



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org 01623 626857

15 March 2023

To: Councillor D Eskriett
R Clarey
J Fishwick
C Wigman
K Mulloy
W Swiffin

Dear Councillor

You are hereby summoned to a meeting of Clipstone Parish Council which will be held in the Village Hall, Church Street, Clipstone, NG21 9DF on **Wednesday, 22 March 2022 at 7pm.**

The public and press are invited to attend.

Regards

Michelle Paxton

Clerk to the Council

AGENDA

128 **Welcome**

Chairman to open the meeting

129 **Apologies**

To receive apologies for absence

To note the resignation of Councillor Flowers

130 **Councillor Co-option**

To resolve to co-opt a new Councillor

Appendix A

131 **Declarations of Interest**

To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda



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132 **Public Session**

To receive questions and petitions from members of the public

133 **Community Protection Officer**

To receive an introduction from Newark and Sherwood District Councils Community Protection Officer

134 **County and District Councillor(s)**

To receive a report from the County and District Councillor(s)

135 **Minutes**

a) To approve and sign the minutes of the meeting held on 22 February 2023 Appendix B

b) To receive the draft Personnel Committee Meeting date on Wednesday 8 March 2023. Appendix C

c) To resolve whether to accept the recommendations of the Personnel Committee, including an updated Leave Policy Appendix D

136 **Finance**

a) To receive and verify the payment schedule for February 2023 Appendix E

b) To receive and confirm the payment schedule for March 2023 Appendix F

c) To receive and verify the current account reconciliation for February 2023 Appendix G

d) To receive and verify the reserve account 1 reconciliation for February 2023 Appendix H

e) To receive and verify the reserve account 2 reconciliation for February 2023 Appendix I

f) To receive and verify the petty cash reconciliation for February 2023 Appendix J

g) To review and resolve to accept the Financial Risk Assessment Appendix K



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137 **Quotations**

- a) Proposed car park scope and specification Appendix L
- b) Festive decorations Appendix M

138 **Officers Update**

To receive an update from Parish Council Officers

139 **Asset Working Group**

- a) To agree the Terms of Reference for the Asset Working Group Appendix N
- b) To consider Asset Working Group membership

140 **Planning**

To note the following planning application:

- a) Application No 23/00322/HOUSE/ Single storey front extension / 7 Second Avenue Clipstone NG21 9DB / Respond by 21.3.23/ Circulated to Councillors 13.3.23

141 **Cemetery**

To consider an application for burial of cremated remains into an existing grave without prior Exclusive Right of Burial

142 **Correspondence**

To receive any correspondence:

- a) To consider a request from Citizens Advice regarding hall hire fees
- b) To consider an invite from Nottinghamshire Childrens Services

143 **Clipstone Project Group**

To consider Parish Council representation on a proposed Clipstone project group



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144 **Meeting Details**

- a) To note the next meeting date of Wednesday 26 April 2023 at 7pm

145 **Confidential**

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- To approve and sign the confidential notes of the meeting held on 22 February 2023
- Tenant - car park
- Tenant – rent review