and work commence imminently.

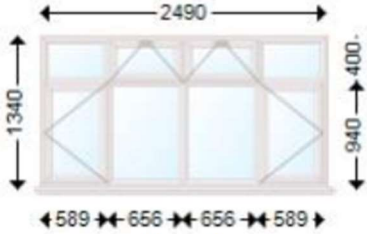
New office space within the Village Hall

Background

At the Parish Council meeting on 23 November 2022 within item 86.f, Council resolved to accept a recommendation to transfer £30,000 to earmarked reserves for Village Hall updating and the creation of office facilities.

Window Quote

Work on creating office facilities has commenced, and the Councils preferred supplier who has been approved for window, door and glass work previously has provided the following quote for a window in the new office (former store room) :

Diagram	Properties	
 <p>Item: 1 Viewed From: Outside C8AS Qty:1</p>	Suite Frame Colour Outerframe Reinforcing Handle Hinge Lock Glazing Bead Type Glass Unit Makeup Glass Pattern Glass Toughened Slot Vent Slot Vent Location Ancillaries Required Drainage Weld Finish External Cill Product Guarantee	Liniar 70 White Wide Outer M70 Standard Handle White Egress to Both SH Sashes Shoot Bolt 28mm Double Glazed Sculptured 28mm Elite Float (Window) Satin Toughened 2 Sides (6mm) Slotvent In all Sashes No Face Knifed 150mm Yes
<input checked="" type="checkbox"/> Item: 2 Viewed From: Outside BLabour Qty:1	Building Labour Options	Brick Cut Out

Sub total £2,165.55 plus VAT

Recommendation

It is recommended that this quote is approved

Plastering Quotes

Work on creating office facilities has commenced. Several companies have been invited to quote to skim the new office walls.

Quote A	Skimming the office, materials provided by the contractor	£400
Quote B	Not yet received	
Quote C	Not yet received	

Recommendation

It is recommended that we defer the decision until the next meeting.

Plumbing Quotes

Work on creating office facilities has commenced. Several companies have been invited to quote to move the caretakers sink, to install a radiator and associates pipework.

Quote A	New radiator and pipework, cold water supply for sink	£1276.88
Quote B	Not yet received	
Quote C	Not yet received	

Recommendation

It is recommended to defer the decision until the next meeting.

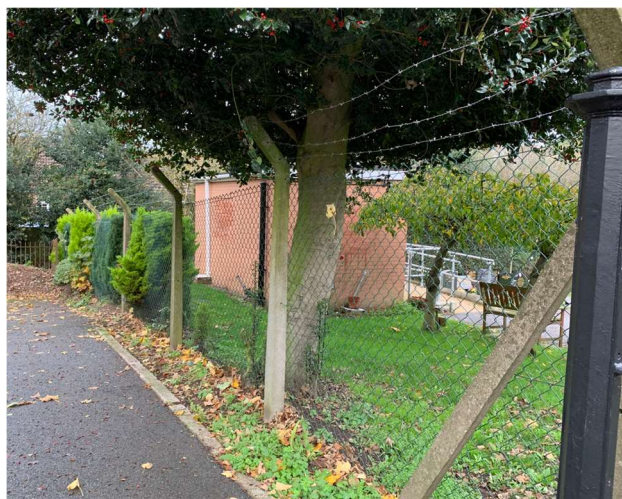
Cemetery Fencing

Background and Quote

At the Parish Council meeting on 26 October 2022, Council resolved to obtain quotes to replace the inner cemetery fence. It is notes that obtaining quotes has not been straight forward.

There were originally two parallel fences with a small gap between them. The damaged fencing was removed several years ago. The remaining fence consists of concrete posts with wire fencing and barbed wire.

The exciting inner cemetery gates are in good condition and do not need replacing. These gates were kindly donated by a family of an individual interred at Clipstone Cemetery.



Two companies have been asked to quote for the fencing, on both a supply only and fully installed basis.

Quote A	Not yet received	
Quote B	Not yet received	
Quote C	Not yet received	

Recommendation

It is recommended that a decision is deferred until the next meeting.