



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org 01623 626857

20 September 2023

To: Councillor B Brownley
R Clarey
D Eskriett
J Fishwick
R Spademan
W Swiffin
D Warters
C Wigman
J C Wigman

Dear Councillor,

You are hereby summoned to a meeting of Clipstone Parish Council which will be held in the Village Hall, Church Road, Clipstone, NG21 9DF on **Wednesday 27 September 2023 at 7pm.**

The public and press are invited to attend.

Regards

Michelle Paxton

Clerk to the Council

AGENDA

- CPC23/24 68 **Welcome**
Chairman to open the meeting
- CPC23/24 69 **Apologies**
To receive apologies for absence
- CPC23/24 70 **Declarations of Interest**
To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda
- CPC23/24 71 **Public Session**
To receive questions and petitions from members of the public
- CPC23/24 72 **Community Protection Officer**
To receive an update from Newark and Sherwood District Councils
Community Protection Officer
- CPC23/24 73 **County and District Councillor(s)**
To receive a report from the County and District Councillors



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CPC23/24 74

Minutes

- a) To approve and sign the minutes of the meeting held on 26 July 2023 Appendix A
- b) To receive the draft minutes of the Assets Committee held on 9 August 2023 and resolve whether to accept the recommendations Appendix B
- c) To receive the draft minutes of the Personnel Committee meeting held on 13 September 2023 and resolve whether to accept the recommendations (including the implementation of the National Joint Committee 2023/2024 pay award) Appendix C

CPC23/24 75

Finance

- a) To note the conclusion of the external audit for the year ended 31 March 2023
- b) To note the 'Other Matters' recorded on the External Auditor Report and Certificate Appendix D & E
- c) To note the public right inspection dates of the Annual Governance and Accountability Return for the year ending 31 March 2023 being Thursday 28 September to Thursday 12 October 2023 inclusive
- d) To receive, verify and sign the payment schedule for July 2023 Appendix F
- e) To receive, verify and sign the payment schedule for August 2023 Appendix G
- f) To receive, confirm and sign the payment schedule for September 2023 Appendix H
- g) To receive, verify and sign the current account reconciliation for July 2023 Appendix I
- h) To receive, verify and sign the reserve accounts reconciliation for July 2023 Appendix J
- i) To receive verify and sign the petty cash reconciliation for July 2023 Appendix K
- j) To receive, verify and sign the current account reconciliation for August 2023 Appendix L
- k) To receive, verify and sign the reserve accounts reconciliation for August 2023 Appendix M
- l) To receive verify and sign the petty cash reconciliation for August 2023 Appendix N
- m) To confirm the application for a current account at Unity bank

CPC23/24 76

Internal Audit

- To agree the internal auditor provision for the year ending 31 March 2024 Appendix O

CPC23/24 77

Committees

- To consider Committee membership following the co-option of two new Councillors at the previous Parish Council meeting



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- CPC23/24 78 **Assets Working Groups**
- a) To receive an update report from the Assets Working Groups
 - b) To consider quotations for the replacement of cemetery fencing
 - c) To consider quotations for initial clearance works of land adjacent to Highfield Road and Clipstone Cemetery
 - d) To consider the commencement of a survey for use of Parish Council land
- Appendix P
Appendix Q
- CPC23/24 79 **Grant Applications**
- To receive a report and consider the following grant applications:
- a) Clipstone Allotments Little Diggers
 - b) Clipstone Colts Football Club
 - d) Clipstone Football Club
 - e) Clipstone Miners Welfare Community Trust (for the Youth Club)
- Appendix R
Appendix S
Appendix T
Appendix U
Appendix V
- CPC23/24 80 **Village Events**
- To receive an update on village events:
- a) Scarecrow competition
 - b) Spooky Disco
- Appendix W
- CPC23/24 81 **Officers Update**
- a) To receive an update from Parish Council Officers
 - b) To consider the Clerk commencing the Certificate in Local Council Administration qualification
- Appendix X
- CPC23/24 82 **Planning**
- To consider planning applications received:
- a) 23/01567/HOUSE/ 12 Second Avenue Clipstone NG21 9DB/ Wooden workshop/gym shed to rear of garden / Comments required by 3 October 2023
 - b) 23/01612/HOUSE/ 9 King Johns Road Clipstone NG21 9EN / Single storey rear extension/ Comments required by 5 October 2023
- To note planning decisions received and circulated by email with a deadline for comments prior to this council meeting:
- c) 23/01473/HOUSE/ 31 Dodsley Way Clipstone NG21 9EZ / Single storey rear extension/ Comments by Thu 14 Sep 2023
 - d) 23/01432/FUL/ Annexe 16 Mansfield Road Clipstone NG21 9EH/ Change of use of annex to use as separate dwelling (not ancillary to existing dwelling) (retrospective). Erection of fence/ Comments by 7 September 2023.
 - e) 23/01140/FUL/ Holmwood 187 Mansfield Road Clipstone NG21 9AB / Demolition of existing dwelling and construction of 3 No. Detached Three Bedroom Dwellings / Comments by 18 August 2023



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- f) 23/01281/HOUSE / 6 Skylark Way Clipstone Mansfield
Nottinghamshire NG21 9GG/Detached Garage / Comments by
16 August 2023

To note planning decisions received:

- g) 23/01140/FUL/ Holmwood 187 Mansfield Road Clipstone NG21
9AB / Demolition of existing dwelling and construction of 3 No.
Detached Three Bedroom Dwellings / Application Refused 7
September 2023

CPC23/24 83

Nottinghamshire Waste Local Plan

To consider the Nottinghamshire Waste Local Plan Pre-submission
draft consultation and resolve any comments to be made

Appendix Y

CPC23/24 84

Correspondence

To consider the following correspondence:

- a) Sherwood Forest Friends of the Earth
b) Letters to heaven

Appendix Za
Appendix Zb

CPC23/24 85

Meeting Details

- a) To note the next meeting date of Wednesday 25 October 2023 at
7pm
b) To note items for information or resolution on the next agenda be
sent to the Clerk by 13 October 2023

CPC23/24 86

Confidential

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business
about to be transacted, the Press and Public be excluded for the
remainder of the meeting."

- a) To approve and sign the confidential notes of the meeting held
on 26 July 2023
b) Tenant