



# Clipstone Parish Council

## APPLICATION FOR GRANT AID

A copy of the guidance notes for completing this form are attached. To support your application, you are advised to read them so that your organisation understands the Parish Council perspective and how it will consider applications, as well as outlining your organisation's responsibilities should your application be successful.

### PART 1 – YOUR ORGANISATION

NAME OF ORGANISATION

CLIPSTONE & FOREST TOWN  
ROYAL BRITISH LEGION

NAME OF CONTACT

MR ANDREW CLIFFORD

TELEPHONE NO: DAYTIME

EVENING

EMAIL ADDRESS

PLEASE OUTLINE BRIEFLY THE ACTIVITIES OF THE ORGANISATION

THE RBL IS AT THE HEART OF A NATIONAL NETWORK THAT SUPPORTS OUR ARMED FORCES COMMUNITY. UNDER THAT UMBRELLA, WE FOCUS ON CLIPSTONE & FOREST TOWN.

PLEASE GIVE NUMBERS IN YOUR ORGANISATION WHO ARE

A) PAID	0
B) VOLUNTEERS	87
C) MEMBERSHIP/BENEFICIARIES	87

HOW MANY MEMBERS/BENEFICIARIES LIVE WITHIN CLIPSTONE PARISH [See Guidance Notes]

EVERY SERVING & EX-SERVICE PERSONEL IN CLIPSTONE & FAMILY. PLUS ANY RBL MEMBER

**PART 2 – GRANT REQUEST**

AMOUNT OF GRANT APPLIED FOR

£ 131.12

PLEASE DESCRIBE YOUR PROJECT

TO ERECT RAILINGS AROUND MEMORIAL IN CLIPSTONE WELFARE GROUNDS

PLEASE EXPLAIN FOR WHAT AND WHEN YOU WILL BE USING THE GRANT

THE GRANT WILL BE USED TO PURCHASE THE RAW MATERIALS TO MAKE RAILINGS TO GO AROUND THE CLIPSTONE MEMORIAL. THE RAILINGS WILL BE BUILT BY WEST NOTTS TECH, AND WILL BE INSTALLED BY LOCAL MEMBERS OF THE RBL.

**PART 3 – GEOGRAPHICAL AREA RELATING TO**

DOES YOUR PROJECT COVER A GEOGRAPHICAL AREA BEYOND THE PARISH OF CLIPSTONE PARISH COUNCIL? ~~Yes~~ / No

IF YES, HAVE YOU ALSO CONTACTED THE RESPECTIVE PARISH COUNCILS OUTSIDE THE CLIPSTONE WARDS FOR GRANT FUNDING? Yes / ~~No~~

PLEASE PROVIDE DETAILS OF WHICH OTHER PARISH COUNCILS YOU HAVE CONTACTED AND THE SUMS REQUESTED & AWARDED:

[Empty box with two diagonal lines drawn across it]

**PART 4 – TO BE COMPLETED BY ALL APPLICANTS**

HAS YOUR ORGANISATION APPLIED ELSEWHERE FOR A GRANT FOR THIS PROJECT? ~~Yes~~ / No

IF YES, PLEASE GIVE DETAILS

[Empty box with three diagonal lines drawn across it]

YOU ARE INVITED TO GIVE ANY ADDITIONAL INFORMATION WHICH MIGHT ASSIST THE COUNCIL IN CONSIDERING THE APPLICATION

[Large empty box for additional information]

PLEASE STATE BALANCES IN HAND AT END OF LAST FINANCIAL YEAR

£1,838.94

HOW MANY MONTHS OPERATING COSTS DOES THIS REPRESENT?

PLEASE SEE NOTES

HOW MUCH HAS THE GROUP RAISED THROUGH ITS OWN EFFORTS EG. FUNDRAISING DURING THE LAST YEAR?

PLEASE SEE NOTES

PLEASE GIVE DETAILS OF ANY PREVIOUS GRANT AWARDS MADE BY CLIPSTONE PARISH COUNCIL INCLUDING THE YEARS IN WHICH THE GRANTS WERE MADE, THE AMOUNT AND WHETHER THEY WERE FOR CAPITAL OR REVENUE EXPENDITURE.

NONE

NOTES, RE HOW MANY MONTHS OPERATING COSTS DOES THIS REPRESENT. IT IS VERY DIFFICULT TO GIVE A TRUE ANSWER. IT CAN BE A QUIET YEAR UNTIL OCTOBER/NOVEMBER & THEN COSTS SOAR FOR WREATHS, BANDS ETC. OUR ACCOUNTS ARE STRICTLY GOVERNED BY CHARITY LAWS. OUR LARGEST DONATIONS ARE USUALLY COLLECTIONS FROM FUNERALS.  
RE HOW MUCH HAS THE GROUP RAISED IN THE LAST YEAR. OUR LOCAL SMALL BRANCH OF TWO VILLAGES. RAISED OVER £20,000 FOR THE POPPY APPEAL IN 2023.

**PLEASE ENSURE ALL RELEVANT DOCUMENTATION IS ENCLOSED WITH THIS APPLICATION**

**CHECKLIST:**

All relevant parts of the form completed	<input checked="" type="checkbox"/>
Form signed	<input checked="" type="checkbox"/>
Audited accounts for the last two years	<input checked="" type="checkbox"/>
Annual Report if available (or Project or Business Plan for a new organisation)	<input type="checkbox"/>


DO YOU HAVE A WRITTEN CONSTITUTION? (THE COUNCIL RESERVES THE RIGHT TO ASK FOR A COPY)	<b>YES/NO</b> A NATIONAL CONSTITUTION
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Copies of this completed form and any supporting papers will appear on a Council agenda and will be discussed by Council in the presence of press and public.

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE INFORMATION IS CORRECT.

I AGREE THAT IF A GRANT IS AWARDED\*, I WILL SUBMIT A REPORT CONFIRMING HOW THE MONEY HAS BEEN SPENT AND EXPLAINING WHAT DIFFERENCE THE GRANT MADE, PHOTOS WILL BE SENT IF POSSIBLE AND THAT THE ORGANISATION WILL MAKE A PRESENTATION AT THE ANNUAL PARISH MEETING.

I UNDERSTAND THAT I CONFORM TO THE GUIDELINES SET OUT IN THE GUIDANCE NOTES **AND HAVE READ AND SUBMITTED MY APPLICATION IN ACCORDANCE WITH THE GUIDANCE NOTES.**

SIGNATURE:  DATE: 6/3/2024

NAME AND POSITION IN ORGANISATION: ANDREW CLIFFORD  
BRANCH TREASURER  
**IN CAPITALS PLEASE** CLIPSTONE & FOREST TOWN BRANCH

All Application Forms must be signed (electronic signature acceptable)