



Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,
clerk@clipstoneparishcouncil.org 01623 626857

15 November 2023

To: Councillor B Brownley
D Eskriett
J Fishwick
R Spademan
W Swiffin
D Warters
C Wigman
J C Wigman

Dear Councillor,

You are hereby summoned to a meeting of Clipstone Parish Council which will be held in the Village Hall, Church Road, Clipstone, NG21 9DF on **Wednesday 22 November 2023 at 7pm.**

The public and press are invited to attend.

Regards

Michelle Paxton

Clerk to the Council

AGENDA

- CPC23/24 108 **Welcome**
Chairman to open the meeting
- CPC23/24 109 **Apologies**
To receive apologies for absence
- CPC23/24 110 **Declarations of Interest**
To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda
- CPC23/24 111 **Councillors**
a) To note the resignation of Richard Clarey
b) To note the publication of a Casual Vacancy Notice
- CPC23/24 112 **Public Session**
To receive questions and petitions from members of the public
- CPC23/24 113 **Community Protection Officer**
To receive an update from Newark and Sherwood District Councils
Community Protection Officer



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CPC23/24	114	<u>County and District Councillor(s)</u>	
		To receive a report from the County and District Councillors	
CPC23/24	115	<u>Minutes</u>	
		To approve and sign the minutes of the meeting held on 25 October 2023	Appendix A
CPC23/24	116	<u>Finance</u>	
		a) To receive, verify and sign the payment schedule for October 2023	Appendix B
		b) To receive, confirm and sign the payment schedule for November 2023	Appendix C
		c) To receive, verify and sign the current account reconciliation for October 2023	Appendix D
		d) To receive, verify and sign the reserve account 1 reconciliation for October 2023	Appendix E
		e) To receive, verify and sign the reserve account 2 reconciliation for October 2023	Appendix F
		f) To receive verify and sign the petty cash reconciliation for October 2023	Appendix G
		g) To consider the first draft of the 2024/2025 budget	Appendix H
		h) To note the National Joint Council agreement of the 2023/2024 pay offer and implementation in Novembers salaries (as approved at the meeting of 27 September 2023, agenda item CPC23/24 74)	
CPC23/24	117	<u>Assets Working Groups</u>	
		To receive an update from the Assets Working Groups	Appendix I
CPC23/24	118	<u>Governance</u>	
		To review and adopt an updated Publication Scheme	Appendix J
CPC23/24	119	<u>Citizens Advice</u>	
		To consider a request from Citizens Advice to expand their services in Clipstone and incur no meeting room hire fees	Appendix K
CPC23/24	120	<u>Event Donation Request</u>	
		To consider a request from Clipstone Miners Welfare Social Club for event funding	Appendix L
CPC23/24	121	<u>Parish Council Office Hours</u>	
		To consider the Parish Councils Office opening hours	Appendix M



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- CPC23/24 122 **Letters to Heaven**
- To receive an update on the installation and launch of the Letters to Heaven postbox
- CPC23/24 123 **Committee membership**
- To consider committee membership following a Councillors resignation
- CPC23/24 124 **Officers Update**
- To receive an update from Parish Council Officers Appendix N
- CPC23/24 125 **Planning**
- To consider the following planning applications:
- a) 23/01846/FULM/ Land Off Mansfield Road Clipstone/ Proposed Leisure and Recreation Facilities and Clipstone Colliery/ Comments by 23 November 2023
 - b) 23/01652/FUL/ 124 Mansfield Road Clipstone NG21 9AL/ Demolish existing garage. Erection of timber building for use as hairdressing salon/ Comments by 29 November 2023
- To note the following planning decisions received:
- c) 23/01612/HOUSE / Single storey rear extension/ 9 King Johns Road/ Clipstone NG21 9EN/ Permission granted
 - d) 23/01567/HOUSE/ Wooden workshop/gym shed to rear of garden/ 12 Second Avenue Clipstone NG21 9DB/ Permission granted
- To consider the following premises licence application:
- e) 1440675-Newark and Sherwood Application for a premises licence/ Comments by 3 December 2023 Appendix O
- CPC23/24 126 **Correspondence**
- To consider any correspondence received
- CPC23/24 127 **Meeting Details**
- a) To note the next meeting date of Wednesday 24 January 2023 at 7pm
 - b) To note items for information or resolution on the next agenda be sent to the Clerk by 12 January 2023
 - c) To note the next meeting date of the Personnel Committee on Wednesday 13 December 2023 at 7pm
 - d) To note items for information or resolution on the Personnel Committee agenda be sent to the Clerk by 1 December 2023



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CPC23/24 128

Confidential

Public Bodies (Admission to Meetings) Act 1960:

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- a) To approve and sign the confidential notes of the meeting held on 25 October 2023
- b) Tenant