



# Minutes of Asset Committee Meeting held on Wednesday, 9 August 2023 at 7pm

Councillors Present:

R Clarey  
D Eskriett  
R Spademan  
D Warters  
JC Wigman

In Attendance: The Responsible Finance Officer

CPC23/24	A1	<b><u>Chairman</u></b> The Council <b>RESOLVED</b> to elect Cllr R Spademan as Chairman of the Asset Committee
CPC23/24	A2	<b><u>Apologies</u></b> No apologies for absence were received
CPC23/24	A3	<b><u>Election of Vice-Chairman</u></b> The Asset committee <b>RESOLVED</b> to not elect a Vice-Chairman
CPC23/24	A4	<b><u>Declarations of Interest</u></b> No interests were declared
CPC23/24	A5	<b><u>Terms of Reference</u></b> The Asset committee <b>RESOLVED</b> to accept the Terms of Reference
CPC23/24	A6	<b><u>Review of Council's assets</u></b> The Asset committee noted the Council's Asset Register
CPC23/24	A7	<b><u>Sub-Committees</u></b> The Asset committee <b>RESOLVED</b> to set up working parties for the following projects: <ul style="list-style-type: none"> <li>• CISWO Parish Council land</li> <li>• Mortuary hut at the cemetery</li> <li>• Cemetery remapping and aged issues</li> <li>• Cemetery fencing</li> <li>• Village Hall energy efficiency plan and policies</li> <li>• Parish Council land to the rear of the Village Hall</li> </ul>

Initial \_\_\_\_\_

		<ul style="list-style-type: none"> <li>• Village Hall long term usage plan</li> <li>• Land on Seventh Avenue</li> <li>• Squash and Sauna Centre carpark</li> <li>• Defibrillator kiosk</li> </ul>
CPC23/24	A8	<p><b><u>Sub-Committees Term of Reference</u></b></p> <p>No Terms of reference were needed as the Asset committee <b>RESOLVED</b> to establish working parties</p>
CPC23/24	A9	<p><b><u>Sub-Committee membership</u></b></p> <p>It was <b>RESOLVED</b> that all members of the Asset Committee joined the every Working Party</p>
CPC23/24	A10	<p><b><u>Meeting details</u></b></p> <p>a) The next meeting for the Asset committee will be 10 January 2024 at 7pm at the Village Hall</p> <p>b) The working parties are to meet on the 21 August 2023, a time is to be confirmed</p>

The meeting closed at 8.31pm

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**Signature of presiding chairman**

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**Date**