



Minutes of Clipstone Parish Council Annual Meeting held on Wednesday, 28 June 2023 at 7pm

Councillors Present:

D Eskriett

R Clarey

C Wigman

JC Wigman

J Fishwick (arrived at 7.40pm)

In Attendance: The Clerk and The Responsible Finance Officer

Also present: Councillor Scott Carlton from Notts County Council, Councillor Celia Brooks from Newark and Sherwood District Council and two members of the public

- CPC23/24 28 **Welcome**
The Chairman opened the meeting
- CPC23/24 29 **Apologies**
Apologies for absence were received from:
Councillor Swiffin and Councillor Spademan
Newark and Sherwood District Councils Community Protection Officer
Richard Lloyd
- CPC23/24 30 **Declarations of Interest**
Councillor Clarey declared a non-pecuniary interest as a trustee of the
Clipstone Miners Welfare Community Trust
- CPC23/24 31 **Casual Vacancy Notice**
The publication of a Casual Vacancy Notice for two Parish Councillor
positions was **NOTED**
- CPC23/24 32 **Public Session**
There were no questions or petitions from members of the public
- CPC23/24 33 **Community Protection Officer**
Newark and Sherwood District Councils Community Protection Officer
Richard Lloyd provided the following update to be read to Council:

- Vicars Court – off road bikes have been reported in the vicinity
- this is being investigated to see what can be done, for example restrictions of access
- While on foot patrol off road bikes have been spotted around Vicars Water Lake – evidence is recorded on a body cam and the Police are aware
- The Community Protection Officer has met with Miners Welfare representatives regarding antisocial behaviour and the Policing beat team have been informed
- Foot patrols continue around the play parks

CPC23/24

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County and District Councillor(s)

To receive a report from the County and District Councillor(s)

District - Councillor Celia Brooks

- There is no overall control at N&SDC following the election and a coalition has been formed
- Councillor Paul Peacock is the new leader of N&SDC and Councillor Celia Brooks is the Chair
- Councillor Brooks advised she is available to support residents and the Parish Council, and can be contacted through Facebook or N&SDC email
- Councillor Celia Brooks and Councillor Andy Freeman are both on the planning committee. Any planning concerns should be directed to Councillor Paul Peacock
- Clipstone Holdings planning permission will be submitted during July 2023. The Clipstone Holdings project aims to develop flexible commercial units that will be eco friendly
- Letters are being issued to residents regarding the glass recycling scheme commencing in April 2024
- CCTV will be installed on Bluebell Wood play park

County – Councillor Scott Carlton

- Anti-social Behaviour - Notts Police have identified 3 individuals as perpetrators and two have now been referred to the County Councils Youth Justice Service and one has been given a Community Resolution order. Also met with the Police to discuss local policing priorities
- Repairs to road on Sixth Avenue in several places will be taking place shortly
- Reported a number of drains around the village for clearance
- Working with the Clerk on resolving street scene issues through the village
- Again, raised parking issues on Emmerson Drive and Ward Road and requested it is looked at again for junction protection schemes

- Works to clear the footway of overgrown vegetation from Guylers Hill Drive to Vicars Water has been completed this week. Fences still be repaired by the developer. Will enquire again after this work is completed to see if NCC will adopt it
- The County Council is putting additional monies to highway repairs on top of the budgeted amount. Key focus over this summer and into winter is main roads. Works teams have been expanded to deliver more repairs with a focus on a "right first-time approach"
- During a recent police operation 'Jericho' 2 off road bikes were ceased
- Working with Notts Police regarding attendance at mental health calls of concern

CPC23/24 35

Minutes

Agenda item 35 was deferred until after agenda item 39 following Councillor Fishwick's arrival at the meeting

- a) It was **RESOLVED** to approve and sign the minutes of the meeting held on 17 May 2023
- b) It was **RESOLVED** to approve the draft Personnel Committee meeting recommendations from agenda item CPC23/24 P9 of the meeting held on 14 June 2023, and **RESOLVED** to progress further investigations regarding agenda item CPC23/24 P8

CPC23/24 36

Vice Chairman

There were no nominations for a Vice Chairman
It was **RESOLVED** to defer election Vice Chairman to the July meeting

CPC23/24 37

Audit

- a) The internal auditor's report was **RECEIVED**
- b) It was **RESOLVED** to sign the Annual Governance Statement for the year ended 31 March 2023
- c) It was **RESOLVED** to sign the Accounting Statement for the year ended 31 March 2023
- d) The public rights of inspection and publication of the unaudited Annual Governance and Accountability Return from Friday 30 June to Thursday 10 August (inclusive) was **NOTED**

CPC23/24 38

Finance

- a) It was **RESOLVED** to verify and sign the payment schedule for May 2023
- b) It was **RESOLVED** to confirm and sign the payment schedule for June 2023

