

**Bank Reconciliation Statement as at 31/01/2024  
for Cashbook 4 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Petty Cash held	31/01/2024		135.06
Pockit card	31/01/2024		145.16
			<u>280.22</u>
<b><u>Unpresented Payments (Minus)</u></b>		<b><u>Amount</u></b>	
		0.00	
			<u>0.00</u>
			280.22
<b><u>Unpresented Receipts (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			280.22
		<b>Balance per Cash Book is :-</b>	<b>280.22</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Clerk:**

Name ..... Signed ..... Date .....

**Chairman:**

Name ..... Signed ..... Date .....