



## Clipstone Parish Council

Clipstone Village Hall, Church Road, Clipstone, Mansfield, Nottinghamshire, NG21 9DF,  
[clerk@clipstoneparishcouncil.org](mailto:clerk@clipstoneparishcouncil.org) 01623 626857

13 March 2024

To: Councillor D Eskriett  
J Fishwick  
W Swiffin

Dear Councillor,

You are hereby summoned to a meeting of Clipstone Parish Council which will be held in the Village Hall, Church Road, Clipstone, NG21 9DF on **Wednesday 20 March 2024 at 7pm.**

The public and press are invited to attend.

Regards

*Michelle Paxton*

Clerk to the Council

## AGENDA

- CPC23/24 175 **Welcome**  
Chairman to open the meeting
- CPC23/24 176 **Apologies**  
To receive apologies for absence
- CPC23/24 177 **Declarations of Interest**  
To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda
- CPC23/24 178 **Public Session**  
To receive questions and petitions from members of the public
- CPC23/24 179 **Community Protection Officer**  
To receive an update from Newark and Sherwood District Councils Community Protection Officer
- CPC23/24 180 **County and District Councillor(s)**  
To receive a report from County and District Councillors



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CPC23/24	181	<b><u>Parish Council Land on Seventh Avenue</u></b>	
		To consider a request from The Welbeck Estates regarding Councils land on Seventh Avenue and planning application reference 23/02268/OUTM	
CPC23/24	182	<b><u>Minutes</u></b>	
		To approve and sign the minutes of the ordinary meeting held on 28 February 2024	Appendix A
CPC23/24	183	<b><u>Finance</u></b>	
		a) To receive, verify and sign the payment schedule for February 2024	Appendix B
		b) To receive, confirm and sign the payment schedule for March 2024	Appendix C
		c) To receive, verify and sign the NatWest current account reconciliation for February 2024	Appendix D
		d) To receive, verify and sign the Unity current account reconciliation for February 2024	Appendix E
		e) To receive, verify and sign the reserve account 1 reconciliation for February 2024	Appendix F
		f) To receive, verify and sign the reserve account 2 reconciliation for February 2024	Appendix G
		g) To receive, verify and sign the Unity Savings Account reconciliation for February 2024	Appendix H
		h) To receive verify and sign the petty cash reconciliation for February 2024	Appendix I
CPC23/24	184	<b><u>Review cemetery fees</u></b>	
		To consider cemetery fees for the next financial year	Appendix J&K
CPC23/24	185	<b><u>Village Hall Survey</u></b>	
		To receive an update regarding conducting a building survey of the village hall	
CPC23/24	186	<b><u>Grant Application</u></b>	
		To consider a grant application from Clipstone and Forest Town Royal British Legion	Appendix L&M
CPC23/24	187	<b><u>Events</u></b>	
		To consider plans to commemorate D Day 80 in Clipstone	



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- CPC23/24 188 **HR**
- a) To receive an update on the recruitment for the position of Responsible Financial Officer (Maternity cover)
  - b) To note the resignation of the Cemetery Gatekeeper
- CPC23/24 189 **Officers Update**
- To receive an update from Parish Council Officers Appendix N
- CPC23/24 190 **Planning**
- To consider the following planning applications:
- a) 24/00329/FUL/ 124 Mansfield Road Clipstone NG21 9AL/ Demolish existing garage and erect an outbuilding to use as Hairdressing salon (resubmission)/ Comments extension requested to 21 March 2024
- To note the following planning decisions
- b) 23/01432/FUL/ Change of use of annex to use as separate dwelling (not ancillary to existing dwelling) (retrospective). Erection of fence / Annexe 16 Mansfield Road Clipstone NG21 9EH/ Refuse Full Planning Permission
  - c) 24/00034/FUL/ New Shop Front / Klippers 157 Mansfield Road Clipstone NG21 9AA/ Grant Full Planning Permission
- CPC23/24 191 **Correspondence**
- a) To consider correspondence from Hedgehogs R Us Appendix O
  - b) To receive a letter of thanks from 1<sup>st</sup> Clipstone Scout Group Appendix P
- CPC23/24 192 **Meeting Details**
- a) To note the next meeting date of Wednesday 24 April 2024 at 7pm
  - b) To note items for information or resolution on the next agenda be sent to the Clerk by Friday 12 April 2024
- CPC23/24 193 **Confidential**
- Public Bodies (Admission to Meetings) Act 1960:  
To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."
- HR
- a) To receive the interview panels recommendation to appoint a candidate to the role of RFO (Maternity Cover) and agree terms of employment
  - b) To consider employment terms for the role of Cemetery Gatekeeper



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