



## Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,  
[clerk@clipstoneparishcouncil.org](mailto:clerk@clipstoneparishcouncil.org) 01623 626857

21 June 2023

To: Councillor D Eskriett  
J Fishwick  
R Clarey  
W Swiffin  
C Wigman  
J C Wigman  
R Spademan

Dear Councillor

You are hereby summoned to a meeting of Clipstone Parish Council which will be held in the Village Hall, Church Road, Clipstone, NG21 9DF on **Wednesday 28 June 2023 at 7pm.**

The public and press are invited to attend.

Regards

*Michelle Paxton*

Clerk to the Council

## AGENDA

- |          |    |   |
|----------|----|---|
| CPC23/24 | 28 | <b><u>Welcome</u></b><br>Chairman to open the meeting   |
| CPC23/24 | 29 | <b><u>Apologies</u></b><br>To receive apologies for absence   |
| CPC23/24 | 30 | <b><u>Declarations of Interest</u></b><br>To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda |
| CPC23/24 | 31 | <b><u>Casual Vacancy Notice</u></b><br>To note the publication of a Casual Vacancy Notice for two Parish Councillor positions                       |
| CPC23/24 | 32 | <b><u>Public Session</u></b><br>To receive questions and petitions from members of the public   |
| CPC23/24 | 33 | <b><u>Community Protection Officer</u></b><br>To receive an update from Newark and Sherwood District Councils Community Protection Officer          |



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CPC23/24	34	<b><u>County and District Councillor(s)</u></b>	
		To receive a report from the County and District Councillor(s)	
CPC23/24	35	<b><u>Minutes</u></b>	
		<b>a)</b> To approve and sign the minutes of the meeting held on 17 May 2023	Appendix A
		<b>b)</b> To receive the draft Personnel Committee meeting minutes and resolve whether to accept the recommendations	Appendix B
CPC23/24	36	<b><u>Vice Chairman</u></b>	
		To receive nominations, elect a Vice Chairman and sign the Declaration of Acceptance of Office	
CPC23/24	37	<b><u>Audit</u></b>	
		<b>a)</b> To receive the internal auditor's report and consider any recommendations	Appendix C&D
		<b>b)</b> To consider and sign the Annual Governance Statement for the year ended 31 March 2023	Appendix E
		<b>c)</b> To consider and sign the Accounting Statement for the year ended 31 March 2023	Appendix F
		<b>d)</b> To note the public rights of inspection and publication of the unaudited Annual Governance and Accountability Return from Friday 30 June to Thursday 10 August (inclusive)	Appendix G
CPC23/24	38	<b><u>Finance</u></b>	
		<b>a)</b> To receive, verify and sign the payment schedule for May 2023	Appendix H
		<b>b)</b> To receive, confirm and sign the payment schedule for June 2023	Appendix I
		<b>c)</b> To receive, verify and sign the current account reconciliation for April 2023	Appendix J
		<b>d)</b> To receive, verify and sign the reserve accounts reconciliation for April 2023	Appendix K&L
		<b>e)</b> To receive verify and sign the petty cash reconciliation for April 2023	Appendix M
		<b>f)</b> To receive, verify and sign the current account reconciliation for May 2023	Appendix N
		<b>g)</b> To receive, verify and sign the reserve accounts reconciliation for May 2023	Appendix O
		<b>h)</b> To receive verify and sign the petty cash reconciliation for May 2023	Appendix P
		<b>i)</b> To review quotations and approve the renewal of van insurance (due 30 June 2023)	Appendix Q
CPC23/24	39	<b><u>Asset Register</u></b>	
		To review and approve the Asset Register	Appendix R



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CPC23/24	40	<b><u>Fire and Safety</u></b> <b>a)</b> To consider a quotation for fire safety enhancements <b>b)</b> To note the confirmation of eligibility for a funded first aid course for all council employees	Appendix S
CPC23/24	41	<b><u>Committees</u></b> <b>a)</b> To review Personnel Committee membership <b>b)</b> To seek interest for, and agree an approach to establish an Asset Committee / Working Group	
CPC23/24	42	<b><u>Land and Village Maintenance</u></b>  To receive an update on land and village maintenance and consider the hire or purchase of grounds maintenance equipment	Appendix T
CPC23/24	43	<b><u>Village Events</u></b>  To consider proposed village events and festive lighting quotations	Appendix U
CPC23/24	44	<b><u>Planning</u></b>  To consider the following planning applications: <b>a)</b> 23/00832/FULM/ Land Off Mansfield Road Clipstone / 124 dwellings with open space, landscaping, highways and drainage infrastructure and associated works / Comment by Fri 30 Jun 2023 <b>b)</b> 23/00950/HOUSE/ 61 Forest Road Clipstone NG21 9DU/ Single storey rear extension and raised patio/ Comment by Fri 30 Jun 2023  To note planning decisions received:  <b>c)</b> 23/00638/LBC / Power House, Mansfield Road, Clipstone / Retain minor amendments to the approved permanent cap design for Heapstead 1 (22/01498/LBC) / Listed Building Consent Granted <b>d)</b> 23/00401/LBC / Power House, Mansfield Road, Clipstone / Remove 2 rusty decks from each side of the former shaft, the lift cage gates, stairs and gantry at Heapstead one / Listed Building Consent Granted	
CPC23/24	45	<b><u>Correspondence</u></b>  To receive any correspondence:	



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CPC23/24

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### **Meeting Details**

To note the next meeting date of Wednesday 26 July 2023 at 7pm

CPC23/24

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### **Confidential**

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- To approve and sign the confidential notes of the meeting held on 17 May 2023
- Insurance Claim
- Tenant