



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org 01623 626857

19 July 2023

To: Councillor R Clarey
D Eskriett
J Fishwick
R Spademan
W Swiffin
C Wigman
J C Wigman

Dear Councillor,

You are hereby summoned to a meeting of Clipstone Parish Council which will be held in the Village Hall, Church Road, Clipstone, NG21 9DF on **Wednesday 26 July 2023 at 7pm.**

The public and press are invited to attend.

Regards

Michelle Paxton

Clerk to the Council

AGENDA

- | | | | |
|----------|----|---|--------------|
| CPC23/24 | 48 | <u>Welcome</u> | |
| | | Chairman to open the meeting | |
| CPC23/24 | 49 | <u>Apologies</u> | |
| | | To receive apologies for absence | |
| CPC23/24 | 50 | <u>Councillor Co-option</u> | |
| | | To consider the co-option of two Councillors | Appendix A&B |
| CPC23/24 | 51 | <u>Declarations of Interest</u> | |
| | | To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda | |
| CPC23/24 | 52 | <u>Vice Chairman</u> | |
| | | To elect a Vice Chairman and sign the Declaration of Acceptance of Office | |



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CPC23/24	53	<u>Public Session</u>	
		To receive questions and petitions from members of the public	
CPC23/24	54	<u>Community Protection Officer</u>	
		To receive an update from Newark and Sherwood District Councils Community Protection Officer	
CPC23/24	55	<u>County and District Councillor(s)</u>	
		To receive a report from the County and District Councillors	
CPC23/24	56	<u>Minutes</u>	
		To approve and sign the minutes of the meeting held on 28 June 2023	Appendix C
CPC23/24	57	<u>Finance</u>	
		a) To receive, verify and sign the payment schedule for June 2023	Appendix D
		b) To receive, confirm and sign the payment schedule for July 2023	Appendix E
		c) To receive, verify and sign the current account reconciliation for June 2023	Appendix F
		d) To receive, verify and sign the reserve accounts reconciliation for June 2023	Appendix G&H
		e) To receive verify and sign the petty cash reconciliation for June 2023	Appendix I&J
		f) To receive and review the budget to Q1 actuals	Appendix K
		g) To confirm signatories for Unity bank	
CPC23/24	58	<u>Audit Recommendations</u>	
		In accordance with Internal Audit recommendations, to sign and date the following policies adopted earlier in 2023:	
		a) Standing Orders	Appendix L
		b) Financial Regulations	Appendix M
		c) Code of Conduct	Appendix N
		d) Equality and Diversity	Appendix O
		f) Financial Risk Assessment	Appendix P
	59	<u>Festive Lighting</u>	
		To consider options and quotations for festive lighting illuminations on Cavendish Estate	Appendix Q&R



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- CPC23/24 60 **Asset Committee**
- a) To consider the draft Terms of Reference for the Asset Committee Appendix S
 - b) To consider Asset Committee membership
 - c) To agree a meeting schedule for the Asset Committee
- CPC23/24 61 **Village Events**
- To receive a report and consider community events Appendix T
- CPC23/24 62 **Chairmans Report**
- To receive a Chairmans report Appendix U
- CPC23/24 63 **Officers Update**
- To receive an update from Parish Council Officers
- CPC23/24 64 **Planning**
- To consider any planning applications received:
- a) 23/01170/LDCP / 16 Chaffinch Close Clipstone Mansfield NG21 9GT / Certificate of Lawfulness for proposed change of use from a dwelling house (Use Class C3) to a residential children's home (Use Class C2) to accommodate up to 3 children / *The primary objective of this application is to determine whether the change of use (change of use from a dwelling house (Use Class C3) to a residential children's home) is lawful and in line with Permitted Development Regulations. Only comments based on Lawfulness will be considered.*
- To note planning decisions received:
- b) 23/00950/HOUSE / 61 Forest Road Clipstone NG21 9DU / Single storey rear extension and raised patio / Application Permitted Tue 18 Jul 2023
- CPC23/24 65 **Correspondence**
- To receive any correspondence:
- CPC23/24 66 **Meeting Details**
- a) To note the next meeting date of Wednesday 27 September 2023 at 7pm
 - b) To note the next Personnel Committee meeting date of Wednesday 13 September 2023 at 7pm



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CPC23/24 67

Confidential

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- To approve and sign the confidential notes of the meeting held on 28 June 2023
- Tenant