- c) It was **RESOLVED** to verify and sign the current account reconciliation for April 2023
- d) It was **RESOLVED** to verify and sign the reserve accounts reconciliation for April 2023
- e) It was **RESOLVED** to and sign the petty cash reconciliation for April 2023
- f) It was **RESOLVED** to verify and sign the current account reconciliation for May 2023
- g) It was **RESOLVED** to verify and sign the reserve accounts reconciliation for May 2023
- h) It was **RESOLVED** to verify and sign the petty cash reconciliation for May 2023
- i) It was **RESOLVED** to approve quote 1 for the renewal of van insurance (due 30 June 2023) at a cost of £573.80 including VAT

CPC23/24 39

Asset Register

It was **RESOLVED** to approve the Asset Register

Councillor Fishwick arrived at 7.40pm following agenda item 39

CPC23/24 40

Fire and Safety

a) It was **RESOLVED** to approve a quotation for fire safety enhancements at a cost of £3670 (no VAT) on verification of the specification of equipment to be installed

b) The eligibility for a funded first aid course for all council employees was **NOTED**

CPC23/24 41

Committees

a) No changes to Personnel Committee membership were made

b) It was **RESOLVED** to hold an informal chat on Monday 10 July at 5pm in the Village Hall for Councillors interested to form an Asset Committee to discuss the scope and purpose of the committee and draft terms of reference

CPC23/24 42

Land and Village Maintenance

An update on land and village maintenance was **RECEIVED**

It was **RESOLVED** to purchase a new mower with a budget of £11,000

It was **RESOLVED** to delegate the choice of mowing equipment to the Senior Parish Worker, Councillor Clarey and the Clerk

CPC23/24 43

Village Events

It was **RESOLVED** to approve the annual festive lighting costs for testing, refurbishment, delivery and collection, installation and subsequent removal of 22 LED column displays at a cost of £3,630 plus VAT

It was **RESOLVED** not to replace festive lighting on 3 deciduous trees on Mansfield Road

It was **RESOLVED** to investigate options and obtain quotations for a festive light display in Cavendish Estate

It was **RESOLVED** to allocate a budget of £50 for treasure hunt event prizes

It was **RESOLVED** to proceed with a scarecrow competition and seek engagement for prizes from local businesses.

CPC23/24 44

Planning

The Chairman suspended Standing Orders between 8.43pm and 8.55pm to allow Councillor Carlton and a member of the public to speak

At 8.55pm it was **RESOLVED** to extend the meeting by 30 minutes

The following planning applications were reviewed:

a) 23/00832/FULM/ Land Off Mansfield Road Clipstone / 124 dwellings with open space, landscaping, highways and drainage infrastructure and associated works

Clipstone Parish Council **OBJECTS** to planning application 23/00832/FULM/ with concerns expressed regarding:

- The availability of school places
- Medical facilities for residents already being over capacity
- There are no plans for a pedestrian crossing over Mansfield Road
- Increases in traffic directly resulting from the development
- The proposed junction location from development to Mansfield Road in regard to the proximity to King Johns Road
- A lack of recreational facilities for children and potential anti-social behaviour consequences
- Minimal parking provision planned for proposed properties
- There is no provision for emergency vehicle access should the primary road into the development be blocked

b) 23/00950/HOUSE/ 61 Forest Road Clipstone NG21 9DU/ Single storey rear extension and raised patio/ There was **NO OBJECTION**

The following planning decisions were **NOTED**:

c) 23/00638/LBC / Power House, Mansfield Road, Clipstone / Retain minor amendments to the approved permanent cap design for Heapstead 1 (22/01498/LBC) / Listed Building Consent Granted

d) 23/00401/LBC / Power House, Mansfield Road, Clipstone / Remove 2 rusty decks from each side of the former shaft, the lift cage gates, stairs and gantry at Heapstead one / Listed Building Consent Granted

CPC23/24 45

Correspondence

No correspondence was received

CPC23/24 46 **Meeting Details**
 The next meeting date of Wednesday 26 July 2023 at 7pm was
NOTED

CPC23/24 47 **Confidential**
 Public Bodies (Admission to Meetings) Act 1960:
 To resolve that "in view of the confidential nature of the business about
 to be transacted, the Press and Public be excluded for the remainder of
 the meeting."

- It was **RESOLVED** to approve and sign the confidential notes of the meeting held on 17 May 2023
- An Insurance Claim update was **NOTED**

Councillor Clarey left at 9.12pm

- Following receipt of a valuation report and guidance from Councils solicitor, it was **RESOLVED** to instruct Councils solicitor to respond

The meeting closed at: 9.30pm

Signature of presiding chairman

Date