



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org 01623 626857

19 October 2023

To: Councillor B Brownley
R Clarey
D Eskriett
J Fishwick
R Spademan
W Swiffin
D Warters
C Wigman
J C Wigman

Dear Councillor,

You are hereby summoned to a meeting of Clipstone Parish Council which will be held in the Village Hall, Church Road, Clipstone, NG21 9DF on **Wednesday 25 October 2023 at 7pm.**

The public and press are invited to attend.

Regards

Michelle Paxton

Clerk to the Council

AGENDA

- CPC23/24 87 **Welcome**
Chairman to open the meeting
- CPC23/24 88 **Apologies**
To receive apologies for absence
- CPC23/24 89 **Declarations of Interest**
To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda
- CPC23/24 90 **Public Session**
To receive questions and petitions from members of the public
- CPC23/24 91 **Community Protection Officer**
To receive an update from Newark and Sherwood District Councils Community Protection Officer
- CPC23/24 92 **County and District Councillor(s)**
To receive a report from the County and District Councillors



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CPC23/24	93	<u>Minutes</u>	
		a) To approve and sign the minutes of the meeting held on 27 September 2023	Appendix A
CPC23/24	94	<u>Finance</u>	
		a) To receive, verify and sign the payment schedule for September 2023	Appendix B
		b) To receive, confirm and sign the payment schedule for October 2023	Appendix C
		c) To receive, verify and sign the current account reconciliation for September 2023	Appendix D
		d) To receive, verify and sign the reserve account 1 reconciliation for September 2023	Appendix E
		e) To receive, verify and sign the reserve account 2 reconciliation for September 2023	Appendix F
		f) To receive verify and sign the petty cash reconciliation for September 2023	Appendix G
		g) To receive and review the budget to Q2 actuals	Appendix H
		h) To confirm the draft budget setting process	
CPC23/24	95	<u>Assets Working Groups</u>	
		To receive an update from the Assets Working Groups	
CPC23/24	96	<u>Festive Lighting</u>	
		To consider an increase in costs to the new festive lights for Cavendish Estate	Appendix I
CPC23/24	97	<u>Letters to Heaven</u>	
		a) To consider the location of the Letters to Heaven post box	
		b) To consider a draft procedure for the administration of the Letters to Heaven post box	Appendix J
CPC23/24	98	<u>Remembrance Sunday</u>	
		To receive nominations for a Councillor to lay a poppy wreath at the Remembrance Day Service in representation of the Parish Council	
CPC23/24	99	<u>Youth Council</u>	
		To consider the establishment of a Youth Council Team	
CPC23/24	100	<u>Village Hall Refurbishment</u>	
		To consider applying for grants / s106 money for a village hall refurbishment to include heating, hot water and a toilets upgrade	Appendix K



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- CPC23/24 101 **3 Year Project Plan**
- a) To review the reserves and 3-year project plan Appendix L
 - b) To consider the future vision, aims and objectives of the Parish Council
- CPC23/24 102 **Officers Update**
- To receive an update from Parish Council Officers Appendix M
- CPC23/24 103 **Energy Tarriff**
- To consider energy tariffs for the village hall and cemetery hut due to the current deal reaching its end point Appendix N
- CPC23/24 104 **Planning**
- To note planning applications circulated for comment:
- a) 23/01431/HOUSE/ 25 Waterfield Way Clipstone NG21 9FD / Single storey porch extension over existing front entrance, open plan entrance with steel beams / Comments required by Fri 13 Oct 2023
- To note planning decisions received:
- b) 23/01281/HOUSE/ 6 Skylark Way Clipstone Mansfield Nottinghamshire NG21 9GG / Detached Garage/ Application Withdrawn Wed 11 Oct 2023
 - c) 23/01473/HOUSE/ 31 Dodsley Way Clipstone NG21 9EZ/ Single storey rear extension / Application Refused Wed 11 Oct 2023
- CPC23/24 105 **Correspondence**
- To consider any correspondence received
- CPC23/24 106 **Meeting Details**
- a) To note the next meeting date of Wednesday 22 November 2023 at 7pm
 - b) To note items for information or resolution on the next agenda be sent to the Clerk by 10 November 2023
- CPC23/24 107 **Confidential**
- Public Bodies (Admission to Meetings) Act 1960:
- To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."
- a) To approve and sign the confidential notes of the meeting held on 27 September 2023
 - b) Tenant



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